

**HENRY FORD COLLEGE
BOARD OF TRUSTEES MEETING
DEARBORN, MICHIGAN
December 9, 2024**

I. CALL TO ORDER

The regular meeting of the Henry Ford College Board of Trustees was called to order on Monday, December 9, 2024, at the Henry Ford College Administrative Services and Conference Center in the Rosenau Board Room at 7:00 p.m. by Chair Berry.

ROLL CALL

On roll call, the following were present: Trustees, Patrick D'Ambrosio, Adel Mozip, Roxanne McDonald, Mary Petlichkoff, James Thorpe, and Chair Hussein Berry. Trustee Irene Watts was excused. There being a quorum, the meeting was declared in session.

State Representative Erin Byrnes presented Trustee Jim Thorpe and Trustee Roxanne McDonald with a State Tribute and thanked them for their heartfelt service on behalf of Henry Ford College and our schools.

II. APPROVAL OF MINUTES

Motion offered by Trustee McDonald, supported by Trustee Petlichkoff, passed with a unanimous vote attached that the following Minutes be approved:

- Board of Trustees Audit Committee Meeting – November 25, 2024
- Regular Board of Trustees Meeting – November 25, 2024

III. PRESIDENT'S ITEMS

- President Kavalhuna thanked Representative Byrnes for attending our Board meeting. He appreciates that she came to give recognition to our outgoing Trustees.
- At our last Board meeting, Trustee Mozip asked a question about the demographics of our student body. President Kavalhuna circulated an email recently with the response. This information will also be included in the next President's Update in February.
- This week is final exam week for Henry Ford College students. President Kavalhuna and some team members will be walking around campus this week handing out chocolate and wishing them good luck on finals.
- President Kavalhuna wished everyone a happy holiday season.

- In January, we will hold our State of the College. All are welcome to attend.
- President Kavalhuna stated that in the action items of tonight's agenda, is a request for the Board to approve an RFP for outflow structure renovation. President Kavalhuna updated the Board on this request. If approved, the construction will take place January – April 2025. President Kavalhuna stated he was concerned that we would have to close off access to our river trail behind our campus during the construction. However, he now believes we will be able to create a detour around the construction area to allow pedestrians to access the trail. Signage will be posted for those walking in the area, directing them around the construction site. President Kavalhuna stated he has been in communication with the Wayne County Executive's Office and the Mayor's office. He will also be conversing with the University of Michigan-Dearborn. This is all additional information to the action item on tonight's agenda.

Trustee McDonald asked if, from the time the erosion was originally detected until now, are there any concerns that this area has continued to worsen and will add cost to the project? President Kavalhuna stated it has gotten visibly worse. He does not know if this has made the project today more expensive. He will find out and report back. Trustee McDonald also asked, going forward with increased erosion and the project not starting until January, will this increase the cost of the project? President Kavalhuna stated he feels the answer to this question is no. However, President Kavalhuna will ask our team if we had done this five years ago would it have been a different price, and he will report back to the Board.

IV. ACTION ITEMS

A. Citizen Participation

- Eric Rader, Local 1650 President, spoke about retiring Board members.
- Lynn Boza, AFO President, spoke about retiring Board members.

B. Special Consideration of an Action Item

None

C. Action to Approve Action Items

Motion to approve action items numbered 1-3 offered by Trustee Thorpe, supported by Trustee McDonald, passed with a unanimous vote attached.

D. At this time, the Secretary will return to any agenda items which Board members had asked to discuss and vote on separately. These will be considered one at a time.

None

BIDS AND CONTRACTS

1. Campus Outfall Structure Renovation – Board Report #4764
Vice President Satkowski

Move to approve a contract award to lafrate Construction Company for \$1,077,160.00 for the Renovation of the Campus Outfall Structure as requested by the Director of Facility Services, in accordance with the specifications of Bid #22966.

Trustee Mozip asked if we need to get approval from the Department of Environment, Great Lakes, and Energy (EGLE) for this project. Facilities Director, Reuben Brukley stated that the architectural and engineering firms are responsible for obtaining all permits for this project.

BOARD-ADMINISTRATIVE SERVICES

2. Strategic Plan 2025 - 2027
President Kavalhuna

Move to approve a contract award to lafrate Construction Company for \$1,077,160.00 for the Renovation of the Campus Outfall Structure as requested by the Director of Facility Services, in accordance with the specifications of Bid #22966.

3. Board of Trustees Policy Updates
Trustee Mozip

Background information: On November 25, 2024, the HFC Board of Trustees discussed changes to the following policies:

Move to approve the changes to the following policies:

Policies for Board Review

- Disposition of Property
- Employment of Administrative and Support Staff

Policies to Rescind

- 4000 Creating a Position – Professional Staff
- 4050 Employment of Professional Staff
- 9000 Creating a Position – Support Staff
- 9050 Employment of Support Staff

V. BOARD OF TRUSTEES BUSINESS

A. Acknowledgements of Correspondence

None

B. Board Committee Reports

- Trustee Mozip reported that the Policy Committee met prior to the Board meeting. They discussed the Student Code of Conduct Policy. This will come before the Board as a Discussion item in January.

C. Requests for Information and/or Future Agenda Items

None

D. Board Member Commentary

- Trustee McDonald stated it has been an honor to serve this institution as a Trustee and to get to know the members of the faculty and Cabinet. Everyone has students' success and wellbeing in mind. She thanked everyone for their hard work for making Henry Ford College such a treasure in and out of this community.
- Trustee Thorpe stated that at his first meeting as a Trustee, he received a 3" binder that contained the College's Strategic Plan. Now, it is refreshing that at his last meeting, he gets to approve a new one-page Strategic Plan. That is progress and he is happy to see it come full circle. When he first came on board, Trustee Thorpe was new, and everyone took him in and were very welcoming. He really appreciated this about the college environment. He looks forward to seeing everyone again.
- President Kavalhuna thanked the Trustees for their comments. President Kavalhuna stated that public service is very important in our country and as a Board member, it can be a difficult and time-consuming position to hold. President Kavalhuna told Trustees McDonald and Thorpe that the time they donated to Henry Ford College has been successful and they made a difference. President Kavalhuna stated that both Trustees are here because they believe in the mission of education and giving better lives to the people who attend here and those that work here. President Kavalhuna added that on behalf of Henry Ford College, we are in your debt for your public service.
- Chair Berry stated it has been an honor to serve with both Trustee McDonald and Trustee Thorpe.

VI. FUTURE MEETING DATES

- A. Monday, December 9, 2024, **P-12** Board of Education Study Session (Organizational Meeting), immediately following the HFC Board of Trustees

Meeting, at the Administrative Services and Conference Center in the Cabinet Conference Room.

- B. Monday, January 13, 2025, **P-12** Board of Education Organizational Meeting, 6:15 p.m. at the Administrative Service Center in the Frank Franchi Board Room.
- C. Monday, January 13, 2025, **P-12** Board of Education Meeting, 7:00 p.m. at the Administrative Service Center in the Frank Franchi Board Room.
- D. Tuesday, January 21, 2025, **HFC** Board of Trustees Policy Committee Meeting, 6:00 p.m. at the Administrative Services and Conference Center in the Cabinet Conference Room.
- E. Tuesday, January 21, 2025, **HFC** Board of Trustees Meeting, 7:00 p.m. at the Administrative Services and Conference Center in the Rosenau Board Room.

VII. ADJOURNMENT

Motion by Chair Berry was unanimously approved by those members present that the meeting be adjourned at 7:27 p.m.

Amer Zahr, Secretary