

**HENRY FORD COLLEGE
BOARD OF TRUSTEES MEETING
5101 Evergreen Road
Dearborn, Michigan 48128
(313) 845-9650**

**Administrative Services and Conference Center
Rosenau Board Room**

**January 21, 2025
7:00 p.m.**

I. CALL TO ORDER AND ROLL CALL

Jamal Aljahmi	_____	Irene Watts	_____
Hussein Berry	_____	Amer Zahr	_____
Patrick D'Ambrosio	_____	Chair Adel Mozip	_____
Mary Petlichkoff	_____		

II. APPROVAL OF MINUTES

A. Approval of Minutes for the following Board of Trustees Meetings

- Board of Trustees Policy Committee Meeting – December 9, 2024
- Regular Board of Trustees Meeting – December 9, 2024

Recommended action: Make any necessary corrections and move to approve these minutes.

MOVED BY: _____ SUPPORTED BY: _____

III. PRESIDENT'S ITEMS

IV. DISCUSSION ITEMS

- A. FY2025 Mid-Year Budget Adjustment – Board Report # 4765
Vice President Satkowski
- B. Board of Trustees Policy Updates
Trustee Mozip

The Henry Ford College Office of Legal Services is in the process of reviewing, rescinding, and updating (if necessary) current Board policies and bylaws. This office is also preparing new policies and bylaws as dictated by changes in local, state and federal guidelines.

On December 9, 2024, the HFC Board of Trustees Policy Committee discussed and reviewed changes to the following policies:

Policies for Board Review

- Student Code of Conduct

V. ACTION ITEMS

A. Citizen Participation

Citizens wishing to address the Board on agenda and non-agenda items for action who have submitted a blue card by 7:10 p.m. to the Secretary may speak at this time. The Board may not be in a position to respond to non-agenda items; therefore, speakers should not anticipate an immediate response to their comments or questions. For the benefit of all concerned, do not mention the names of students or College employees. Please limit comments to three minutes. If during those three minutes the comments become personally directed, abusive, obscene, or irrelevant, your public comment time may be interrupted or ended.

B. Special Consideration of an Action Item

Secretary comments: *“Are there any action items on this agenda which Board members or the President wish to discuss and vote on separately? If there are, we will exclude these from the action below.”*

C. Action to Approve Action Items

Background information: At this time, the Secretary will call for a single action to approve all the action items on this agenda except for items excluded from this action by Board member request.

Recommended action: Move to approve action items numbered 1 through 3 as recommended in this agenda, except for ___ (if necessary).

MOVED BY: _____ SUPPORTED BY: _____

D. At this time, the Secretary will return to any agenda items which Board members asked to discuss and vote on separately.

BIDS AND CONTRACTS

1. Building H Elevator Modernization Project – Board Report #4766
Vice President Satkowski

Recommended action: Move to approve a contract award to Otis Elevator Company in the amount of \$373,854.00 for the Building H Elevator Modernization project requested by Facility Services, in accordance with the Otis Elevator Proposal #KDS06302023 dated December 12, 2024.

MOVED BY: _____ SUPPORTED BY: _____

2. Civitas Learning College Scheduler Program to Improve the Student Course Scheduling and Registration Experience – Board Report #4767
Vice President Satkowski

Recommended action: Move to approve a contract award to Civitas Learning in the amount of \$179,975.00 for the purchase, customization, and implementation of the Civitas Learning College Scheduler Program requested by the Vice President of Student Affairs in accordance with the Civitas Learning Proposal dated September 1, 2024.

MOVED BY: _____ SUPPORTED BY: _____

HUMAN RESOURCES

3. Staff Recommendations
Vice President Gonko

Recommended action: Move to approve the following staff appointments:

Carolyn Attard, Radiography Instructor, School of Health and Human Services, LMA, Step 8, 10 Months, effective 1/8/2025. Ms. Attard was temporary full-time during the Fall 2024 semester.

Fadia Cudry, Chemistry Instructor, School of Science, Technology, Engineering and Mathematics, Ph.D., Step 2, 10 Months, effective 1/8/2025. Ms. Cudry was temporary, full-time during the Fall 2024 semester.

Jennifer Paducha, Medical Office Assistant Instructor, School of Health and Human Services, LMA, Step 2, effective 1/8/2025. Ms. Paducha was temporary full-time during the Fall 2024 semester.

Emily Pritchett, Psychology Instructor, School of Liberal Arts, MA, Step 2, 10 Month, effective 1/8/2025. Ms. Pritchett was an adjunct during the Fall 2024 semester.

Margaret Roche, Nursing Instructor, School of Health and Human Services, MA, Step 8, 10 Months, effective 1/8/2025.

Ali Shoumer, Mathematics Instructor, School of Science, Technology, Engineering and Mathematics, MA, Step 3, 10 Months, effective 1/8/2025.

Mr. Shoumer was temporary full-time during the Fall 2024 semester.

Todd Symington, Psychology Instructor, School of Liberal Arts, Ph.D., Step 8, 10 Months, effective 1/8/2025.

Magidah Alaudi, Biology Instructor, School of Science, Technology, Engineering and Mathematics, MA, Step 7.5, 10 Months effective 1/8/2025. This is a temporary full-time position. Ms. Alaudi was temporary full-time during the Fall 2024 semester.

Keith Davis, Hospitality Studies Instructor, School of Business, Entrepreneurship, and Professional Development, LMA, Step 9, 10 Months effective 1/8/2025. This is a temporary full-time assignment. Mr. Davis was temporary full-time during the Fall 2024 semester.

Karen Larson-Voltz, Art Instructor, School of Liberal Arts, MA+30, Step 8, 10 Months effective 1/8/2025. This is a temporary full-time assignment. Ms. Larson-Voltz was temporary full-time during the Fall 2024 semester.

Naghm Mehdi, Biology Instructor, School of Science Technology, Engineering and Mathematics, LMA, Step 1, 10 Months, effective 1/8/2025. This is a temporary, full-time assignment for the Winter 2025 semester.

Tasneem Sous, Mathematics Instructor, School of Science, Technology, Engineering and Mathematics, MA, Step 7, 10 Months, effective 1/8/2025. This is a temporary, full-time assignment for the Winter 2025 semester.

MOVED BY: _____ SUPPORTED BY: _____

VI. BOARD OF TRUSTEES BUSINESS

- A. Acknowledgements of Correspondence
- B. Board Committee Reports
- C. Requests for Information and/or Future Agenda Items
- D. Board Member Commentary

VII. FUTURE MEETING DATES

- A. Monday, February 10, 2025, **P-12** Board of Education Meeting, 7:00 p.m. at the Administrative Service Center in the Frank Franchi Board Room.

- B. Monday, February 17, 2025, **HFC** Board of Trustees Policy Committee Meeting, 6:00 p.m. at the Administrative Services and Conference Center in the Cabinet Conference Room.
- C. Monday, February 17, 2025, **HFC** Board of Trustees Meeting, 7:00 p.m. at the Administrative Services and Conference Center in the Rosenau Board Room.

VIII. ADJOURNMENT

Note: Meetings of the Board of Trustees will end no later than 9:30 p.m. unless a majority of Board members votes to extend the meeting by fifteen (15) minutes.

Individuals who wish to attend the Board of Trustees meeting and require special accommodations should contact the Office of the President at (313) 845-9650. Two days advance notice would be appreciated.