

**HENRY FORD COLLEGE
BOARD OF TRUSTEES MEETING
5101 Evergreen Road
Dearborn, Michigan 48128
(313) 845-9650**

**Administrative Services and Conference Center
Rosenau Board Room**

**September 16, 2024
7:00 p.m.**

I. CALL TO ORDER AND ROLL CALL

Patrick D'Ambrosio	_____	James Thorpe	_____
Roxanne McDonald	_____	Irene Watts	_____
Adel Mozip	_____	Chair Hussein Berry	_____
Mary Petlichkoff	_____		

II. APPROVAL OF MINUTES

A. Approval of Minutes for the following Board of Trustees Meetings

- Board of Trustees Policy Committee Meeting – August 26, 2024
- Regular Board of Trustees Meeting – August 26, 2024

Recommended action: Make any necessary corrections and move to approve these minutes.

MOVED BY: _____ SUPPORTED BY: _____

III. PRESENTATION

Integrated Energy Management Program (IEMP)
Vice President Satkowski

IV. PRESIDENT'S ITEMS

V. DISCUSSION ITEMS

A. Board of Trustees Policy Updates
Trustee Mozip

The Henry Ford College Office of Legal Services is in the process of reviewing,

rescinding, and updating (if necessary) current Board policies and bylaws. This office is also preparing new policies and bylaws as dictated by changes in local, state and federal guidelines.

On August 26, 2024, the HFC Board of Trustees Policy Committee discussed and reviewed changes to the following policies:

Policies for Board Review

- Tuition, Fees and Refunds
- 5000 Missions, Values and Beliefs
- 5500 Student Internships (was Trainees)
- 5650 Citizens' Advisory Committee
- 6000 Facilities Planning
- 6350 Campus Maintenance
- 6650 Use of College Facilities
- Residency

Policies to be Rescinded

- 4900 Publication of Articles by College Personnel
- 5200 College Guarantee
- 5350 Guidance and Counseling
- 6050 Site Acquisition
- 6100 Contracts for Building and Construction and Modernization
- 6300 Disposition of Surplus Property
- 6750 Joint Use of Facilities
- 7100 Commercialism, Fundraising, and Relations with Special Interest Groups
- 9350 Physical Examination

VI. ACTION ITEMS

A. Citizen Participation

Citizens wishing to address the Board on agenda and non-agenda items for action who have submitted a blue card by 7:10 p.m. to the Secretary may speak at this time. The Board may not be in a position to respond to non-agenda items; therefore, speakers should not anticipate an immediate response to their comments or questions. For the benefit of all concerned, do not mention the names of students or College employees. Please limit comments to three minutes. If during those three minutes the comments become personally directed, abusive, obscene, or irrelevant, your public comment time may be interrupted or ended.

B. Special Consideration of an Action Item

Secretary comments: *“Are there any action items on this agenda which Board members or the President wish to discuss and vote on separately? If there are, we will exclude these from the action below.”*

C. Action to Approve Action Items

Background information: At this time, the Secretary will call for a single action to approve all the action items on this agenda except for items excluded from this action by Board member request.

Recommended action: Move to approve action items numbered 1 through 4 as recommended in this agenda, except for ___ (if necessary).

MOVED BY: _____ SUPPORTED BY: _____

D. At this time, the Secretary will return to any agenda items which Board members asked to discuss and vote on separately.

BIDS AND CONTRACTS

1. Coursedog Platform – Board Report #4756
Vice President Satkowski

Recommended action: Pending final review by Legal Services and agreement on both contract language as well as cost and terms of purchase, the College administration recommends a contract award to Insight Public Sector for an amount not to exceed \$890,000 for purchase of the Coursedog platform (as itemized above) and 5-year maintenance plan as requested by the Vice President of Academic Affairs in accordance with the Insight Public Sector Quote # 227738955 dated September 5, 2024.

MOVED BY: _____ SUPPORTED BY: _____

HUMAN RESOURCES

2. Vice President and General Counsel, Legal Services
Vice President Gonko

Recommended motion: Move to approve the appointment of Erin Moss Ferguson, to the position of Vice President and General Counsel, Legal Services, Grade 1, Step 6, of the 2024-2025 HFC Exempt Administrators Salary Schedule, effective October 16, 2024.

MOVED BY: _____ SUPPORTED BY: _____

BOARD-ADMINISTRATIVE SERVICES

3. Authorization for Issuing Bonds for the Southeast Michigan Student Success Center (SEMSSC) – Board Report #4751
Vice President Satkowski

Recommended action: Move to approve initiating the process to borrow up to \$45 million for construction of the SEMSSC project. PFM will represent the College regarding the Financial process and Miller Canfield will provide legal support as presented in Board Report #4751 at the August 26, 2024, Board of Trustees Meeting.

MOVED BY: _____ SUPPORTED BY: _____

4. Henry Ford College Local Strategic Value Resolution – Board Report #4757
Vice President Satkowski

Background Information: In order to receive funding under the local strategic value category, community colleges must confirm they meet four out of five of the best practices listed for each category. The wide range of educational programs and business and industry partnerships and Henry Ford College ensure that the best criteria practices are met.

Recommended action: Move to approve the following resolution as documented by Attachment A.

RESOLUTION: Henry Ford College, through its duly authorized officers, certify that Henry Ford College has met four of five best practices in each category as required by Section 230 of PA 60 of 2015, the Education Omnibus Appropriations Act for fiscal year 2025.

MOVED BY: _____ SUPPORTED BY: _____

VII. BOARD OF TRUSTEES BUSINESS

- A. Acknowledgements of Correspondence
- B. Board Committee Reports
- C. Requests for Information and/or Future Agenda Items
- D. Board Member Commentary

VIII. FUTURE MEETING DATES

- A. Monday, October 14, 2024, **P-12** Board of Education Meeting, 7:00 p.m. at the Administrative Service Center in the Frank Franchi Board Room.

- B. Monday, October 21, 2024, **HFC** Board of Trustees Policy Committee Meeting, 6:00 p.m. at the Administrative Services and Conference Center in the Cabinet Conference Room.
- C. Monday, October 21, 2024, **HFC** Board of Trustees Meeting, 7:00 p.m. at the Administrative Services and Conference Center in the Rosenau Board Room.

XI. ADJOURNMENT

Note: Meetings of the Board of Trustees will end no later than 9:30 p.m. unless a majority of Board members votes to extend the meeting by fifteen (15) minutes.

Individuals who wish to attend the Board of Trustees meeting and require special accommodations should contact the Office of the President at (313) 845-9650. Two days advance notice would be appreciated.