

**HENRY FORD COLLEGE
BOARD OF TRUSTEES MEETING
5101 Evergreen Road
Dearborn, Michigan 48128
(313) 845-9650**

**Administrative Services and Conference Center
Rosenau Board Room**

**August 26, 2024
7:00 p.m.**

I. CALL TO ORDER AND ROLL CALL

Patrick D'Ambrosio	_____	James Thorpe	_____
Roxanne McDonald	_____	Irene Watts	_____
Adel Mozip	_____	Chair Hussein Berry	_____
Mary Petlichkoff	_____		

II. APPROVAL OF MINUTES

A. Approval of Minutes for the following Board of Trustees Meetings

- Regular Board of Trustees Meeting – June 10, 2024
- Board of Trustees Audit Committee Meeting – June 10, 2024
- Board of Trustees Special Meeting – June 17, 2024
- Board of Trustees Closed Session – June 17, 2024
- Board of Trustees Building & Site Committee Meeting – June 24, 2024

Recommended action: Make any necessary corrections and move to approve these minutes.

MOVED BY: _____ SUPPORTED BY: _____

III. PRESIDENT'S ITEMS

IV. DISCUSSION ITEMS

- A. Authorization for Issuing Bonds for the Southeast Michigan Student Success Center (SEMSSC) – Board Report #4751
Vice President Satkowski

V. ACTION ITEMS

A. Citizen Participation

Citizens wishing to address the Board on agenda and non-agenda items for action who have submitted a blue card by 7:10 p.m. to the Secretary may speak at this time. The Board may not be in a position to respond to non-agenda items; therefore, speakers should not anticipate an immediate response to their comments or questions. For the benefit of all concerned, do not mention the names of students or College employees. Please limit comments to three minutes. If during those three minutes the comments become personally directed, abusive, obscene, or irrelevant, your public comment time may be interrupted or ended.

B. Special Consideration of an Action Item

Secretary comments: *“Are there any action items on this agenda which Board members or the President wish to discuss and vote on separately? If there are, we will exclude these from the action below.”*

C. Action to Approve Action Items

Background information: At this time, the Secretary will call for a single action to approve all the action items on this agenda except for items excluded from this action by Board member request.

Recommended action: Move to approve action items numbered 1 through 6 as recommended in this agenda, except for ___ (if necessary).

MOVED BY: _____ SUPPORTED BY: _____

D. At this time, the Secretary will return to any agenda items which Board members asked to discuss and vote on separately.

BIDS AND CONTRACTS

1. Emergency Response Call Routing- Software, Installation and Maintenance – Board Report #4752
Vice President Satkowski

Recommended action: Move to approve a contract award totaling \$101,680.00 to Sentinel Technologies, Inc. for three years of Redsky software and professional services to complete this project. Because of Sentinel’s expertise and familiarity with HFC’s Cisco infrastructure and their familiarity with Redsky implementations, this should be a sole source award.

MOVED BY: _____ SUPPORTED BY: _____

2. Steelcase Furniture-Student Activities – Board Report #4753
Vice President Satkowski

Recommended action: Move to approve a contract award to NBS Commercial Interiors for \$32,790.88 for the purchase and installation of Steelcase furniture requested by the Student Activities team, in accordance with Quote # 376330 dated May 30, 2024.

MOVED BY: _____ SUPPORTED BY: _____

3. Steelcase Furniture-Student Activities – Board Report #4754
Vice President Satkowski

Recommended action: Move to approve a contract award to NBS Commercial Interiors for \$64,778.62 for the purchase and installation of Steelcase furniture requested by the Student Activities team, in accordance with Quote # 376329 dated June 4, 2024.

MOVED BY: _____ SUPPORTED BY: _____

4. Steelcase Furniture-Detroit Promise – Board Report #4755
Vice President Satkowski

Recommended action: Move to approve contract award to NBS Commercial Interiors for \$43,357.95 for the purchase and installation of Steelcase furniture requested by the staff and coaches of the Detroit Promise Program, in accordance with Quote # 376700 dated June 10, 2024.

MOVED BY: _____ SUPPORTED BY: _____

HUMAN RESOURCES

5. Associate Dean of Business, Computer Technologies and Culinary Arts, School of Business, Entrepreneurship and Professional Development
Vice President Gonko

Recommended action: Move to approve the appointment of Naser Abumustafa, to the position of Associate Dean of Business, Computer Technologies, and Culinary Arts, in the School of Business, Entrepreneurship and Professional Development, at Grade 2, Step 10, of the 2022-2025 HFC Administrators' Association, Local 71, Salary Schedule, effective 8/19/2024.

MOVED BY: _____ SUPPORTED BY: _____

6. Staff Recommendations
Vice President Gonko

Recommended action: Move to approve the following staff appointments:

Michael Gavin, Philosophy Instructor, School of Liberal Arts, MA, Step 8, effective 8/20/2024. This is a temporary, full-time assignment for the Fall 2024 semester.

Sakina Hill, Chemistry Instructor, School of Science, Technology, Engineering and Mathematics, PhD, Step 4, effective 8/20/2024. This is a temporary, full-time assignment for the Fall 2024 semester.

Elizabeth Martin, Nursing Simulation Lab Instructor, School of Health and Human Services, MA, Step 8, effective 8/20/2024.

Jennifer Paducha, Medical Office Assistant Instructor, School of Health and Human Services, LMA, Step 2, effective 8/20/2024. This is a temporary, full-time assignment for the Fall 2024 semester.

Emily Pritchett, Psychology Instructor, School of Liberal Arts, MA, Step 2, effective 8/20/2024. This is a temporary, full-time assignment for the Fall 2024 semester.

VI. BOARD OF TRUSTEES BUSINESS

- A. Acknowledgements of Correspondence
- B. Board Committee Reports
- C. Requests for Information and/or Future Agenda Items
- D. Board Member Commentary

VII. FUTURE MEETING DATES

- A. Monday, September 9, 2024, **P-12** Board of Education Meeting, 7:00 p.m. at the Administrative Service Center in the Frank Franchi Board Room.
- B. Monday, September 16, 2024, **HFC** Board of Trustees Policy Committee Meeting, 6:00 p.m. at the Administrative Services and Conference Center in the Cabinet Conference Room.
- C. Monday, September 16, **HFC** Board of Trustees Meeting, 7:00 p.m. at the Administrative Services and Conference Center in the Rosenau Board Room.

VIII. ADJOURNMENT

Note: Meetings of the Board of Trustees will end no later than 9:30 p.m. unless a majority of Board members votes to extend the meeting by fifteen (15) minutes.

Individuals who wish to attend the Board of Trustees meeting and require special accommodations should contact the Office of the President at (313) 845-9650. Two days advance notice would be appreciated.