

**HENRY FORD COLLEGE  
BOARD OF TRUSTEES MEETING  
5101 Evergreen Road  
Dearborn, Michigan 48128  
(313) 845-9650**

**Administrative Services and Conference Center  
Rosenau Board Room**

**June 10, 2024  
7:00 p.m.**

**I. CALL TO ORDER AND ROLL CALL**

Patrick D'Ambrosio	_____	James Thorpe	_____
Roxanne McDonald	_____	Irene Watts	_____
Adel Mozip	_____	Chair Hussein Berry	_____
Mary Petlichkoff	_____		

**II. APPROVAL OF MINUTES**

A. Approval of Minutes for the following Board of Trustees Meetings

- Regular Board of Trustees Meeting – May 20, 2024
- Board of Trustees Special Meeting – May 20, 2024
- Closed Session – May 20, 2024

Recommended action: Make any necessary corrections and move to approve these minutes.

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

**III. PRESIDENT'S ITEMS**

**IV. DISCUSSION ITEMS**

- A. Winter 2024 Proposed TIF Projects – Board Report #4745  
Mr. Joe Zitnik, Chair, Technology Investment Committee

**V. ACTION ITEMS**

- A. Citizen Participation

*Citizens wishing to address the Board on agenda and non-agenda items for*

*action who have submitted a blue card by 7:10 p.m. to the Secretary may speak at this time. The Board may not be in a position to respond to non-agenda items; therefore, speakers should not anticipate an immediate response to their comments or questions. For the benefit of all concerned, do not mention the names of students or College employees. Please limit comments to three minutes. If during those three minutes the comments become personally directed, abusive, obscene, or irrelevant, your public comment time may be interrupted or ended.*

B. Special Consideration of an Action Item

Secretary comments: *“Are there any action items on this agenda which Board members or the President wish to discuss and vote on separately? If there are, we will exclude these from the action below.”*

C. Action to Approve Action Items

Background information: At this time, the Secretary will call for a single action to approve all the action items on this agenda except for items excluded from this action by Board member request.

Recommended action: Move to approve action items numbered 1 through 11 as recommended in this agenda, except for \_\_\_ (if necessary).

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

D. At this time, the Secretary will return to any agenda items which Board members asked to discuss and vote on separately.

**BIDS AND CONTRACTS**

1. Apple iMac Computer Systems – Board Report #4746  
Vice President Satkowski

Recommended action: Move to approve a contract award to Apple, Inc. for \$41,756.00 for the purchase of (22) Apple iMac 24-inch Computers requested by the School of Liberal Arts, in accordance with Proposal #2111688520 dated May 16, 2024

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

2. Blanket Purchase Order Approval, Fiscal Year 2025 – Board Report #4747  
Vice President Satkowski

Recommended action: Move to approve the Blanket Purchase Order Lists (attached to Board Report #4747) for Fiscal Year 2025, in accordance with Board Policy and Guidelines

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

3. Physics Laboratory Renovation– Board Report #4748  
Vice President Satkowski

Recommended action: Move to approve a contract award to DCR Service & Construction for \$121,594.00 for the Physics Laboratory Renovation project, as requested by Facility Services in accordance with the specifications of Sealed Bid #23270.

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

4. Women’s Athletic Team Locker Room Renovation– Board Report #4749  
Vice President Satkowski

Recommended action: Move to approve a contract award to D & S Contractors for \$454,758.00 for the Women’s Athletic Team Locker Room Renovation project, as requested by Facility Services in accordance with the specifications of Sealed Bid #23269.

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

5. Building M Offices Renovation– Board Report #4750  
Vice President Satkowski

Recommended action: Move to approve a contract award to DeAngelis Diamond for \$323,219.00 for the Offices of Building M Renovation project, as requested by Facility Services in accordance with the specifications of Sealed Bid #23272.

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

## **HUMAN RESOURCES**

6. Staff Recommendations  
Vice President Gonko

Recommended action: Move to approve the following staff appointments:

Carolyn Attard, Radiography Instructor, School of Health and Human Services, LMA, Step 8, effective 8/20/2024. This is a temporary, full-time assignment for the Fall 2024 semester.

Karen Larson-Voltz, Art Instructor, School of Liberal Arts, MA+30, Step 8, effective 8/20/2024. This is a temporary, full-time assignment for the Fall 2024 semester.

Nicholas Paseiro, Energy Technology, Sustainable Energy Instructor, School of Business, Entrepreneurship, and Professional Development, MA, Step 7, effective 8/20/2024.

Ali Shoumer, Mathematics Instructor, School of Science, Technology, Engineering and Mathematics, MA, Step 3, effective 8/20/2024. This is a temporary, full-time assignment for the Fall 2024 semester.

Paul Wolff, Energy Technology, Sustainable Energy Instructor, School of Business, Entrepreneurship, and Professional Development, PhD, Step 8, effective 8/20/2024

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

7. Associate Dean of Industrial Technologies, School of Business, Entrepreneurship and Professional Development  
Vice President Gonko

Recommended motion: Move to approve the appointment of Saso Krstovski, to the position of Associate Dean of Industrial Technology, School of Business, Entrepreneurship and Professional Development, at Grade 2, Step 10, of the 2022-2025 HFC Administrators' Association, Local 71, Salary Schedule, effective 7/1/2024.

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

8. Director, Health, Education and Human Services, School of Health and Human Services  
Vice President Gonko

Recommended motion: Move to approve the appointment of Amelia Bailey, to the position of Director, Health, Education and Human Services, School of Health and Human Services, at Grade 4, Step 11, of the 2022-2025 HFC Administrators' Association, Local 71, Salary Schedule, effective 7/1/2024.

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

9. Exempt Personnel Positions  
President Kavalhuna

Background information: Several positions at Henry Ford College are non-union, exempt positions (Cabinet, Deans, Human Resources staff, and administrative assistants) and require renewal by the Board of Trustees. We are recommending that the positions for all non-union, exempt employees be extended for two years through June 30, 2026.

Recommended action: Move to approve the extension of positions of all non-union, exempt staff personnel for two years through June 30, 2026.

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

**BOARD-ADMINISTRATIVE SERVICES**

10. Contract for President Russell Kavalhuna  
Chair Berry

Recommended action: Move to approve the contract for Henry Ford College President Russell Kavalhuna.

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

11. Certification of Appointments 2024-2025 MCCA Board of Directors  
Chair Berry

Background information: The MCCA requires each member college to certify, each year in July, its representatives to the MCCA Board of Directors. The representatives must be the chief administrative officer of the college and one member of the college’s governing board. Each college board is also required to designate an alternate governing board member.

Recommended action: Move to approve the designation of the following as representatives to the MCCA Board of Directors for 2024-2025:

- |                      |                              |
|----------------------|------------------------------|
| Irene Watts          | – Trustee Director           |
| _____                | – Alternate Trustee Director |
| Russell A. Kavalhuna | – President                  |

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

**VI. BOARD OF TRUSTEES BUSINESS**

- A. Acknowledgements of Correspondence
- B. Board Committee Reports
- C. Requests for Information and/or Future Agenda Items
- D. Board Member Commentary

**VII. FUTURE MEETING DATES**

- A. Monday, June 17, 2024, **HFC** Board of Trustees Special Meeting, 6:00 p.m. at the Administrative Services and Conference Center in the Cabinet Conference Room.
- B. Monday, July 29, 2024, **P-12** Board of Education Meeting, 7:00 p.m. at the Administrative Service Center in the Frank Franchi Board Room.
- C. Monday, August 19, 2024, **P-12** Board of Education Meeting, 7:00 p.m. at the Administrative Service Center in the Frank Franchi Board Room.
- D. Wednesday, August 21, 2024, **P-12** Board Training, 6:00 p.m. at the Administrative Service Center, in room 12.
- E. Monday, August 26, 2024, **HFC** Board of Trustees Policy Committee Meeting, 6:00 p.m. at the Administrative Services and Conference Center in the Cabinet Conference Room
- F. Monday, August 26, 2024, **HFC** Board of Trustees Meeting, 7:00 p.m. at the Administrative Services and Conference Center in the Rosenau Board Room.

#### **VIII. ADJOURNMENT**

Note: Meetings of the Board of Trustees will end no later than 9:30 p.m. unless a majority of Board members votes to extend the meeting by fifteen (15) minutes.

*Individuals who wish to attend the Board of Trustees meeting and require special accommodations should contact the Office of the President at (313) 845-9650. Two days advance notice would be appreciated.*