

**HENRY FORD COLLEGE
BOARD OF TRUSTEES MEETING
5101 Evergreen Road
Dearborn, Michigan 48128
(313) 845-9650**

**Administrative Services and Conference Center
Rosenau Board Room**

**August 9, 2021
7:00 p.m.**

I. CALL TO ORDER AND ROLL CALL

Hussein Berry	_____	Mary Petlichkoff	_____
Patrick D'Ambrosio	_____	Irene Watts	_____
Roxanne McDonald	_____	Chair James Thorpe	_____
Adel Mozip	_____		

II. APPROVAL OF MINUTES

A. Approval of the following Minutes for the Board of Trustees:

- Regular meeting, June 14, 2021
- Financial Stability Ad Hoc Committee meeting, June 23, 2021
- Audit Committee meeting, June 29, 2021
- Special meeting, July 16, 2021
- Closed session, July 16, 2021

Recommended action: Make any necessary corrections and move to approve these Minutes.

MOVED BY: _____ SUPPORTED BY: _____

III. RECOGNITION AND ACKNOWLEDGEMENTS

IV. PRESIDENT'S ITEMS

V. ACTION ITEMS

A. Citizen Participation

Citizens wishing to address the Board on agenda and non-agenda items for

action, who have submitted a blue card to the Secretary, may speak at this time. The Board may not be in a position to respond to non-agenda items; therefore, speakers should not anticipate an immediate response to their comments or questions. For the benefit of all concerned, do not mention the names of students or College employees. Please limit comments to three minutes.

B. Special Consideration of an Action Item

Secretary comments: *“Are there any action items on this agenda which Board members or the President wish to discuss and vote on separately? If there are, we will exclude these from the action below.”*

C. Action to Approve Action Items

Background information: At this time, the Secretary will call for a single action to approve all the action items on this agenda except for items excluded from this action by Board member request.

Recommended action: Move to approve action items numbered 1 through 10, as recommended in this agenda, except for ____ (if necessary).

MOVED BY: _____ SUPPORTED BY: _____

D. At this time, the Secretary will return to any agenda items which Board members asked to discuss and vote on separately.

BIDS AND CONTRACTS

1. Intel Core i7 Desktop Computer Systems – Board Report #4598 – Vice President Satkowski

Recommended action: Move to approve a contract to Sehi Computer Products, Inc. for \$116,548.00 for seventy-eight (78) Intel Core i7 Desktop Computer Systems as requested by the School of Liberal Arts and the School of Science, Technology, Engineering, and Mathematics, in accordance with the specifications of Bid #21227.

MOVED BY: _____ SUPPORTED BY: _____

2. Chemistry and Biology Laboratory Renovations – Board Report #4599 – Vice President Satkowski

Recommended action: Move to approve a contract award totaling \$334,557.00 to PGC Development, LLC for the Chemistry and Biology

Laboratory Renovations project as requested by Facilities Services, in accordance with the specifications of Sealed Bid #21413.

MOVED BY: _____ SUPPORTED BY: _____

3. 2022 Ford F-350 Super Duty Pickup Trucks – Board Report #4600 – Vice President Satkowski

Recommended action: Move to approve a contract award totaling \$89,294.04 to Jack Demmer Ford, Inc. for two (2) 2022 Ford F-350 XL Super Duty Pickup Trucks as requested by Facilities Services, in accordance with the specifications of Sealed Bid #21413.

MOVED BY: _____ SUPPORTED BY: _____

4. Festo Pneumatic and Hydraulic Trainers – Board Report #4601 – Vice President Satkowski

Recommended action: Move to approve a contract award to Advanced Technologies Consultants for \$310,230.00 for (2) Festo Didactic TP501 Hydraulic Training Systems and (4) Festo Didactic TP101 Pneumatic Training Systems requested by the Early/Middle College Trade School program, in accordance with ATC's quote dated April 23, 2021, revised May 2, 2021.

MOVED BY: _____ SUPPORTED BY: _____

5. Acoustical Analysis and Soundproofing System – Board Report #4602 – Vice President Satkowski

Recommended action: Move to approve a contract award to Memtech Acoustical Services, Inc. for \$36,602.74 for Acoustic Analysis and Soundproofing System in the Vocal Booth Room requested by the Music and Recording Arts programs, in accordance with Memtech Acoustical Quote #N3884 dated July 29, 2021.

MOVED BY: _____ SUPPORTED BY: _____

6. Physics Laboratory Equipment – Board Report #4603 – Vice President Satkowski

Recommended action: Move to approve a contract award to Pasco Scientific for \$87,887.00 for the purchase of Pasco Scientific Mechanics 850 System Bundles requested by the Physics department, in accordance with Quote # QT118030 dated February 1, 2021.

MOVED BY: _____ SUPPORTED BY: _____

7. Qualtrics Survey and Analytics Software – Board Report #4604 – Vice President Satkowski

Recommended action: Move to approve a contract award to Qualtrics, LLC for \$65,025.00 for an annual subscription to DesignXM Survey and Analytical Software requested by the Institutional Research and Reporting department, in accordance with Quote # Q-1525963 dated June 28, 2021.

MOVED BY: _____ SUPPORTED BY: _____

8. Human Resource Management Software– Board Report #4605 – Vice President Satkowski

Recommended action: Move to approve a contract to Ellucian, Inc. for a grand total of \$239,812 for a 3-year subscription to Ellucian Talent Management by NEOED as requested by the Human Resources department, in accordance with Ellucian’s quote dated August 3, 2021.

MOVED BY: _____ SUPPORTED BY: _____

HUMAN RESOURCES

9. Staff Appointments – Vice President Gonko

Recommended action: Move to approve the following staff appointments:

Megan Akkari, Academic Affairs Assistant, School of Science, Technology, Engineering and Mathematics, Step 3, 12 Months, effective TBD.

Michael Sepulveda, Academic Affairs Assistant, School of Liberal Arts, Step 3, 12 Months, effective 8/10/2021.

MOVED BY: _____ SUPPORTED BY: _____

ADMINISTRATIVE SERVICES

10. Calling for a Closed Session – Chair Thorpe

Recommended action: Move to approve the Board of Trustees enter a closed session to comply with the Michigan Open Meetings Act, (MCL 15.268) Sec 8(e) and 8(h). Purpose of the closed session is to consult with its attorney(s) regarding trial or settlement strategy in connection with specific pending litigation matters including: *Badry v Henry Ford College, Federal District Court Case No. 2:18-cv-14064-AJJ-APP* and *Robinson v Henry Ford College, EEOC # 471-2021-01369*.

MOVED BY: _____ SUPPORTED BY: _____

Regular meeting suspended: _____ Regular meeting resumed: _____

VI. BOARD OF TRUSTEES BUSINESS

- A. Acknowledgements of Correspondence
- B. Board Committee Reports
- C. Requests for Information and/or Future Agenda Items
- D. Board Member Commentary

VII. FUTURE MEETING DATES

- A. Monday, August 23, 2021, P-12 Board of Education Meeting, 7:00 p.m., at the Administrative Service Center in the Frank Franchi Board Room.
- B. Monday, September 13, 2021, P-12 Board of Education Meeting, 7:00 p.m., at the Administrative Service Center in the Frank Franchi Board Room.
- C. Monday, September 20, 2021, HFC Board of Trustees Meeting, 7:00 p.m., at the Administrative Services and Conference Center in the Rosenau Board Room.

VIII. ADJOURNMENT

Note: Meetings of the Board of Trustees will end no later than 9:30 p.m. unless a majority of the Board members votes to extend the meeting by fifteen (15) minutes.

Individuals who wish to attend the Board of Trustees Meeting and require special accommodations should contact the Office of the President at (313) 845-9650. Please provide two days advance notice.