

**HENRY FORD COLLEGE
BOARD OF TRUSTEES MEETING
5101 Evergreen Road
Dearborn, Michigan 48128
(313) 845-9650**

**Dearborn Public Schools Administrative Service Center
Frank Franchi Board Room
18700 Audette Street, Dearborn**

**May 17, 2021
7:00 p.m.
Zoom #996 7744 8094**

I. CALL TO ORDER AND ROLL CALL

Hussein Berry	_____	Mary Petlichkoff	_____
Patrick D'Ambrosio	_____	Irene Watts	_____
Roxanne McDonald	_____	Chair James Thorpe	_____
Adel Mozip	_____		

II. APPROVAL OF MINUTES

- A. Approval of Minutes for the Board of Trustees Financial Stability Ad Hoc Committee meeting on April 7, 2021 and the regular Henry Ford College Board of Trustees meeting on April 19, 2021.

Recommended action: Make any necessary corrections and move to approve these Minutes.

MOVED BY: _____ SUPPORTED BY: _____

III. RECOGNITION AND ACKNOWLEDGEMENTS

IV. PRESIDENT'S ITEMS

V. DISCUSSION ITEMS

- A. Proposed Fiscal Year 2021-2022 Budget – Board Report #4593 – Vice President Satkowski

VI. ACTION ITEMS

A. Citizen Participation

Any member of the public who wishes to submit a written request to provide a public statement during the public comment portion of the Board meeting will provide that electronic request to Adel Mozip (maadel@hfcc.edu) by 7:10 p.m. on May 17, 2021. The public comment emails will be by a designated Board member so the comment may be heard by those electronically attending the meeting. The Board rules for the content and length of the public statements remain as if the meeting were held in-person.

B. Special Consideration of an Action Item

Secretary comments: *“Are there any action items on this agenda which Board members or the President wish to discuss and vote on separately? If there are, we will exclude these from the action below.”*

C. Action to Approve Action Items

Background information: At this time, the Secretary will call for a single action to approve all the action items on this agenda except for items excluded from this action by Board member request.

Recommended action: Move to approve action items numbered 1 through 5, as recommended in this agenda, except for ____ (if necessary).

MOVED BY: _____ SUPPORTED BY: _____

D. At this time, the Secretary will return to any agenda items which Board members asked to discuss and vote on separately.

BIDS AND CONTRACTS

- 1. Intel Core i7 CAD Computer Systems – Board Report #4594 – Vice President Satkowski

Recommended action: Move to approve a contract award to CDW Government LLC for \$42,589.36 for twenty-two (22) Intel Core i7 CAD Computer Systems as requested by the Building Sciences program, in accordance with the specifications of Bid #21287.

MOVED BY: _____ SUPPORTED BY: _____

HUMAN RESOURCES

2. Recommended action: Move to approve the following staff appointments:

Jeremy Adelman, Physics Instructor, School of Science, Technology, Engineering, and Mathematics, MA, Step 5, 10 Months, effective 8/24/2021.

Ashlee Barnes, Psychiatric Nursing Instructor, School of Health and Human Services, PhD, Step 8, 10 Months, effective 8/24/2021.

Christie Buck, Medical/Surgical Nursing Instructor, School of Health and Human Services, MA, Step 7, 10 Months, effective 8/24/2021.

Carolyn Casale, Pre-Education Instructor, School of Health and Human Services, PhD, Step 8, 10 Months, effective 8/24/2021.

Teena Culhane, Respiratory Therapy Instructor, School of Health and Human Services, LMA, Step 8, 10 Months, effective 8/24/2021.

Eboni Gill, Department Secretary, Academic Advising, Step 3, 12 Months, effective 6/8/2021.

Courtney Henderson, English Instructor, School of Liberal Arts, MA+60, Step 8, 10 Months, effective 8/24/2021.

Glenn Hill, Campus Safety Associate, Campus Safety, Step 3, 12 Months, effective 5/18/2021.

Kathleen Jaczynski, Humanities Instructor, School of Liberal Arts, MA, Step 8, 10 Months, effective 8/24/2021.

Jesse Mason, Physics Instructor, School of Science, Technology, Engineering, and Mathematics, MA, Step 8, 10 Months, effective 8/24/2021.

Brianne, Radke, English Instructor, School of Liberal Arts, MA, Step 8, 10 Months, effective 8/24/2021.

Sommer Sterud, English Instructor, School of Liberal Arts, MA+30, Step 8, 10 Months, effective 8/24/2021.

Victoria Swiencicki, Accounting Instructor, School of Business, Entrepreneurship and Professional Development, MA, Step 8, 10 Months, effective 8/24/2021.

MOVED BY: _____ SUPPORTED BY: _____

ADMINISTRATIVE SERVICES

3. Winter 2021 TIF Proposed Projects – Vice President Satkowski

Recommended action: Move to approve the Winter 2021 Technology Investment Fund (TIF) Proposed Projects as presented in Board Report #4586 at the April 19, 2021 Board of Trustees meeting.

MOVED BY: _____ SUPPORTED BY: _____

4. Fiscal Year 2022 Tuition Adjustment – President Kavalhuna

Background information: At the April 19, 2021, Board of Trustees regular meeting, President Kavalhuna provided data in support of the request to raise tuition 4.2% for fiscal year 2022. Data provided: HFC Tuition Rates and Tuition Assistance spreadsheet; HFC Historic Changes in College Tuition and Fees; MCCA In-District Comparison of Tuition Rates – FY2021; MCCA Out-of-District Comparison of Tuition Rates – FY2021; HFC Budget Forecast FY2020-FY2024; and similar size Michigan community college mills generated revenue comparison schedule.

Recommended action: Move to approve the following 4.2% increase in tuition for fiscal year 2022 with the increase effective with the Fall 2021 semester: In-District tuition from \$101.50 to \$105.75 per credit hour; Out-of-District tuition from \$177 to \$184.50 per credit hour; and Out-of-State and International tuition from \$257 to \$267.50 per credit hour.

MOVED BY: _____ SUPPORTED BY: _____

5. Approval of Designation of Wayne RESA Election Representative – Board Report #4595 – Dr. Glenn Maleyko

Background Information: The biennial election of the board of Wayne County Regional Educational Service Agency (RESA) will be held on Monday, June 7, 2021. The members of the RESA Board will be elected by an electoral body composed of one person designated by the Board of each of the constituent school districts.

In accordance with Section 380.613(2) of the Revised School Code, the Board of Education must now adopt a resolution which designates its representative to the electoral body and direct said representative to vote on behalf of the Board of Education for the specific candidate this Board supports for each position to be filled on the RESA Board, at least

on the first ballot taken by the electoral body.

Recommended action: Move that the Dearborn Board of Education designates _____ as its representative and _____ as an alternate, in the event the designated representative is unable to attend, and is further directed to cast a vote on behalf of the Board for candidates _____ and _____.

MOVED BY: _____ SUPPORTED BY: _____

VII. BOARD OF TRUSTEES BUSINESS

- A. Acknowledgements of Correspondence
- B. Board Committee Reports
- C. Requests for Information and/or Future Agenda Items
- D. Board Member Commentary

VIII. FUTURE MEETING DATES

- A. Monday, June 7, 2021, **P-12** Board of Education Meeting, 7:00 p.m., at the Administrative Service Center, in the Frank Franchi Board Room (following the guidelines of the State Law) and virtually available live for viewing via YouTube: www.youtube.com/dpscommdept, Facebook www.facebook.com/dearbornpublicschools and cable channel (Comcast Dearborn Channel 19 and WOW Channel 15).
- B. Monday, June 14, 2021, **HFC** Meeting, 7:00 p.m., at the Dearborn Schools Administrative Service Center, 18700 Audette, Dearborn, in the Frank Franchi Board Room (following the guidelines of the State Law) and via Zoom videoconference. Check online at www.hfcc.edu/board-meeting-schedule.
- C. Monday, June 21, 2021, **P-12** Board of Education Meeting, 7:00 p.m., at the Administrative Service Center, in the Frank Franchi Board Room (following the guidelines of the State Law) and virtually available live for viewing via YouTube: www.youtube.com/dpscommdept, Facebook www.facebook.com/dearbornpublicschools and cable channel (Comcast Dearborn Channel 19 and WOW Channel 15).

VIII. ADJOURNMENT

Note: Meetings of the Board of Trustees will end no later than 9:30 p.m. unless a majority of the Board members votes to extend the meeting by fifteen (15) minutes.

Individuals who wish to attend the Board of Trustees Meeting and require special accommodations should contact the Office of the President at (313) 845-9650. Please provide two days advance notice.