

**HENRY FORD COLLEGE  
BOARD OF TRUSTEES MEETING  
5101 Evergreen Road  
Dearborn, Michigan 48128  
(313) 845-9650**

Virtual Meeting  
Zoom #988 4188 5025

March 15, 2021

**I. CALL TO ORDER AND ROLL CALL**

Hussein Berry	_____	Mary Petlichkoff	_____
Patrick D'Ambrosio	_____	Irene Watts	_____
Roxanne McDonald	_____	Chair James Thorpe	_____
Adel Mozip	_____		

**II. APPROVAL OF MINUTES**

- A. Approval of Minutes for the Henry Ford College Board of Trustees meeting on February 15, 2021.

Recommended action: Make any necessary corrections and move to approve these Minutes.

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

**III. PRESIDENT'S ITEMS**

**IV. SPECIAL REPORTS**

- A. Why Dearborn Sings – Vice President Nealon

**V. DISCUSSION ITEMS**

- A. Purchasing Procedures for Coronavirus-Related Purchases – Board Report #4583 – Vice President Satkowski

**VI. ACTION ITEMS**

- A. Citizen Participation

*Any member of the public who wishes to submit a written request to provide a public statement during the public comment portion of the Board meeting will provide that electronic request to Adel Mozip (maadel@hfcc.edu) by 7:10 p.m. on March 15, 2021. The public comment emails will be by a designated Board member so the comment may be heard by those electronically attending the meeting. The Board rules for the content and length of the public statements remain as if the meeting were held in-person.*

B. Special Consideration of an Action Item

Secretary comments: *“Are there any action items on this agenda which Board members or the President wish to discuss and vote on separately? If there are, we will exclude these from the action below.”*

C. Action to Approve Action Items

Background information: At this time, the Secretary will call for a single action to approve all the action items on this agenda except for items excluded from this action by Board member request.

Recommended action: Move to approve action items numbered 1 through 5 as recommended in this agenda, except for \_\_\_ (if necessary).

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

D. At this time, the Secretary will return to any agenda items which Board members asked to discuss and vote on separately.

**BIDS AND CONTRACTS**

1. HPE ProLiant #L360 Servers – Board Report #4584 – Vice President Satkowski

Recommended action: Move to approve a contract award to Howard Industries, Inc. for \$127,236.00 for twelve (12) HPE ProLiant DL360 Gen 10 Servers as requested by the Information Technology Services department, in accordance with the specifications of Bid #21178.

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

2. Disaster Recovery as a Service – Board Report #4585 – Vice President Satkowski

Recommended action: Move to approve an increase in the total amount of PO #B0007882 to \$96,000 for a Disaster Recovery as a Service (DRaaS) program from Sentinel Technologies, Inc.

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

**HUMAN RESOURCES**

3. Recommended action: Move to approve the following staff appointments:

Connor Charette, Campus Safety Associate, Campus Safety, Step 2, 12 Months, effective 3/22/2021.

Martina Jones, Campus Safety Associate, Campus Safety, Step 3, 12 Months, effective 4/1/2021.

Gaylin Moore, Department Secretary, Academic Advising, Step 3, 12 Months, effective 3/16/2021.

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

4. Construction and Project Coordinator, Facility Services – Vice President Gonko

Recommended action: Move to approve the appointment of Tanusree Coomar to the position of Construction and Project Coordinator, Facility Services, at Grade 4, Step 5, of the 2016-2021 Henry Ford Community College Administrators' Association Salary Schedule, Local 71, 48 weeks, effective 3/16/2021.

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

5. Assistant Director of Assistant Director of Performance, Development, and Engagement, Human Resources – Vice President Gonko

Recommended action: Move to approve the appointment of Tracye Davis, to the position of Assistant Director of Performance, Development and Engagement, Human Resources, at Grade 1, Step 5, of the 2020-2021 Exempt Human Resources Management Salary Schedule, effective 3/29/2021.

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

**BOARD/ADMINISTRATIVE SERVICES**

## **VII. BOARD OF TRUSTEES BUSINESS**

- A. Acknowledgements of Correspondence
- B. Board Committee Reports
- C. Requests for Information and/or Future Agenda Items
- D. Board Member Commentary

## **VIII. FUTURE MEETING DATES**

- A. Monday, April 12, 2021, **P-12** Board of Education Meeting, 7:00 p.m., at the Administrative Service Center, in the Frank Franchi Board Room (following the guidelines of the State Law) and Virtually available live for viewing via YouTube: [www.youtube.com/dpscommdept](http://www.youtube.com/dpscommdept), Facebook [www.facebook.com/dearbornpublicschools](http://www.facebook.com/dearbornpublicschools) and cable channel (Comcast Dearborn Channel 19 and WOW Channel 15).
- B. Monday, April 19, 2021, **HFC** Meeting, 7:00 p.m., details to be determined.

## **IX. ADJOURNMENT**

Note: Meetings of the Board of Trustees will end no later than 9:30 p.m. unless a majority of the Board members votes to extend the meeting by fifteen (15) minutes.

*Individuals who wish to attend the Board of Trustees Meeting and require special accommodations should contact the Office of the President at (313) 845-9650. Please provide two days advance notice.*