

**HENRY FORD COLLEGE BOARD OF TRUSTEES MEETING  
DEARBORN, MICHIGAN  
February 15, 2021**

**I. CALL TO ORDER**

A virtual meeting (Zoom #966 2772 3686) of the Henry Ford College Board of Trustees was called to order on Monday, February 15, 2021 at 7:00 p.m. by Chair Thorpe.

**ROLL CALL**

On roll call, the following were present: Trustees Berry, D'Ambrosio, McDonald, Mozip, Petlichkoff, Watts, and Chair Thorpe. There being a quorum, the meeting was declared in session.

**II. APPROVAL OF MINUTES**

Motion offered by Trustee Berry and supported by Trustee McDonald passed with a unanimous roll call vote attached to approve the Minutes of the Henry Ford College Board of Trustees regular meeting and the Closed Session meeting on January 19, 2021.

**III. PRESIDENT'S ITEMS**

- Provided updates on:
  - Status of COVID-19 vaccine availability for employees
  - Virtual commencement ceremony scheduled this year for 2020 and 2021 graduates
- Welcomed Nicholas Pasiero, Sustainability Coordinator, Facility Services
- Congratulated Holly Diamond on her appointment as Interim Vice President of Student Affairs and Rhonda DeLong on her appointment as Vice President of Marketing and Communications
- Shared an uplifting story from the College's website on Rachael Lobdell, a student in our Surgical Technology Program who will be graduating in May

**IV. DISCUSSION ITEM**

A. Financial Stability Committee – Chair Thorpe

This discussion item is a follow-up to a request from then Chair Berry during the November 19, 2020 Board meeting to develop an ad hoc committee to provide

recommendations to promote the long-term financial health and sustainability of Henry Ford College. After a lengthy discussion, it was determined that the committee will evaluate three questions/tasks:

- Inventory the physical infrastructure of the College
- Examine the fixed financial variables (both long- and short-term expenses) of the College
- Identify new resources to invest in the College's infrastructure

Committee members include: Trustee Adel Mozip, Committee Chair; Trustee Pat D'Ambrosio; Trustee Mary Petlichkoff; a representative from the College administration to serve as co-chair; community members (each Board Trustee has the opportunity to identify a community member to serve on the committee), additional faculty, staff, and students to be identified as the committee moves forward. Committee Chair Mozip will provide committee updates at the regularly scheduled monthly Board meetings.

The committee will initially meet twice a month with a target starting date of mid-March. Agenda and meeting dates will be set by the committee members. The goal is for the committee to provide recommendations at the end of the calendar year.

## **V. ACTION ITEMS**

### A. Citizen Participation

John McDonald, President of HFCC Local 1650, addressed the Board on the College's bad debt issue in 2013 and asked that the Board be careful with language used related to the stability of the College.

### B. Special Consideration of an Action Item

None

### C. Action to Approve Action Items

Motion to approve action items 1 through 5 was offered by Trustee McDonald and supported by Trustee Petlichkoff passed with a unanimous roll call vote attached.

### D. At this time, the Secretary will return to any agenda items which Board members had asked to discuss and vote on separately. These will be considered one-at-a-time.

## **BIDS AND CONTRACTS**

1. CrowdStrike Endpoint Protection Platform – Board Report #4581 – Vice President Satkowski

Moved to approve a contract award to CDW Government for \$82,233.44 for a CrowdStrike Falcon Endpoint Protection Platform annual subscription as requested by the Information Technology Services department, in accordance with the specifications of Bid #21169.

## **HUMAN RESOURCES**

2. Accountant, Financial Services – Vice President Gonko

Moved to approve the appointment of Melissa Kurtz, to the position of Accountant, Financial Services, at Grade 9, Step 8, of the 2016-2021 Henry Ford Community College Administrators' Association Salary Schedule, Local 71, 48 weeks, effective 2/16/2021.

3. Assistant Director of Labor and Employee Relations, Human Resources – Vice President Gonko

Moved to approve the appointment of Mark Tade, to the position of Assistant Director of Labor and Employee Relations, Human Resources, at Grade 1, Step 5, of the 2020-2021 Exempt Human Resources Management Salary Schedule, effective 2/17/2021

## **BOARD/ADMINISTRATIVE SERVICES**

4. FY2020 Mid-Year Budget Adjustment – Vice President Satkowski

Moved to approve the FY2021 Mid-Year Budget Adjustment as presented in Board Report #4577 at the January 19, 2021 Board of Trustees meeting.

5. Southeast Michigan Council of Governments (SEMCOG) Delegate and Alternate Appointments – President Kavalhuna

Moved to approve the appointment of James Thorpe as delegate and Russell Kavalhuna as alternate to the Southeast Michigan Council of Governments (SEMCOG).

Trustee Berry congratulated President Kavalhuna on his decision to join SEMCOG as it is the “go-to” organization for data/information.

Chair Thorpe advised the Trustees that as the delegate, he may attend one or two meetings, however, the College will be represented by

President Kavalhuna at most of the meetings.

## **VI. BOARD OF TRUSTEES BUSINESS**

### A. Acknowledgements of Correspondence

None

### B. Board Committee Reports

Chair Thorpe reported that the sub-committee standing assignments for the current year were finalized last month.

### C. Requests for Information and/or Future Agenda Items

None

### D. Board Member Commentary

Trustee Berry reported on HFC engineering student, Ali Hamdoun, who put the College on the national stage by placing seventh in the Nationwide Math League competition. Ali thanked math instructor Mr. Michael Zalzali for working hard in training students for the competition, despite his busy schedule.

President Kavalhuna welcomed new employees, Mark Tate, and Melissa Kurtz to the College.

## **VII. FUTURE MEETING DATES**

A. Monday, March 8, 2021, **P-12** Board of Education Meeting, 7:00 p.m., at the Administrative Service Center, in the Frank Franchi Board Room (following the guidelines of the State Law) and Virtually available live for viewing via YouTube: [www.youtube.com/dpscommdept](http://www.youtube.com/dpscommdept), Facebook [www.facebook.com/dearbornpublicschools](http://www.facebook.com/dearbornpublicschools) and cable channel (Comcast Dearborn Channel 19 and WOW Channel 15).

B. Monday, March 15, 2021, **HFC** Meeting, 7:00 p.m., via Videoconference, details to be determined. Check online at [www.hfcc.edu/board-meeting-schedule](http://www.hfcc.edu/board-meeting-schedule).

## **VIII. ADJOURNMENT**

Motion offered by Chair Thorpe and unanimously approved by those members present that the meeting be adjourned at 8:50 p.m.

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Adel Mozip, Secretary