

**HENRY FORD COLLEGE
BOARD OF TRUSTEES MEETING
5101 Evergreen Road
Dearborn, Michigan 48128
(313) 845-9650**

**Administrative Services and Conference Center
Rosenau Board Room**

**October 18, 2021
7:00 p.m.**

I. CALL TO ORDER AND ROLL CALL

Hussein Berry	_____	Mary Petlichkoff	_____
Patrick D'Ambrosio	_____	Irene Watts	_____
Roxanne McDonald	_____	Chair James Thorpe	_____
Adel Mozip	_____		

II. APPROVAL OF MINUTES

- A. Approval of the following Minutes for the Board of Trustees:
- Financial Stability Ad Hoc Committee meeting, September 14, 2021
 - Policy Committee meeting, September 20, 2021
 - Regular meeting, September 20, 2021
 - Special meeting, September 24, 2021

Recommended action: Make any necessary corrections and move to approve these Minutes.

MOVED BY: _____ SUPPORTED BY: _____

III. RECOGNITION AND ACKNOWLEDGEMENTS

IV. PRESIDENT'S ITEMS

V. SPECIAL REPORTS

- A. Audit Presentation for Year Ended June 30, 2021 – Vice President Satkowski

VI. ACTION ITEMS

- A. Citizen Participation

Citizens wishing to address the Board on agenda and non-agenda items for action, who have submitted a blue card to the Secretary, may speak at this time. The Board may not be in a position to respond to non-agenda items; therefore, speakers should not anticipate an immediate response to their comments or questions. For the benefit of all concerned, do not mention the names of students or College employees. Please limit comments to three minutes.

B. Special Consideration of an Action Item

Secretary comments: *“Are there any action items on this agenda which Board members or the President wish to discuss and vote on separately? If there are, we will exclude these from the action below.”*

C. Action to Approve Action Items

Background information: At this time, the Secretary will call for a single action to approve all the action items on this agenda except for items excluded from this action by Board member request.

Recommended action: Move to approve action items numbered 1 through 5, as recommended in this agenda, except for ____ (if necessary).

MOVED BY: _____ SUPPORTED BY: _____

D. At this time, the Secretary will return to any agenda items which Board members asked to discuss and vote on separately.

BIDS AND CONTRACTS

1. Snow Removal and Salting Services – Board Report #4609 – Vice President Satkowski

Recommended action: Move to approve a contract to Frank’s Landscaping & Supplies LLC for \$160,000 (estimated) for Snow Removal and Salting Services, in accordance with the specifications of Sealed Bid #21522.

MOVED BY: _____ SUPPORTED BY: _____

HUMAN RESOURCES

2. Staff Appointments – Vice President Gonko

Recommended action: Move to approve the following staff appointments: George Chambers, Campus Safety Associate, Campus Safety, Step 1, 12 Months, effective 10/19/2021.

Quentin Rodriguez, Facilities Associate I, Facility Services, Step 1, 12 Months, effective 10/19/2021.

Linda Szabo, Facilities Associate II, Facility Services, Step 1, 12 Months, effective 10/19/2021.

MOVED BY: _____ SUPPORTED BY: _____

3. Testing Manager, Enrollment Services – Vice President Gonko

Recommended action: Move to approve the appointment of Jamie Henne, to the position of Testing Manager, Enrollment Services, at Grade 8, Step 8, of the 2021-2022 Local 71 Administrators' Salary Schedule, effective 10/19/2021.

MOVED BY: _____ SUPPORTED BY: _____

4. Research Analyst, Institutional Research – Vice President Gonko

Recommended action: Move to approve the appointment of Bridget Smith-Botos, to the position of Research Analyst, Institutional Research, at Grade 7, Step 3, of the 2021-2022 Local 71 Administrators' Salary Schedule, effective 10/25/2021.

MOVED BY: _____ SUPPORTED BY: _____

ADMINISTRATIVE SERVICES

5. Technology Investment Fund (TIF) Winter 2020 Proposed Project – Vice President Satkowski

Recommended action: Move to approve the Technology Investment Fund (TIF) Winter 2020 Proposed Project as presented in Board Report #4605 at the September 20, 2021, Board of Trustees meeting.

MOVED BY: _____ SUPPORTED BY: _____

VII. BOARD OF TRUSTEES BUSINESS

- A. Acknowledgements of Correspondence
- B. Board Committee Reports
- C. Requests for Information and/or Future Agenda Items

D. Board Member Commentary

VIII. FUTURE MEETING DATES

- A. Monday, November 8, 2021, P-12 Board of Education Meeting, 7:00 p.m., at the Administrative Service Center in the Frank Franchi Board Room.
- B. Monday, November 15, 2021, HFC Board of Trustees Policy Committee Meeting, 6:00 p.m., at the Administrative Services and Conference Center in the Cabinet Conference Room.
- C. Monday, November 15, 2021, HFC Board of Trustees Meeting, 7:00 p.m., at the Administrative Services and Conference Center in the Rosenau Board Room.

IX. ADJOURNMENT

Note: Meetings of the Board of Trustees will end no later than 9:30 p.m. unless a majority of the Board members votes to extend the meeting by fifteen (15) minutes.

Individuals who wish to attend the Board of Trustees Meeting and require special accommodations should contact the Office of the President at (313) 845-9650. Please provide two days advance notice.