

**HENRY FORD COLLEGE
REGULAR BOARD OF TRUSTEES MEETING
5101 Evergreen Road
Dearborn, Michigan 48128
(313) 845-9650**

Virtual Meeting
Zoom #931 6139 6526

January 19, 2021
7:00 p.m.

I. CALL TO ORDER AND ROLL CALL

Patrick D'Ambrosio	_____	Mary Petlichkoff	_____
Hussein Berry	_____	Irene Watts	_____
Roxanne McDonald	_____	Chair James Thorpe	_____
Adel Mozip	_____		

II. APPROVAL OF MINUTES

- A. Approval of Minutes for the Henry Ford College Regular Board of Trustees Meeting on December 14, 2020

Recommended action: Make any necessary corrections and move to approve these Minutes.

MOVED BY: _____ SUPPORTED BY: _____

III. PRESIDENT'S ITEMS

IV. DISCUSSION ITEM

- A. Fiscal Year 2021 Mid-Year Budget Adjustment – Board Report #4577 – Vice President Satkowski

V. ACTION ITEMS

- A. Citizen Participation

Any member of the public who wishes to submit a written request to provide a public statement during the public comment portion of the Board meeting will provide that electronic request to Adel Mozip (maadel@hfcc.edu) by 7:10 p.m. on January 19, 2021. The public comment emails will be by a designated Board member so the comment may be heard by those electronically attending the meeting. The Board rules for the content and length of the public statements remain as if the meeting were held in-person.

B. Special Consideration of an Action Item

Secretary comments: *“Are there any action items on this agenda which Board members or the President wish to discuss and vote on separately? If there are, we will exclude these from the action below.”*

C. Action to Approve Action Items

Background information: At this time, the Secretary will call for a single action to approve all the action items on this agenda except for items excluded from this action by Board member request.

Recommended action: Move to approve action items, numbered 1 through 7, as recommended in this agenda, except for ____ (if necessary).

MOVED BY: _____ SUPPORTED BY: _____

D. At this time, the Secretary will return to any agenda items which Board members asked to discuss and vote on separately.

BIDS AND CONTRACTS

1. Laerdal SimPad PLUS Systems – Board Report #4578 – Vice President Satkowski

Recommended action: Move to approve a contract award to Pocket Nurse Enterprises, Inc. for \$30,194.46 for the purchase of five (5) Laerdal SimPad PLUS Systems and related accessories, software, and monitors requested by the Nursing program, in accordance with the specifications of Bid #21094.

MOVED BY: _____ SUPPORTED BY: _____

2. Acoem Fixturlaser Smart Machine Checker – Board Report #4579 – Vice President Satkowski

Recommended action: Move to approve a contract award to Vibralign, Inc. for \$71,315.00 for the purchase of four (4) Fixturlaser Smart Machine Checkers including Balancing Kit upgrades requested by the Early/Middle College Trade School program, in accordance with the specifications of Bid #21136.

MOVED BY: _____ SUPPORTED BY: _____

3. Siemens SINAMICS S120 Training Cases – Board Report #4580 – Vice President Satkowski

Recommended action: Move to approve a contract award totaling \$158,370.00 to Electro-Matic Products, Inc. for six (6) Siemens SINAMICS S120 Training Cases requested by the Electrical Technology department, in accordance with Quotation #1818934 dated January 11, 2021.

MOVED BY: _____ SUPPORTED BY: _____

4. Course Syllabus Management System – Board Report #4581 – Vice President Satkowski

Recommended action: Move to approve a contract award totaling \$40,850.00 to Intellidemia, Inc. for the Concourse syllabus management system and implementation services, in accordance with Quotation #HFC-01 dated December 14, 2020.

MOVED BY: _____ SUPPORTED BY: _____

HUMAN RESOURCES

5. Staff Recommendations – Vice President Gonko

Recommended action: Move to approve the following staff appointments:

Yehia Bazzi, Mathematics Instructor, School of Science, Technology, Engineering and Mathematics, MA, Step 6, 10 months, effective 1/6/2021. This is a temporary, full-time assignment for the Winter 2021 semester.

Athalious Tinsely, Plumbing Instructor, School of Business, Entrepreneurship, and Professional Development, MA, Step 8, 10 months, effective 1/6/2021. This is a temporary, full-time assignment for the Winter 2021 semester.

Richard Wyka, Campus Safety Associate, Campus Safety, Step 3, 12 months, effective 1/25/2021.

MOVED BY: _____ SUPPORTED BY: _____

BOARD/ADMINISTRATIVE SERVICES

6. Financial Institution Designations and Practices Resolution – Board Report #4582 – Vice President Satkowski

Recommended action: Move to approve the Financial Institution Designations and Practices Resolution – Board Report #4582 dated January 19, 2021.

MOVED BY: _____ SUPPORTED BY: _____

7. Calling for A Closed Session

Recommended action: Move to approve the Board of Trustees enter into an electronic closed session upon conclusion of the business portion of the this regular meeting in compliance with Section 8 (c) of the Open Meetings Act for a strategy session in connection with the negotiations of collective bargaining agreements.

MOVED BY: _____ SUPPORTED BY: _____

Suspend Regular Meeting: _____ Resume Regular Meeting: _____

VI. BOARD OF TRUSTEES BUSINESS

- A. Acknowledgements of Correspondence
- B. Board Committee Reports
- C. Requests for Information and/or Future Agenda Items
- D. Board Member Commentary

VII. FUTURE MEETING DATES

- A. Saturday, January 23, 2021, **P-12** Board of Education Retreat, 10:00 a.m., virtually via Zoom. Virtually available live for viewing via YouTube: www.youtube.com/dpscommdept, Facebook www.facebook.com

[/dearbornpublicschools](#) and cable channel (Comcast Dearborn Channel 19 and WOW Channel 15).

- B. Monday, February 8, 2021, **P-12** Board of Education Meeting, 7:00 p.m., at the Administrative Service Center, in the Frank Franchi Board Room (following the guidelines of the State Law) and Virtually available live for viewing via YouTube: www.youtube.com/dpscommdept, Facebook www.facebook.com/dearbornpublicschools and cable channel (Comcast Dearborn Channel 19 and WOW Channel 15).
- C. Monday, February 15, 2021, **HFC** Meeting, 7:00 p.m., via Videoconference, details to be determined. Check online at www.hfcc.edu/board-meeting-schedule.

VII. **ADJOURNMENT**

Note: Meetings of the Board of Trustees will end no later than 9:30 p.m. unless a majority of the Board members votes to extend the meeting by fifteen (15) minutes.

Individuals who wish to attend the Board of Trustees Meeting and require special accommodations should contact the Office of the President at (313) 845-9650. Please provide two days advance notice.