

**HENRY FORD COLLEGE
REGULAR BOARD OF TRUSTEES MEETING
5101 Evergreen Road
Dearborn, Michigan 48128
(313) 845-9650**

**Virtual Meeting
Zoom #951 7829 8287**

**August 10, 2020
7:00 p.m.**

I. CALL TO ORDER AND ROLL CALL

Mary Lane _____
Roxanne McDonald _____
Michael Meade _____
Adel Mozip _____

Mary Petlichkoff _____
James Thorpe _____
Chair Hussein Berry _____

II. APPROVAL OF MINUTES

A. Approval of Minutes for the Following Henry Ford College Board of Trustees Meetings

Regular Meeting, June 15, 2020
Special Meeting, June 29, 2020
Closed Session, June 29, 2020

Recommended motion: Make any necessary corrections and move to approve these Minutes.

MOVED BY: _____ SUPPORTED BY: _____

III. PRESIDENT'S ITEMS

IV. SPECIAL REPORTS

A. Return to Campus Playbook and COVID-19 Preparedness and Response Plan – Board Report #4563 – President Kavalhuna

V. ACTION ITEMS

- A. Citizen Participation
- B. Special Consideration of an Action Item

Secretary comments: *“Are there any action items on this agenda which Board members*

or the President wish to discuss and vote on separately? If there are, we will exclude these from the action below.”

C. Action to Approve Action Items

Background information: At this time, the Secretary will call for a single action to approve all the action items on this agenda except for items excluded from this action by Board member request.

Recommended motion: Move to approve action items, numbered 1 through 8, as recommended in this agenda, except for (if necessary).

MOVED BY: _____ SUPPORTED BY: _____

D. At this time, the Secretary will return to any agenda items which Board members asked to discuss and vote on separately.

BIDS AND CONTRACTS

1. Technical Education Training Equipment, Hampden Engineering – Board Report #4564 – Vice President Satkowski

Recommended action: Move to approve a contract award to Hamden Engineering Corporation for \$423,737.60 for technology training equipment requested by the Early/Middle College Trade School program in accordance with Quotation #20-0516-Rev1 dated July 29, 2020.

MOVED BY: _____ SUPPORTED BY: _____

2. Security Camera System – Building M – Board Report #4565 – Vice President Satkowski

Recommended action: Move to approve a contract award to Security Corporation for \$27,235.39 for the purchase and installation of a Security Camera System for Building M in accordance with Proposal #15401-1-0 dated April 15, 2020.

MOVED BY: _____ SUPPORTED BY: _____

3. Security as a Service – Incident Response Plan– Board Report #4566 – Vice President Satkowski

Recommended action: Move to approve an increase in Blanket Purchase Order #B0007879 to Sentinel Technologies in the amount of \$29,600 for the development of a Cyber Security Incident Response Plan in accordance with proposed Addendum #120r1-RS.

MOVED BY: _____ SUPPORTED BY: _____

HUMAN RESOURCES

4. Staff Recommendations – Vice President Gonko

Recommended action: Move to approve the following staff appointment:

Heather Snead, Accounting Analyst, Financial Services, Step 4, effective 8/17/2020, 12 months.

MOVED BY: _____ SUPPORTED BY: _____

5. Manager, Facility Services – Vice President Gonko

Recommended action: Move to approve the appointment of Natalie Edwards to the position of Manager, Facility Services, at Grade 9, Step 2, of the 2016-2021 Henry Ford Community College Administrators' Association Salary Schedule, Local 71, 48 weeks, effective 8/11/2020.

MOVED BY: _____ SUPPORTED BY: _____

6. Sustainable Energy Coordinator, Facility Services – Vice President Gonko

Recommended action: Move to approve the appointment of James Pigott to the position of Project and Program Coordinator, Sustainable Energy, Facility Services, at Grade 4, Step 5, of the 2016-2021 Henry Ford Community College Administrators' Association Salary Schedule, Local 71, 48 weeks, effective 8/11/2020.

MOVED BY: _____ SUPPORTED BY: _____

BOARD ADMINISTRATIVE SERVICES

7. Ratification of the Extension of the 2016-2020 Collective Bargaining Agreement between the Board of Trustees and the Henry Ford College Support Staff Association – Vice President Gonko

Background information: Representatives for the Board and representatives for the Henry Ford College Support Staff Association (HFC-SSA) have reached a tentative agreement extending the 2016-2020 collective bargaining agreement through June 30, 2021.

This agreement was ratified by the HFC-SSA membership on July 23, 2020.

Recommendation action: Move to approve the extension of the 2016-2020 collective bargaining agreement through June 30, 2021 between the Board of Trustees and the Henry Ford College Support Staff Association.

MOVED BY: _____ SUPPORTED BY: _____

8. 2020-2021 School Reopening Plan – Dr. Glenn Maleyko

Background Information: Beginning May 28th an eighty member Dearborn Public Schools Reopen Committee met six (6) times (virtually) as a group and held several additional sub-committee meetings in their efforts to develop a comprehensive recommendation on how best to start the 2020-2021 school year. On June 30, 2020

the Governor issued Executive Order 2020-142 which requires schools to develop a COVID 19 Preparedness and Response Plan. The Dearborn Reopen Committee took the information from the Governor's order and Return to School Roadmap as a framework for the development of the [Dearborn Public Schools COVID 19 Preparedness and Response Plan](#) and the following recommendations.

On August 6th the COVID 19 Response Plan, with the three recommended options, were presented to the Board of Education at an Open Public Study Session. The three (3) recommended options were as follows:

Recommended Option #1 - Begin the school year fully online for all students with face-to-face learning labs available for social-emotional and academic assistance. Details on the scheduling, staffing, and availability of Learning Labs will be determined if the Board approves this option.

Recommended Option #2 - Begin the school year blended (partial online and partial in-person) for elementary students and 100% online for secondary students with learning labs available for social-emotional and academic assistance available to middle and high school students.

Recommended Option #3 - The third recommendation is to begin the school year blended (partial online and partial in-person) for elementary and secondary students. It is essential to note that given the current requirements for schools to hold in-person instruction during Phase 4 of the State's plan, traditional transportation services may be an issue for this option.

Recommended action: Move that the Board approve the Dearborn Public Schools COVID 19 Preparedness and Response Plan under the Governor's Executive Order 2020-142 with approval of recommended Option #1 to begin the school year fully online for all students with face-to-face learning labs available for social-emotional and academic assistance.

If the Board were to approve this option the District would only be making a commitment for online learning until October 1, 2020. Depending on several factors, including but not limited to: local and state health conditions throughout the month of August and September; CDC guidelines; Wayne County Health Department recommendations; and the current orders from the State of Michigan; the District would re-evaluate the plan to determine the feasibility of changing the mode of instruction (full in-person, online, or a blended model that combines both).

MOVED BY: _____ SUPPORTED BY: _____

VI. BOARD OF TRUSTEES BUSINESS

- A. Acknowledgements of Correspondence
- B. Board Committee Reports
- C. Requests for Information and/or Future Agenda Items

D. Board Member Commentary

VII. FUTURE MEETING DATES

- A. Monday, August 17, 2020, **P-12** Board of Education Meeting, 7:00 p.m., at the Administrative Service Center, in the Frank Franchi Board Room (following the guidelines of the Governor’s executive order) and Virtually available live for viewing via YouTube Live: www.youtube.com/dpscommdept, Facebook Live: www.facebook.com/dearbornpublicschools and cable channel (Comcast Dearborn Channel 19 and WOW Channel 15).
- B. Monday, September 14, 2020, **P-12** Board of Education Meeting, 7:00 p.m., at the Administrative Service Center, in the Frank Franchi Board Room (following the guidelines of the Governor’s executive order) and Virtually available live for viewing via YouTube Live: www.youtube.com/dpscommdept, Facebook Live: www.facebook.com/dearbornpublicschools and cable channel (Comcast Dearborn Channel 19 and WOW Channel 15).
- C. Monday, September 21, 2020, Monday, August 10, 2020, **HFC** Meeting, 7:00 p.m., via Videoconference details to be determined. Check online at www.hfcc.edu/board-meeting-schedule

VIII. ADJOURNMENT

Note: Meetings of the Board of Trustees will end no later than 9:30 p.m. unless a majority of Board members votes to extend the meeting by fifteen (15) minutes.

Individuals who wish to attend the Board of Trustees Meeting and require special accommodations should contact the Office of the President at (313) 845-9650. Please provide two days advance notice.