

**HENRY FORD COLLEGE
REGULAR BOARD OF TRUSTEES MEETING
5101 Evergreen Road
Dearborn, Michigan 48128
(313) 845-9650**

**Zoom Audio Conference
Meeting #366-859-043**

**April 2, 2020
4:00 p.m.**

I. CALL TO ORDER AND ROLL CALL

Mary Lane	_____	Mary Petlichkoff	_____
Roxanne McDonald	_____	James Thorpe	_____
Michael Meade	_____	Chair Hussein Berry	_____
Adel Mozip	_____		

II. APPROVAL OF MINUTES

A. Approval of Minutes for the Following Henry Ford College Board of Trustees Meetings

Policy Committee Meeting, February 17, 2020
Regular Meeting, February 17, 2020
Closed Session, February 17, 2020

Recommended action: Make any necessary corrections and move to approve these Minutes.

MOVED BY: _____ SUPPORTED BY: _____

III. PRESIDENT'S ITEMS

IV. ACTION ITEMS

- A. Citizen Participation
- B. Special Consideration of an Action Item

Secretary comments: "Are there any action items on this agenda which Board members or the President wish to discuss and vote on separately? If there are, we will exclude these from the action below."

- C. Action to Approve Action Items

Background information: At this time, the Secretary will call for a single action to approve all the action items on this agenda with the exception of items excluded from this action by Board member request.

Recommended action: Move to approve action items, numbered 1 through 6, as recommended in this agenda, except for ____ (if necessary).

MOVED BY: _____ SUPPORTED BY: _____

- D. At this time, the Secretary will return to any agenda items which Board members asked to discuss and vote on separately.

BIDS AND CONTRACTS

1. Steelcase Classroom Furniture – Board Report #4549 – Vice President Satkowski

Recommended action: Move to approve a contract award to NBS Commercial Interiors for \$26,993.14 for the purchase and installation of Steelcase classroom furniture requested by Academic Services, in accordance with Quote #323563 dated March 5, 2020.

MOVED BY: _____ SUPPORTED BY: _____

2. Sign Language Interpreting Services – Board Report #4550 – Vice President Satkowski

Recommended action: Move the approval of a new blanket purchase order to Michigan Interpreting Services in the amount of \$40,000 for general sign language interpreting services as requested by Assisted Learning Services.

MOVED BY: _____ SUPPORTED BY: _____

3. Olympus CX23 Microscopes – Board Report #4551 – Vice President Satkowski

Recommended action: Move to approve a contract award to Olympus America, Inc. in the amount of \$29,349.58 for the purchase of twenty-eight (28) Olympus CX23 Microscopes requested by the Biological Science Department, in accordance with Olympus Quote # QT-U1261250 dated January 3, 2020.

MOVED BY: _____ SUPPORTED BY: _____

BOARD ADMINISTRATIVE SERVICES

4. Board of Trustees Policy Updates – President Kavalhuna

Background information: On February 17, 2020, the HFC Board of Trustees Policy Committee discussed and reviewed changes to the Relations with Educational Institutions and Organizations Policy.

Recommended action: Move to approve the changes to the Relations with Educational Institutions and Organizations policy.

MOVED BY: _____ SUPPORTED BY: _____

5. Rescinding of Board of Trustees Policies – President Kavalhuna

Recommended action: Move to rescind the following policy: Policy 7000 – Public Information Program

MOVED BY: _____ SUPPORTED BY: _____

6. Resolution Authorizing 2020 Community College Energy Conservation Improvement Bonds (LIMITED TAX GENERAL OBLIGATION) – Vice President Satkowski

Background information: On November 18, 2019, the Board of Trustees authorized the issuance of \$15.2 million in bonds for 13 years by the College to fund the implementation of the College's Integrated Energy Master Plan (IEMP). This resolution formally authorizes that the process to procure the bond funding for \$15.2 million for 13 years be initiated with Bond Counsel and Legal Counsel to procure the financing.

Recommended action: Move to approve the Resolution Authorizing 2020 Community College Energy Conservation Improvement Bonds (LIMITED TAX GENERAL OBLIGATION) (Attachment A).

MOVED BY: _____ SUPPORTED BY: _____

V. BOARD OF TRUSTEES BUSINESS

- A. Acknowledgements of Correspondence
- B. Board Committee Reports
- C. Requests for Information and/or Future Agenda Items
- D. Board Member Commentary

VI. FUTURE MEETING DATES

- A. Monday, April 13, 2020, P-12 Board of Education Meeting, 7:00 p.m., at the Administrative Service Center in the Frank Franchi Board Room.
- B. Monday, April 20, 2020, Board of Trustees Policy Committee Meeting, 6:00 p.m., at the Administrative Services and Conference Center in the Cabinet Conference Room.
- C. Monday, April 20, 2020, HFC Board of Trustees Meeting, 7:00 p.m., at the Administrative Services and Conference Center in the Rosenau Board Room.

VII. ADJOURNMENT

Note: Meetings of the Board of Trustees will end no later than 9:30 p.m. unless a majority of Board members votes to extend the meeting by fifteen (15) minutes.

Individuals who wish to attend the Board of Trustees Meeting and require special accommodations should contact the Office of the President at (313) 845-9650. Please provide two days advance notice.