

**HENRY FORD COLLEGE BOARD OF TRUSTEES MEETING
DEARBORN, MICHIGAN
December 14, 2020**

I. CALL TO ORDER

A virtual meeting (Zoom #997 3788 6343) of the Henry Ford College Board of Trustees was called to order on Monday, December 14, 2020 at 7:00 p.m. by Chair Berry.

ROLL CALL

On roll call, the following were present: Trustees D'Ambrosio, Lane, McDonald, Meade, Petlichkoff, Thorpe, and Chair Berry. There being a quorum, the meeting was declared in session.

IA. NEW BOARD MEMBER OATH OF OFFICE

Patrick D'Ambrosio was sworn in as a Board member taking the Oath of Office administered by Judge Gene Hunt.

II. APPROVAL OF MINUTES

Motion offered by Trustee Meade and supported by Trustee Petlichkoff passed with a unanimous roll call vote attached to approve the Minutes of the following meetings: Regular Meeting, December 14, 2020 and Policy Committee Meeting, December 14, 2020.

III. PRESIDENT'S ITEMS

- Congratulated the following staff and faculty:
 - Michelle Holinski, Academic Affairs Assistant, 20 years of service, retiring effective 1/29/2021.
 - Steve Jergovich, Facilities Associates, 34 years of service, retiring effective 12/31/2020.
 - Pamela Sayre, History Instructor, 25.5 years of service, retiring effective 12/31/2020.
 - April Falardeau, Mathematics Instructor, tenured effective 12/21/2020.
 - Sherri Klenczar, Nursing Instructor, tenured effective 12/21/2020.
 - Shirley Mata, Nursing Instructor, tenured effective 12/21/2020.
 - Jennifer Stewart, Sign Language Instructor, tenured effective 12/21/2020.

- HFC Media Spotlights:
 - Futures for Frontliners Collaboration with Eastern Michigan
 - Financial Literacy Program HFC/DPS Partnership
- Provided updates on the Tech Building Expansion and Integrated Energy Master Plan
- Welcomed Trustee Patrick D'Ambrosio and Trustee-Elect Irene Watts
- Extended an invitation to the State of the College meeting on Wednesday, January 6 at 10:00 a.m.
- Thanked the Board of Trustees for their leadership and the students, faculty, staff and administrators for their unprecedented teamwork to provide a successful year during the pandemic
- Thanked Chair Berry for his leadership and service this year
- Thanked Secretary Lane for her 20 years of service as a Board member and her passion for education
- Thanked Trustee Meade for his service to thousands of Henry Ford College students by devoting his career to the College

IV. ACTION ITEMS

A. Citizen Participation

None

B. Special Consideration of an Action Item

None

C. Action to Approve Action Items

Motion to approve action items 1 through 6 was offered by Trustee Petlichkoff and supported by Trustee Meade passed with a unanimous roll call vote attached.

D. At this time, the Secretary will return to any agenda items which Board members had asked to discuss and vote on separately. These will be considered one-at-a-time.

BIDS AND CONTRACTS

1. 2021 Ford Pickup Trucks – Board Report #4574 – Vice President Satkowski

Moved to approve a contract award to Fairlane Ford Sales, Inc. for \$128,219.02 for the purchase of three (3) 2021 Ford Pickup Trucks requested by the Automotive Technology program, in accordance with the specifications of Bid #21075.

2. 2021 Lincoln Aviator Hybrid SUV – Board Report #4575 – Vice President Satkowski

Moved to approve a contract award to Jack Demmer Lincoln for \$73,218.21 for the purchase of one (1) 2021 Lincoln Aviator Grand Touring Hybrid SUV requested by the Automotive Technology program, in accordance with the specifications of Bid #21076.

3. Hamilton-G5 Mechanical Ventilator – Board Report #4576 – Vice President Satkowski

Moved to approve a contract award totaling \$32,397.94 to Hamilton Medical, Inc. for one (1) Hamilton-G5 Ventilator Package requested by the Respiratory Therapist program, in accordance with Quote #HFC.1G5.112520.PS dated November 25, 2020.

HUMAN RESOURCES

4. Staff Recommendations – Vice President Gonko

Moved to approve the following staff appointments:

Christopher Birlan, Campus Safety Associate, Campus Safety, Step 3, 12 months, effective 1/4/2021.

Subhashini Chandrasekar, Biology Instructor, School of Science, Technology, Engineering and Mathematics, MA30, Step 5, 10 months, effective 1/6/2021. This is a temporary, full-time assignment for the Winter 2021 semester.

Marisa Ferrari, Nursing Instructor, School of Health and Human Services, PhD, Step 8, 10 months, effective 1/6/2021.

James Giovonni, Building Operator, Facility Services, Step 4, 12 months, effective 12/15/2020.

Brad Hauch, Biology Instructor, School of Science, Technology, Engineering and Mathematics, MA, Step 6, 10 months, effective 1/6/2021. This is a temporary, full-time assignment for the Winter 2021 semester.

Francis Heaney, Energy Technology Instructor, School of Business, Entrepreneurship, and Professional Development, LMA, Step 8, 10 months, effective 1/6/2021.

Ammie Helling, Counselor, Assisted Learning Services, MA, Step 8, 10

months, effective 1/6/2021. This is a temporary, full-time assignment for the Winter 2021 semester.

Kenneth Jannot, English Instructor, School of Liberal Arts, MA, Step 8, 10 months, effective 1/6/2021. This is a temporary, full-time assignment for the Winter 2021 semester.

Massimo Pizzino, Electronics Instructor, School of Business, Entrepreneurship, and Professional Development, LMA, Step 5, 10 months, effective 1/6/2021. This is a temporary, full-time assignment for the Winter 2021 semester.

Malene Singley, Nursing Instructor, School of Health and Human Services, MA, Step 8, 10 months, 1/6/2021.

Marcus Taylor, Building Operator, Facility Services, Step 4, 12 months, effective 12/15/2020.

Britney Underwood, Admissions/Recruiter, Admissions and Recruiting, Step 3, 12 Months, effective TBD.

BOARD ADMINISTRATIVE SERVICES

5. Technology Investment Fund (TIF) Winter 2020 and Fall 2020 Proposed Projects – Vice President Satkowski

Moved to approve the Technology Investment Fund (TIF) Winter 2020 and Fall 2020 Proposed Projects as presented in Board Report #4573 at the November 16, 2019 Board of Trustees meeting.

6. Board of Trustees Policy Updates – Trustee Petlichkoff

Background information: On November 16, 2020, the HFC Board of Trustees Policy Committee discussed and reviewed changes to Title IX policy due to revisions required by the federal government.

Moved to approve the Title IX policy.

VI. BOARD OF TRUSTEES BUSINESS

A. Acknowledgements of Correspondence

None

B. Board Committee Reports

Vice Chair Thorpe reported that the DPS Foundation met last Thursday to work on scholarship distributions in the spring.

C. Requests for Information and/or Future Agenda Items

Secretary Lane asked that the Board continue to keep an eye on the following: the Patterson Tech building and the library, both in need of renovation; waste management and waste disposal at the College; Childcare facility; identifying additional funding resources to cover fees not covered by Futures for Frontliners program; and looking to securing funding for students similar to the GI bill to increase enrollment.

Trustee Petlichkoff asked about the standing of the Nursing program during the pandemic and if the College is ready to quickly shift back to in-person teaching.

D. Board Member Commentary

Secretary Lane thanked everybody at the College for being insightful, respectful and kind; Vice President Nealon for instituting the auto-awarding of degrees; and Courtney Kavalhuna for donations to the Hawks Nest and assisting in the College Store during textbook distribution.

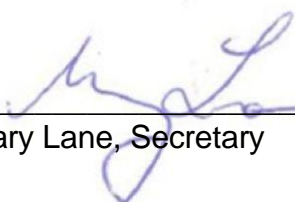
Chair Berry wished everyone happy holidays.

VII. FUTURE MEETING DATES

- A. Monday, January 11, 2021, **P-12** Organizational Meeting, 6:45 p.m. at the Administrative Service Center, in the Frank Franchi Board Room (following the guidelines of the State Law) and Virtually available live for viewing via YouTube: www.youtube.com/dpscommdept, Facebook www.facebook.com/dearbornpublicschools and cable channels (Comcast Dearborn Channel 19 and WOW Channel 15).
- B. Monday, January 11, 2021, **P-12** Board of Education Meeting, 7:00 p.m. at the Administrative Service Center, in the Frank Franchi Board Room (following the guidelines of the State Law) and Virtually available live for viewing via YouTube: www.youtube.com/dpscommdept, Facebook www.facebook.com/dearbornpublicschools and cable channels (Comcast Dearborn Channel 19 and WOW Channel 15).
- C. Tuesday, January 19, 2021, **HFC** Meeting, 7:00 p.m., via Zoom (following the guidelines of the State Law), details to be determined. Check online at www.hfcc.edu/board-meeting-schedule.

VIII. ADJOURNMENT

Motion offered by Chair Berry and unanimously approved by those members present that the meeting be adjourned at 8:28 p.m.



Mary Lane, Secretary