

**HENRY FORD COLLEGE
REGULAR BOARD OF TRUSTEES MEETING
5101 Evergreen Road
Dearborn, Michigan 48128
(313) 845-9650**

Virtual Meeting
Zoom #997 3788 6343

December 14, 2020
7:00 p.m.

I. CALL TO ORDER AND ROLL CALL

Patrick D'Ambrosio	_____	Mary Petlichkoff	_____
Mary Lane	_____	James Thorpe	_____
Roxanne McDonald	_____	Chair Hussein Berry	_____
Michael Meade	_____		

IA. NEW BOARD MEMBER OATH OF OFFICE

Board member, Patrick D'Ambrosio, will take the Oath of Office at this time administered by Judge Gene Hunt. Judge Hunt and Patrick D'Ambrosio will stand and, with right hands raised, Judge Hunt will ask Patrick D'Ambrosio to repeat after him the following Oath of Office:

"I do hereby swear and affirm I will support the Constitution of the United States of America, and the Constitution of the State of Michigan, and that I will faithfully discharge the duties of Office of Trustee of Henry Ford College to the best of my ability, in the manner provided by law."

II. APPROVAL OF MINUTES

A. Approval of Minutes for the Henry Ford College Regular Board of Trustees Meeting and Policy Committee Meeting on November 16, 2020.

Recommended action: Make any necessary corrections and move to approve these Minutes.

MOVED BY: _____ SUPPORTED BY: _____

III. PRESIDENT'S ITEMS

IV. ACTION ITEMS

A. Citizen Participation

Any member of the public who wishes to submit a written request to provide a public statement during the public comment portion of the Board meeting will provide that electronic request to Mary Lane (mlane4@hfcc.edu) by 7:10 p.m. on December 14, 2020. The public comment emails will be read by a designated Board member so the comment may be heard by those electronically attending the meeting. The Board rules for the content and length of the public statements remain as if the meeting were held in-person.

B. Special Consideration of an Action Item

Secretary comments: *“Are there any action items on this agenda which Board members or the President wish to discuss and vote on separately? If there are, we will exclude these from the action below.”*

C. Action to Approve Action Items

Background information: At this time, the Secretary will call for a single action to approve all the action items on this agenda except for items excluded from this action by Board member request.

Recommended action: Move to approve action items, numbered 1 through 6, as recommended in this agenda, except for ___ (if necessary).

MOVED BY: _____ SUPPORTED BY: _____

D. At this time, the Secretary will return to any agenda items which Board members asked to discuss and vote on separately.

BIDS AND CONTRACTS

- 1. 2021 Ford Pickup Trucks – Board Report #4574 – Vice President Satkowski

Recommended action: Move to approve a contract award to Fairlane Ford Sales, Inc. for \$128,219.02 for the purchase of three (3) 2021 Ford Pickup Trucks requested by the Automotive Technology program, in accordance with the specifications of Bid #21075.

MOVED BY: _____ SUPPORTED BY: _____

2. 2021 Lincoln Aviator Hybrid SUV – Board Report #4575 – Vice President Satkowski

Recommended action: Move to approve a contract award to Jack Demmer Lincoln for \$73,218.21 for the purchase of one (1) 2021 Lincoln Aviator Grand Touring Hybrid SUV requested by the Automotive Technology program, in accordance with the specifications of Bid #21076.

MOVED BY: _____ SUPPORTED BY: _____

3. Hamilton-G5 Mechanical Ventilator – Board Report #4576 – Vice President Satkowski

Recommended action: Move to approve a contract award totaling \$32,397.94 to Hamilton Medical, Inc. for one (1) Hamilton-G5 Ventilator Package requested by the Respiratory Therapist program, in accordance with Quote #HFC.1G5.112520.PS dated November 25, 2020.

MOVED BY: _____ SUPPORTED BY: _____

HUMAN RESOURCES

4. Staff Recommendations – Vice President Gonko

Recommended action: Move to approve the following staff appointments:

Christopher Birlan, Campus Safety Associate, Campus Safety, Step 3, 12 months, effective 1/4/2021.

Subhashini Chandrasekar, Biology Instructor, School of Science, Technology, Engineering and Mathematics, MA30, Step 5, 10 months, effective 1/6/2021. This is a temporary, full-time assignment for the Winter 2021 semester.

Marisa Ferrari, Nursing Instructor, School of Health and Human Services, PhD, Step 8, 10 months, effective 1/6/2021.

James Giovonni, Building Operator, Facility Services, Step 4, 12 months, effective 12/15/2020.

Brad Hauch, Biology Instructor, School of Science, Technology, Engineering and Mathematics, MA, Step 6, 10 months, effective 1/6/2021. This is a temporary, full-time assignment for the Winter 2021 semester.

Francis Heaney, Energy Technology Instructor, School of Business, Entrepreneurship, and Professional Development, LMA, Step 8, 10 months, effective 1/6/2021.

Ammie Helling, Counselor, Assisted Learning Services, MA, Step 8, 10 months, effective 1/6/2021. This is a temporary, full-time assignment for the Winter 2021 semester.

Kenneth Jannot, English Instructor, School of Liberal Arts, MA, Step 8, 10 months, effective 1/6/2021. This is a temporary, full-time assignment for the Winter 2021 semester.

Massimo Pizzino, Electronics Instructor, School of Business, Entrepreneurship, and Professional Development, LMA, Step 5, 10 months, effective 1/6/2021. This is a temporary, full-time assignment for the Winter 2021 semester.

Malene Singley, Nursing Instructor, School of Health and Human Services, MA, Step 8, 10 months, 1/6/2021.

Marcus Taylor, Building Operator, Facility Services, Step 4, 12 months, effective 12/15/2020.

Britney Underwood, Admissions/Recruiter, Admissions and Recruiting, Step 3, 12 Months, effective TBD.

MOVED BY: _____ SUPPORTED BY: _____

BOARD ADMINISTRATIVE SERVICES

5. Technology Investment Fund (TIF) Winter 2020 and Fall 2020 Proposed Projects – Vice President Satkowski

Recommended action: Move to approve the Technology Investment Fund (TIF) Winter 2020 and Fall 2020 Proposed Projects as presented in Board Report #4573 at the November 16, 2019 Board of Trustees meeting.

MOVED BY: _____ SUPPORTED BY: _____

6. Board of Trustees Policy Updates – Trustee Petlichkoff

Background information: On November 16, 2020, the HFC Board of Trustees Policy Committee discussed and reviewed changes to Title IX policy due to revisions required by the federal government.

Recommended action: Move to approve the Title IX policy.

MOVED BY: _____ SUPPORTED BY: _____

V. BOARD OF TRUSTEES BUSINESS

- A. Acknowledgements of Correspondence
- B. Board Committee Reports
- C. Requests for Information and/or Future Agenda Items
- D. Board Member Commentary

VI. FUTURE MEETING DATES

- A. Monday, January 11, 2021, **P-12** Organizational Meeting, 6:45 p.m. at the Administrative Service Center, in the Frank Franchi Board Room (following the guidelines of the State Law) and Virtually available live for viewing via YouTube:www.youtube.com/dpscommdept, Facebook www.facebook.com/dearbornpublicschools and cable channels (Comcast Dearborn Channel 19 and WOW Channel 15).
- B. Monday, January 11, 2021, **P-12** Board of Education Meeting, 7:00 p.m. at the Administrative Service Center, in the Frank Franchi Board Room (following the guidelines of the State Law) and Virtually available live for viewing via YouTube: www.youtube.com/dpscommdept, Facebook www.facebook.com/dearbornpublicschools and cable channels (Comcast Dearborn Channel 19 and WOW Channel 15).
- C. Tuesday, January 19, 2021, **HFC** Meeting, 7:00 p.m., via Zoom (following the guidelines of the State Law), details to be determined. Check online at www.hfcc.edu/board-meeting-schedule.

VII. ADJOURNMENT

Note: Meetings of the Board of Trustees will end no later than 9:30 p.m. unless a majority of the Board members votes to extend the meeting by fifteen (15) minutes.

Individuals who wish to attend the Board of Trustees Meeting and require special accommodations should contact the Office of the President at (313) 845-9650. Please provide two days advance notice.