

**HENRY FORD COLLEGE
REGULAR BOARD OF TRUSTEES MEETING
5101 Evergreen Road
Dearborn, Michigan 48128
(313) 845-9650**

**Administrative Services and Conference Center
Rosenau Board Room**

**January 21, 2020
7:00 p.m.**

I. CALL TO ORDER AND ROLL CALL

Mary Lane	_____	Mary Petlichkoff	_____
Roxanne McDonald	_____	James Thorpe	_____
Michael Meade	_____	Chair Hussein Berry	_____
Adel Mozip	_____		

II. APPROVAL OF MINUTES

A. Approval of Minutes for the Following Henry Ford College Board of Trustees Meetings

Regular Meeting, December 16, 2019

Recommended action: Make any necessary corrections and move to approve these Minutes.

MOVED BY: _____ SUPPORTED BY: _____

III. RECOGNITION AND ACKNOWLEDGEMENTS

IV. PRESIDENT'S ITEMS

V. SPECIAL REPORTS

VI. DISCUSSION ITEM

A. FY2020 Mid-Year Budget Adjustment – Board Report #4541 – Vice President Satkowski

VII. ACTION ITEMS

A. Citizen Participation

Citizens wishing to address the Board on agenda and non-agenda items for action, who have submitted a blue card to the Secretary, may speak at this time. The Board may not be in a position to respond to non-agenda items; therefore, speakers should

not anticipate an immediate response to their comments or questions. For the benefit of all concerned, do not mention the names of students or College employees. Please limit comments to three minutes.

B. Special Consideration of an Action Item

Secretary comments: *“Are there any action items on this agenda which Board members or the president wish to discuss and vote on separately? If there are, we will exclude these from the action below.”*

C. Action to Approve Action Items

Background information: At this time, the Secretary will call for a single action to approve all of the action items on this agenda with the exception of items excluded from this action by Board member request.

Recommended action: Move to approve action items, numbered 1 through 6, as recommended in this agenda, except for ____ (if necessary).

MOVED BY: _____ SUPPORTED BY: _____

D. At this time, the Secretary will return to any agenda items which Board members asked to discuss and vote on separately.

BIDS AND CONTRACTS

1. External Legal Services – Board Report #4542 – Vice President Satkowski

Recommended action: Move to approve the appointment of Clark Hill, Cummings McClorey Davis & Acho, and Dickinson Wright to provide external legal services for Henry Ford College as needed, in accordance with the specifications of RFP #20177. The President retains the right to use attorneys and firms not selected in this process if needed to serve the best interests of the College.

MOVED BY: _____ SUPPORTED BY: _____

2. Front-End Tractor Loader – Board Report #4543 – Vice President Satkowski

Recommended action: Move to approve a contract award to Carleton Equipment Company, Inc. for \$46,023.79 for a Kubota M5-091 Front-End Tractor Loader requested by Facilities Services, in accordance with the specifications of Sealed Bid #20630.

MOVED BY: _____ SUPPORTED BY: _____

HUMAN RESOURCES

3. Staff Recommendations – Vice President Gonko

Recommended action: Move to approve the following staff appointments:

Nickie Hampsher Enrollment Associate III, Enrollment Services, Step 3, effective 1/27/20, 12 months.

Shanna Simpson-Singleton, Mathematics Instructor, School of Science, Technology, Engineering and Mathematics, MA30, Step 1, 10 months, effective 1/8/20. This is a temporary, full-time assignment for the Winter 2020 semester.

MOVED BY: _____ SUPPORTED BY: _____

4. Accountant, Financial Services – Vice President Gonko

Recommended action: Move to approve the appointment of Kimberly Perlongo to the position of Accountant, Financial Services, at Grade 9, Step 9, of the 2016-2021 Henry Ford Community College Administrators’ Association Salary Schedule, Local 71, 48 weeks, effective 2/3/20.

MOVED BY: _____ SUPPORTED BY: _____

BOARD ADMINISTRATIVE SERVICES

5. Financial Institution Designations and Practices Resolution – Board Report #4544 – Vice President Satkowski

Recommended action: Move to approve the Financial Institution Designations and Practices Resolution – Board Report #4544 dated January 21, 2020.

MOVED BY: _____ SUPPORTED BY: _____

6. Calling for a Closed Session – Chair Berry

Recommended action: Move to approve the Board of Trustees enter into closed session under Section 8 (e) of the Open Meetings Act (MCL 15.268) to consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation matters: *Badry v Henry Ford College*, Case No. 2:18-cv-14064-AJT-APP and *Jaber v Henry Ford College et al*, MDCR #499935 and under Section 8(c) of the Open Meetings Act for strategy sessions in connection with the negotiations of collective bargaining agreements.

MOVED BY: _____ SUPPORTED BY: _____

Enter closed session: _____ Closed session ended: _____

VIII. BOARD OF TRUSTEES BUSINESS

- A. Acknowledgements of Correspondence
- B. Board Committee Reports
- C. Requests for Information and/or Future Agenda Items

D. Board Member Commentary

IX. FUTURE MEETING DATES

- A. Saturday, January 25, 2020, HFC Board of Trustees Retreat, 8:30 a.m., at the Administrative Services and Conference Center in the Rosenau Board Room.
- B. Monday, February 10, 2020, P-12 Board of Education Meeting, 7:00 p.m., at the Administrative Service Center, in the Frank Franchi Board Room.
- C. Monday, February 17, 2020, HFC Board of Trustees Policy Committee Meeting, 6:00 p.m., at the Administrative Services and Conference Center in the Cabinet Conference Room.
- D. Monday, February 17, 2020, HFC Board of Trustees Meeting, 7:00 p.m., at the Administrative Services and Conference Center in the Rosenau Board Room.

X. ADJOURNMENT

Note: Meetings of the Board of Trustees will end no later than 9:30 p.m. unless a majority of Board members votes to extend the meeting by fifteen (15) minutes.

Individuals who wish to attend the Board of Trustees Meeting and require special accommodations should contact the Office of the President at (313) 845-9650. Please provide two days advance notice.