

**HENRY FORD COLLEGE  
OFFICE OF THE PRESIDENT**

**BOARD REPORT**

**SUBJECT:** Student Perceptions of Henry Ford College

The Institutional Research and Reporting (IRR) team hosted a data presentation on February 18, 2019 entitled, "Student Perceptions of Henry Ford College." During this presentation, IRR Analysts Eileen Brennan, Al Cackowski, and Rick Michalski shared select results of three student surveys with a diverse group of approximately fifty HFC staff and administrators. Topics included:

**Student Satisfaction Survey**

The Student Satisfaction Survey collects student opinions of HFC curricula, instruction, student services, technology, facilities, and general satisfaction with the College. This internal survey is administered in-class each fall semester to a random sample of 144 sections. Survey results can pinpoint challenges and priorities as we continuously strive to improve the quality of the student experience.

**Community College Survey of Student Engagement (CCSSE)**

CCSSE provides information on student engagement, which is a key indicator of learning. This national survey is administered at HFC every three years and asks students about their college experiences — how they spend their time; what they feel they have gained from their classes; how they assess their interactions with faculty and peers; what kinds of work they are challenged to do; how the college supports their learning; and so on. Identifying what students do in and out of the classroom, knowing students' goals, and understanding external responsibilities can help us create an environment that can enhance learning, development, and success.

**Drop Survey**

The Drop Survey, developed and administered by the IRR office, is emailed to every student that drops a course after the last day to drop without penalty (i.e. – the last day to drop and receive a refund). The survey asks students why they dropped the course, what would have kept them in the course, and if they intend to return to HFC. Like the Student Satisfaction Survey, results can identify areas for improvement to increase student retention.

Results of these three surveys will inform improvements college-wide. The IRR team will host additional data education seminars each semester with the goal of improving dissemination and understanding of existing data among the college community.



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Lori Gonko, EdD  
Interim Vice President of Institutional Research,  
Planning and Accreditation



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Russell A. Kavalhuna, JD  
President

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**BID AWARD**

**SUBJECT:** Automotive Engines and Components  
Sealed Bid #20020

The faculty of the Automotive Technology department requests a contract for the purchase of six (6) Chevrolet 6.2L LS3 Engine Kits, one (1) Small Block Chevy 383ci Dress Engine, one (1) Ford 5.0L Coyote Engine, and related engine and fuel-line components. Students in all areas of Automotive Technology (engines, fuels, ignitions, alternative propulsion, diesel technology, dynamometers) will use these engines and components in class projects to test, evaluate and compare the performance characteristics for various alternative fuel sources, such as, bio-fuels, E85, straight methanol, compressed natural gas, and hydrogen. These projects will also encompass students enrolled in the Welding, Manufacturing, CAD/Drafting and Pre-Engineering programs and will provide opportunities for students to link with firms in private industry. The Technology Investment Fund provides 100% of the funding for this purchase.

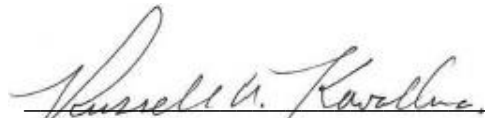
The College invited bid submissions under Sealed Bid #20020. The bid responses appear below.

Jegs High Performance	\$96,114.70
Fastime Racing	99,987.25
Summit Racing	101,575.40
Engine Pro	No Reply
Trend Performance	No Reply

**RECOMMENDATION:**

The College administration recommends a contract award to Jegs High Performance for \$96,114.70 for the purchase of Automotive Engines and Components requested by the Automotive Technology department in accordance with the specifications of Sealed Bid #20020.

  
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John S. Satkowski, JD  
Vice President of Financial Services

  
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Russell A. Kavalhuna, JD  
President

**HENRY FORD COLLEGE  
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**BID AWARD**

**SUBJECT:** Liberal Arts Elevator Modernization Project  
Sealed Bid #20040

The Executive Director of Facilities Services requests a contract for the labor, materials, equipment and services necessary for the Liberal Arts Elevator Modernization project. The existing elevators date to the building's construction in the early 1960s; consequently, repairs are more frequent and replacement parts are often difficult to obtain, have extended lead times or require special fabrication. In order to improve performance, reliability and service, the project scope requires the contractor to upgrade thirteen major components in each of the two passenger elevators in the Liberal Arts Building. The work shall be performed in sequential order so that at least one elevator is always available for use.

The College invited bid submissions under Sealed Bid #20040. The bid responses appear below.


<u>Bidder</u>	<u>Base Bid</u>	<u>Alternate</u>	<u>Total</u>
KONE	\$419,810.00	(\$69,970.00)	\$349,840.00
Detroit Elevator			No Bid
Toledo Elevator & Machine			No Bid
Great Lakes Elevator			No Reply
Lardner Elevator			No Reply
MEI – Michigan Elevator			No Reply
Otis Elevator			No Reply
Schindler Elevator			No Reply
Thyssen Krupp Elevator			No Reply

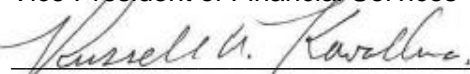
**Notes:**

- 1) KONE Inc. has provided the College with elevator maintenance and repair services since 2015 and offered a voluntary alternate to reduce the base cost of their proposal by \$69,970. Their proposal includes the use of non-proprietary parts available to any elevator company which benefits the College if service providers change in the future. KONE's pricing is governed by a national, group purchasing contract issued by U.S. Communities. This contract was competitively solicited and publicly awarded by a governmental agency, using a competitive solicitation process consistent with applicable procurement laws and regulations.
- 2) Detroit Elevator and Toledo Elevator were both interested in this project; however, they submitted "No Bids" because their current workloads and commitments would prohibit them from completing the work within the College's timelines.

**RECOMMENDATION:**

The College administration recommends a contract award to KONE, Inc. for \$349,840.00 for the Liberal Arts Elevator Modernization project requested by Facilities Services, in accordance with the specifications of Sealed Bid #20040.

  
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John S. Satkowski, JD  
Vice President of Financial Services

  
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Russell A. Kavalhuna, JD  
President

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**BID AWARD**

**SUBJECT:** Proofpoint Email Protection Software  
Sealed Bid #20041

The Director of Network and IT Infrastructure requests a contract for the purchase of an annual license for Proofpoint Email Protection Software to cover 1,300 users on the College's email system. Proofpoint Email Protection is a cloud-based, software-as-a-service product that provides multiple layers of security to stop spam, phishing attacks, malware and non-malware threats, such as email fraud. It controls all aspects of inbound and outbound email to detect and block threats and to prevent the loss of confidential information. Technology Fees provide 100% of the funds for this purchase.

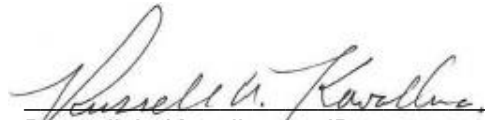
The College solicited proposals under Sealed Bid #20041. The responses appear below.

AmeriNet	\$91,975.00
Sentinel Technologies	126,690.00
CDW-G	No Reply
Data Partner, Inc	No Reply
Inacomp Technical Services Group	No Reply
Logicalis	No Reply
Secure-24	No Reply
Seuris Group	No Reply

**RECOMMENDATION:**

The College administration recommends a contract award to AmeriNet for \$91,975.00 for the purchase of Proofpoint Email Protection Software requested by IT Services in accordance with the specifications of Sealed Bid #20041.

  
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John S. Satkowski, JD  
Vice President of Financial Services

  
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Russell A. Kavalhuna, JD  
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**HENRY FORD COLLEGE  
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**BID AWARD**

**SUBJECT:** Athletic Building Roof Renewal  
Sealed Bid #20046

The Executive Director of Facilities Services requests a contract for the labor, materials, equipment and services necessary for the Athletic Building Roof Renewal project. The project scope includes the installation of a roof hatch safety railing, the complete re-roofing of one roof section with wet insulation (approximately 7,140 square feet), and the roof restoration of all other sections with dry insulation (approximately 16,720 square feet), for a total of 23,860 square feet of work. The work performed under this contract includes a 20-year warranty on components of the roofing system; a 5-year warranty on the installation of all components of the roofing system; and annual roof management services for 20 years, including roof inspections, roof housekeeping and maintenance, preventive maintenance repairs, inspections and monitoring following major storms, and expedited leak response.

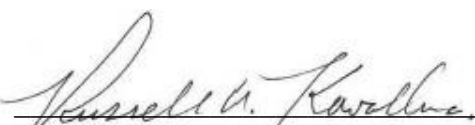
The College invited bid submissions from qualified, Tremco-certified roofing contractors under Sealed Bid #20046. The bid responses appear below. After reviewing the results, the project design team recommends an award to the low, qualified bidder for the work.

J D Candler Roofing	\$267,000.00
Lutz Roofing	290,555.00
Royal Roofing	297,700.00
Schreiber Corp	311,400.00
Schena Roofing	322,750.00
Shain Roofing	No Reply

**RECOMMENDATION:**

The College administration recommends a contract award to J D Candler Roofing, Inc. for \$267,000.00 for the Athletic Building Roof Renewal project in accordance with the specifications of Sealed Bid #20046.

  
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John S. Satkowski, JD  
Vice President of Financial Services

  
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Russell A. Kavalhuna, JD  
President

**STAFF RECOMMENDATIONS**

Recommended action: Move to approve the following staff recommendations at HFC:

Retirement (A-8)

Julie Welch, Academic Affairs Assistant, School of Liberal Arts, 18 years of service, effective 3/15/19.

Other Severance (B-8)

Gina Goldfaden, Learning Lab, Lab Associate II, effective 3/11/19; Reason: Termination – Failure to pass probation.

Change in Classification (C-8)

Alicia Murray, from Records Associate II, Registration and Records, to Records Associate III, Registration and Records, effective 3/19/19, \$18.11 per hour, \$1.43 increase, total \$19.54 per hour, Step 4, 12 months; REASON: Promotion to replace Brandon Nowak who promoted.