

**MHENRY FORD COLLEGE
REGULAR BOARD OF TRUSTEES MEETING
DEARBORN, MICHIGAN
FEBRUARY 18, 2019**

I. CALL TO ORDER

The regular meeting of the Henry Ford College Board of Trustees was called to order on Monday, February 18, 2019, at the Henry Ford College Administrative Services and Conference Center in the Rosenau Board Room at 7:03 p.m. by Chair Petlichkoff.

ROLL CALL

On roll call, the following were present: Trustees Lane, McDonald, Thorpe and Chair Petlichkoff. Trustees Berry, Hammoud and Meade were absent. There being a quorum, the meeting was declared in session.

II. APPROVAL OF MINUTES

Resolution offered by Trustee McDonald and supported by Chair Petlichkoff to approve the minutes of the Special Board of Trustees meeting on January 19, 2019 with the following correction: Trustee Lane arrived at 9:10 a.m. and the regular meeting on January 22, 2019 with the following correction: Motion offered by Chair Petlichkoff that the meeting be adjourned. Corrected minutes approved with a unanimous affirmative vote attached.

III. RECOGNITION AND ACKNOWLEDGEMENTS

HFC student and U.S. Marine Corps veteran, Justis Colangelo, read recognition and acknowledgement items. Justis graduated from Woodhaven High School in 2012 and enlisted in the United States Marine Corps where he served for four years. Upon completion of his service in 2017, he enrolled at Henry Ford College and began the Architecture/Construction Technology program using his Post-9/11 GI Bill to pay for his education. He is currently the Student Veterans Association President.

- Congratulations to President Kavalhuna for leading the men's basketball team to a victory over Oakland Community College on February 6. President Kavalhuna has an impressive 1-0 record as Honorary Coach. The Hawks are ranked 22nd in the NJCAA Division II Men's basketball rankings.
- Congratulations to Ledgra Johnson, Project Manager for Workforce and Professional Development. Ms. Johnson was selected as a winner for the Impact Award from the Michigan Works! Association.
- Congratulations to Michael Zalzali, Math faculty member and the Student Math League participants for ranking 4th in Michigan, 8th in the Midwest and to an individual student who ranked 13th in the Midwest. Each year the Student Math League has shown improvement under Professor Zalzali's leadership.
- On January 21, fifty-one HFC students, faculty and staff came out in below-freezing temperatures to participate in the 26th annual Martin Luther King, Jr. Day of Service.
- The event is a collaboration that brings together students, faculty, staff and alumni

from Henry Ford College and the University of Michigan-Dearborn for a morning of service to organizations throughout metro Detroit. Volunteer activities included sorting donations at Fish and Loaves Community Food Pantry, cleaning stalls at the Michigan Humane Society, making fleece blankets to donate to Love a Michigan Vet, sorting food and cleaning at Zaman International, First Step and other organizations. HFC student, Behar Alhalemi, commented, "Helping others is one of the simplest ways to thank God for His blessings. Helping others is what makes us better people and a way to help and inspire others to pay it forward."

IV. PRESIDENT'S ITEMS

- President Kavalhuna took a moment to recognize the service of former Congressman John Dingell and to offer condolences to his family. Mr. Dingell was the longest serving member in the U.S. House of Representatives with a term spanning 59 years. The Dingell name has long been associated with service to the community, initially with Mr. John Dingell, Sr., then his son, John Dingell, Jr., and now Debbie Dingell, who will carry on this honorable tradition.
- President Kavalhuna informed the Board of Trustees, that Travis Weber, former lead counsel to Governor Snyder, passed away suddenly at the age of 33. Mr. Weber was a good friend of President Kavalhuna and to the College, as well. Our thoughts and prayers are with his family.
- President Kavalhuna acknowledged the passing of Chef Kris Jablonski's mother, Dolores Jablonski, who passed away on February 14, 2019.
- The general fund balance sheet for the month of January 2019 was reviewed.
- President Kavalhuna attended the ACCT National Leadership Conference in Washington DC last week. Additional information from the conference will be sent to the Board of Trustees. President Kavalhuna also had an opportunity to meet with Senator Debbie Stabenow while in Washington DC. A topic of discussion was the Supplemental Nutritional Assistance Program (SNAP) which is part of the Food Stamp program. This program allows for students who are on the Food Stamp program to have half of their tuition paid for by the U.S. government. The College is currently in the process of identifying students who are SNAP eligible.
- President Kavalhuna introduced Vice President Nealon and Dean Gilliland who provided information on the Rebuild Detroit grant that the College was awarded in the amount of \$50,000. This grant is to support unrepresented students in the field of bio-medical research and is in partnership with the University of Detroit-Mercy and Wayne State University. Henry Ford College is one of only twenty colleges, nationwide, that have been awarded funding. The funds must be spent by the end of the fiscal year. The College has applied for a five-year renewal of the funding.
- President Kavalhuna thanked Vice President Best for representing him this evening at the swearing in of Wayne County Commissioner, Sam Beydoun, who is an alumna and a great supporter of the College.
- President Kavalhuna congratulated Trustee Hammoud on her appointment as Solicitor General for the State of Michigan. Ms. Hammoud, also an HFC alumna, was sworn in by former Board Trustee, the honorable Judge Mariam Bazzi.
- President Kavalhuna thanked Vice President Herbst for being the main on-campus resource while he was at the ACCT conference.
- President Kavalhuna stated that Trustee Thorpe deserves credit for the basketball team's win as he served as honorary co-chair for the game.
- President Kavalhuna informed the Board of Trustees that during the early closure day on February 6 due to freezing rain, he received many emails on the decision, some

pro, many con. He has responded to everyone that reached out to him. He also sent an email message and posted a video statement explaining how and why the decision was made. He is following up with his Cabinet members to review the current closing procedure and improve the process.

- Crain's Detroit Business magazine published an article on February 17 on the changing demographics in higher education. The magazine reached out to the College on Friday for information to include in the article. Vice President Nealon jumped in and represented the College very well in the article.

V. **ACTION ITEMS**

A. Citizen Participation

None

B. Special Consideration of an Action Item

None

C. Action to Approve Action Items

Motion offered by Trustee McDonald, supported by Chair Petlichkoff, to approve action items numbered one through nine as recommended in this agenda.

D. At this time, the Secretary will return to any agenda items which Board members asked to discuss and vote on separately.

None

BIDS AND CONTRACTS

1. Dell OptiPlex 5060 Computers – Board Report #4489 – Vice President Satkowski

Moved to approve a contract to Access Interactive for \$27,324.00 for the purchase of (24) Dell OptiPlex 5060 Computers requested by the School of Nursing in accordance with the specifications of Sealed Bid #19846.

2. DTE Energy Pole Service Training Yard – Board Report #4490 – Vice President Satkowski

Moved to approve a contract award to Brencal Contractors, Inc. for \$119,513.00 for the DTE Pole Service Training Yard project requested by Facilities Services, in accordance with the specifications of Sealed Bid #19919.

3. Intel Core i7 Computers with Solid-State Drives– Board Report #4491 – Vice President Satkowski

Moved to approve a contract award to Canton Computers, Inc. for \$109,679.53 for the purchase of (60) Intel Core i7 Computers with Solid-State Drives and related

components requested by the Building Sciences program in accordance with the specifications of Sealed Bid #19924A.

4. Gymnasium Bleacher Replacement – Board Report #4492 – Vice President Satkowski

Moved to approve a contract award to PGC Development LLC for \$89,993.00 for the Gymnasium Bleacher Replacement project requested by Facilities Services, in accordance with the specifications of Sealed Bid #19945.

5. Alto-Shaam Commercial Ovens – Board Report #4493 – Vice President Satkowski

Moved to approve a contract award to Great Lakes Hotel Supply Company for \$78,059.00 for the purchase of (4) Alto-Shaam Commercial Ovens requested by the Culinary Arts and Hospitality program in accordance with the specifications of Sealed Bid #19958.

6. Gaumard Scientific Patient Simulators – Board Report #4494 – Vice President Satkowski

Moved to approve a contract award to Gaumard Scientific Co., Inc. for \$131,810.00 for the purchase of (1) Labor and Delivery Patient Simulator, Model Victoria S2200, (1) Neonate Simulator, Model Super Tory S2220, and related components requested by the School of Nursing in accordance with Quote #50624 and Quote #50625 dated February 5, 2019.

HUMAN RESOURCES

7. Staff Recommendations – Vice President Glass

Moved to approve staff recommendations as presented in Board Report #4495: Other Severance A-7 and Salary Schedule Change of Status B-7.

BOARD ADMINISTRATIVE SERVICES

8. FY2019 Mid-Year Budget Adjustment – Vice President Satkowski

Moved to approve the FY2019 Mid-Year Budget Adjustment as presented in Board Report #4479 at the January 22, 2019, Board of Trustees meeting.

9. Naming Opportunity – Vice President Best

Moved to approve the naming of the School of Nursing Great Room the School of Nursing Vivian Morton Foster Great Room in memory of Vivian Morton Foster.

VI. BOARD OF TRUSTEES BUSINESS

- A. Acknowledgements of Correspondence

None

B. Board Committee Reports

Trustee McDonald, Chair of the Policy Committee reported that she and Trustee Thorpe met with Kevin Culler to discuss changes relative to in-state tuition rates for veterans. The changes in these rates are due to modifications recently made to the Department of Veterans Affairs Expiring Authorities Act of 2018 amending Title 38 U.S.C. 3679, Public Law 115-251. This change applies to all courses of education provided during a quarter, semester, or term, that begins after March 1, 2019. This change also requires an update to the Tuition, Fees, and Refund Policy.

Trustee Lane has concerns regarding immigration law language and on required documentation that might delay the process. She asked that the wording be changed to be less restrictive. She added that the example language provided was more acceptable than the language provided in the policy. President Kavalhuna stated that he has noted Trustee Lane's concerns and will follow-up with the Board of Trustees after discussion with the Legal office.

Trustee Lane asked if any information was available on the Campus Security meeting attended by Trustee McDonald. Trustee Lane is asked if students will be represented on the committee and requested there be broad representation on the committee. She has additional concerns relative to the effect of trauma, number of guns available, weapons being stolen, etc. Chair Petlichkoff suggested that Trustee Lane send her concerns to Trustee McDonald in writing to ensure they are included in discussions. Trustee McDonald responded that the process is in its initial stage. President Kavalhuna added that both he and Trustee McDonald are both very sensitive to the fact that everyone has input in the process.

C. Requests for Information and/or Future Agenda Items

Trustee Lane asked for information on the AFO online student survey as mentioned in the President's Update for February. She asked for information on how classes and departments are looked at and if they are using best practices. President Kavalhuna will provide the information at the April or May Board meeting.

D. Board Member Commentary

Chair Petlichkoff attended the service for John Dingell in Dearborn and found that the number of attendees was a testament to his impact on the community. She offered her deepest condolences to the family.

Trustee Lane asked President Kavalhuna to keep the Board informed if he has any insight to Governor Whitmer's proposal to make community college education available to all students.

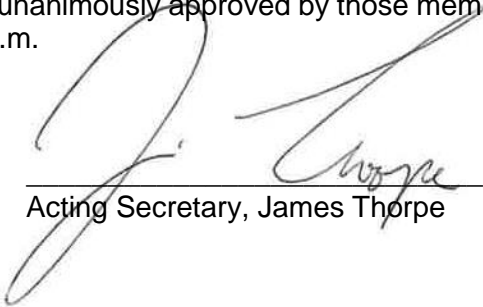
Chair Petlichkoff stated that the next City of Dearborn Community Relations meeting will be held on Wednesday, February 27 at 3:30 p.m.

VII. FUTURE MEETING DATES

- A. Monday, March 11, 2019, P-12, Board of Education Meeting, 7:00 p.m., at the Administrative Service Center in the Frank Franchi Board Room.
- B. Monday, March 18, 2019, HFC Board of Trustees Policy Committee Meeting, 6:30 p.m., at the Administrative Services and Conference Center in the Cabinet's Conference Room.
- C. Monday, March 18, 2019, HFC Regular Board of Trustees Meeting, 7:00 p.m., at the Administrative Services and Conference Center in the Rosenau Board Room.

VIII. ADJOURNMENT

Motion offered by Chair Petlichkoff and unanimously approved by those members present that the meeting be adjourned at 8:08 p.m.



Acting Secretary, James Thorpe