

**HENRY FORD COLLEGE
REGULAR BOARD OF TRUSTEES MEETING
5101 Evergreen Road
Dearborn, Michigan 48128
(313) 845-9650**

**Administrative Services and Conference Center
Rosenau Board Room**

**November 18, 2019
7:00 p.m.**

I. CALL TO ORDER AND ROLL CALL

Hussein Berry	_____	Adel Mozip	_____
Mary Lane	_____	James Thorpe	_____
Roxanne McDonald	_____	Chair Mary Petlichkoff	_____
Michael Meade	_____		

II. APPROVAL OF MINUTES

A. Approval of Minutes for the Following Henry Ford College Board of Trustees Meetings

Audit Committee Special Meeting, October 21, 2019
Finance Committee Special Meeting, October 21, 2019
Policy Committee Special Meeting, October 21, 2019
Regular Meeting, October 21, 2019

Recommended action: Make any necessary corrections and move to approve these Minutes.

MOVED BY: _____ SUPPORTED BY: _____

III. RECOGNITION AND ACKNOWLEDGEMENTS

IV. PRESIDENT'S ITEMS

V. DISCUSSION ITEMS

A. Fall 2019 Proposed TIF Projects – Board Report #4531 – Vice President Satkowski

VI. ACTION ITEMS

A. Citizen Participation

Citizens wishing to address the Board on agenda and non-agenda items for action, who have submitted a blue card to the Secretary, may speak at this time. The Board may not be in a position to respond to non-agenda items; therefore, speakers should

not anticipate an immediate response to their comments or questions. For the benefit of all concerned, do not mention the names of students or College employees. Please limit comments to three minutes.

B. Special Consideration of an Action Item

Secretary comments: *“Are there any action items on this agenda which Board members or the president wish to discuss and vote on separately? If there are, we will exclude these from the action below.”*

C. Action to Approve Action Items

Background information: At this time, the Secretary will call for a single action to approve all of the action items on this agenda with the exception of items excluded from this action by Board member request.

Recommended action: Move to approve action items, numbered 1 through 5, as recommended in this agenda, except for ____ (if necessary).

MOVED BY: _____ SUPPORTED BY: _____

D. At this time, the Secretary will return to any agenda items which Board members asked to discuss and vote on separately.

BIDS AND CONTRACTS

1. Cisco Catalyst Switches – Board Report #4521 – Vice President Satkowski

Recommended action: Move to approve a contract to Sentinel Technologies, Inc. for \$214,582.10 for the purchase of Cisco Catalyst Switches and associated components requested by IT Services in accordance with the specifications of Sealed Bid #20537.

MOVED BY: _____ SUPPORTED BY: _____

HUMAN RESOURCES

2. Staff Recommendations – President Kavalhuna

Recommended action: Move to approve the following staff appointments:

Samir Atris, Student Success Navigator, Academic Advising, Step 4, effective 11/19/19, 12 Months.

Dellonda Bryant, Accounting Associate, Student Accounts, Step 4, effective 11/19/19, 12 Months.

Ryszard (Richard) Cieslak, Mechanical Instructor, School of Business, Entrepreneurship and Professional Development, LMA, Step 8, effective 1/8/20, 10 Months.

Melissa Daniel, Accounting Associate, Student Accounts, Step 4, effective 12/1/19, 12 Months.

Justin Emery, Facilities Associate (Part-Time), Facility Services, Step 1, effective 11/19/19, 12 Months.

Charles Jackson, Student Success Navigator, Academic Advising, Step 4, effective 11/19/19, 12 Months.

Beth Michels, Student Success Navigator, Academic Advising, Step 4, effective 11/19/19, 12 Months.

Janel Mills, Reference and Instruction Librarian, Library and Academic Services, MA, Step 8, effective 1/8/20, 10 Months.

Emmanuel Serda, Desktop Support Associate, Network and Infrastructure, Step 2, effective 12/2/19, 12 Months.

Bridget Smith-Botos, Student Success Navigator, Academic Advising, Step 4, effective 11/19/19, 12 Months.

Michelle Williams, Facilities Associate (Part-Time), Facility Services, Step 1, effective 11/19/19, 12 Months.

MOVED BY: _____ SUPPORTED BY: _____

3. Student Affairs Manager, Student Conduct and Compliance – President Kavalhuna

Recommended action: Move to approve the appointment of Anwar Beydoun to the position of Student Affairs Manager, Student Conduct and Compliance, at Grade 8, Step 3, of the 2016-2021 Henry Ford Community College Administrators' Association Salary Schedule, Local 71, 48 weeks, effective 12/2/19.

MOVED BY: _____ SUPPORTED BY: _____

4. Web Content and Designer, Web and Application Services – President Kavalhuna

Recommended action: Move to approve the appointment of Eric Wilson to the position of Web Content and Designer, Web and Application Services, at Grade 8, Step 7, of the 2016-2021 Henry Ford Community College Administrators' Association Salary Schedule, Local 71, 48 weeks, effective 12/2/19.

MOVED BY: _____ SUPPORTED BY: _____

BOARD ADMINISTRATIVE SERVICES

5. Capital Project Funding – President Kavalhuna

Background information: At the October 21, 2019 regular Board of Trustees meeting, discussion ensued on three options available for funding two major projects at the College; renovation of the tech building and the Integrated Energy Master Plan (IEMP). The funding required for both projects is \$15.2M during FY2021, FY2022 and FY2023.

Recommended action: Move to approve the College issue private bonds for \$15.2 million paid back over 13 years. The bonds could be paid back as savings from the IEMP are realized. This option should be considered because it would preserve College reserves while retiring the debt with the energy savings from the project.

This option would be the issuance of a bond issue which would not involve a tax levy.

MOVED BY: _____ SUPPORTED BY: _____

VII. BOARD OF TRUSTEES BUSINESS

- A. Acknowledgements of Correspondence
- B. Board Committee Reports
- C. Requests for Information and/or Future Agenda Items
- D. Board Member Commentary

VIII. FUTURE MEETING DATES

- A. Monday, December 9, 2019, P-12 Board of Education Meeting, 7:00 p.m., at the Administrative Service Center, in the Frank Franchi Board Room.
- B. Monday, December 16, 2019, HFC Board of Trustees Policy Committee Meeting, 6:00 p.m., at the Administrative Services and Conference Center in the Cabinet Conference Room.
- C. Monday, December 16, 2019, HFC Board of Trustees Meeting, 7:00 p.m., at the Administrative Services and Conference Center in the Rosenau Board Room.

IX. ADJOURNMENT

Note: Meetings of the Board of Trustees will end no later than 9:30 p.m. unless a majority of Board members votes to extend the meeting by fifteen (15) minutes.

Individuals who wish to attend the Board of Trustees Meeting and require special accommodations should contact the Office of the President at (313) 845-9650. Please provide two days advance notice.