

**HENRY FORD COLLEGE
OFFICE OF THE PRESIDENT**

BID AWARD

SUBJECT: Lenovo ThinkPad Notebooks
Sealed Bid #19568

The faculty of the Workforce and Professional Development department request a contract for the purchase of thirty (30) Lenovo 14" ThinkPad E480 Notebook Computers and thirty (30) Microsoft Office 365 1-Year Licenses. The department will provide these notebook bundles to students enrolled in the Michigan Advanced Technician Training (MAT2) program. Students will receive and use instructional materials on the notebooks and they will keep the notebooks for use at work and home after they complete their training.

The College invited proposals under Sealed Bid #19568. The bid responses appear below.

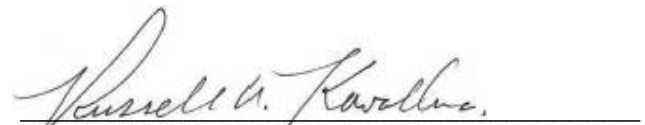
CDW-G	26,437.80
Staples Business Advantage	26,529.40
Canton Computer	28,024.50
B & H Photo Video	28,082.10
Office Depot	28,116.30
Connection	28,226.40
PCMG	28,769.40
Access Interactive	29,557.50
Marco	29,920.20
Best Buy for Education	No Bid
Zones	No Reply

RECOMMENDATION:

The College administration recommends a contract award to CDW-G for \$26,437.80 for the purchase of Lenovo ThinkPad Notebooks in accordance with the specifications of Sealed Bid #19568.



John S. Satkowski, JD
Vice President of Financial Services



Russell A. Kavalhuna, JD
President

STAFF RECOMMENDATIONS

Recommended action: Move to approve the following staff recommendations at HFC:

Resignation (A-2)

Sirena Perkins, appointed 12/14/17, Senior Teller, Student Accounts, submitted 8/28/18, effective 8/28/18.

Retirement (B-2)

Becky Chadwick, Vice President, Strategy and Information, 17.5 years of service, effective 9/30/18.

Denise Schulte, Academic Affairs Assistant, School of Science, Technology, Engineering and Mathematics, 44.5 years of service, effective 9/28/18.

Appointment (C-2)

Milla Arnold-Stoudmire, Enrollment Associate II, Enrollment Services, \$15.99 per hour, Step 2, effective 9/18/18, 12 Months; replaces Cynthia Brown who promoted to Enrollment Associate III.

Jessica Shamberger, ELI Instructor, School of Liberal Arts, \$60,847 (prorated), MA, Step 4, 10 months, BA degree from Michigan State University with a major in TESOL. This is a temporary, full-time assignment for the Fall 2018 semester.

Reco Spencer, Student Success Coach, Student Affairs, \$21.94 per hour, Step 4, effective 9/18/18, 12 Months. This additional position is grant-funded through the Detroit Promise.

Change in Classification (D-2)

Sheri Flaniken, from Facilities Associate, Facility Services, to Facilities Leader, Facility Services, effective 9/18/18, \$15.20 per hour, \$0.51 increase, total \$15.71 per hour, Step 2, 12 months; REASON: Promotion to fill an additional position.

**HENRY FORD COLLEGE
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BOARD REPORT

SUBJECT: HFC Board of Trustees Scholarships

The Board of Trustees of Henry Ford College has offered scholarships to graduates of Dearborn high schools since 1948. The Board of Trustees has agreed to offer two scholarships per high school. These scholarships cover the cost of tuition and are available for four semesters or sixty-two credit hours per student (whichever comes first), assuming that the student maintains a high standard of conduct and a minimum grade point average of 2.0 each semester.

Recommendations for candidates for the Board of Trustees Scholarships come from the principals of the Dearborn Public Schools high schools. They are students with outstanding academic records who do not receive HFC Honors Scholarships or Michigan Competitive Scholarships.

Following is a list of those students recommended for HFC Trustees Scholarships. All of these students are residents of the Dearborn Public School District.

Dearborn High School

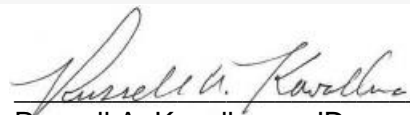
Nour Almachy 18090 Outer Drive Dearborn, MI 48128	Nour Fawaz 8275 Appleton Dearborn Heights, MI 48127
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Edsel Ford High School

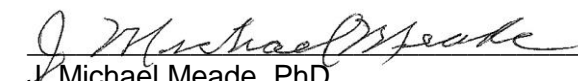
Ebrahim Mused 1338 Wyoming Dearborn, MI 48120	Abdulrahman Yehia 1225 Wyoming Dearborn, MI 48120
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Fordson High School

Lara Nasser 6354 Orchard Dearborn, MI 48126	Yasmeen Soufan 5902 Steadman Dearborn, MI 48126
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Russell A. Kavalhuna, JD
President



J. Michael Meade, PhD
HFC Board of Trustees, Chair

**HENRY FORD COLLEGE
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BOARD REPORT

SUBJECT: Local Strategic Value Resolution

Historically, the state legislature has appropriated funds to community colleges intended to support the general operations of the college. Generally, the appropriation to each community college has been based on a formula. Since 2006, the funding formula has included certain performance measures. This practice continues for the current fiscal year.

For fiscal year 2018-2019, the legislature approved an overall increase in funding to community colleges of approximately 1% over the prior fiscal year. The legislation included a formula that allocates the increase to each community college according to categories of performance indicators. The formula allocates 50% of the increase proportionate to the college's appropriation for last fiscal year, 10% based on full-time equated students, 7.5% based on administrative costs, 17.5% based on degrees awarded with certain degrees counting for more, and 15% allocated for local strategic value.

Local strategic value addresses the value the college brings to business and industry in the region and the community the college serves. This measure has been further defined to include three specific sub-categories: economic development and business or industry partnerships; educational partnerships; and community services.

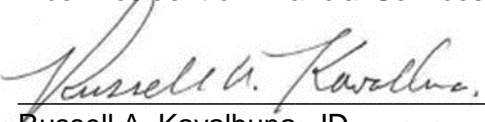
For each sub-category, the legislation lists five relevant best practices. For example, best practices within the sub-category of economic development and business or industry partnerships include active partnerships with local employers and customized on-site training for area companies. Best practices in the educational partnerships sub-category include active partnerships with regional high schools and programs to promote the successful transition to college for traditional age students and for reentering adult students. The community services sub-category includes best practices such as continuing education programs for personal enrichment and professional development as well as community theater, musical ensembles, art galleries, and radio stations.

In order to receive funding under the local strategic value category, community colleges must confirm they meet four of the five best practices listed for each sub-category. The wide range of educational programs and business and industry partnerships at Henry Ford College ensure that HFC readily meets the best practices criteria.

The legislation further requires that the Board of Trustees approve a resolution certifying that the college meets the requirements of local strategic value and submit the resolution to the state budget director by October 15. With the approval of the Board, the resolution for HFC would be submitted as directed by the legislation.



John S. Satkowski, JD
Vice President of Financial Services



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President