

**HENRY FORD COLLEGE
OFFICE OF THE PRESIDENT**

BOARD REPORT

SUBJECT: Student Success Profile - Dearborn Public High School Students at HFC

Students graduating from each of the three Dearborn Public High Schools continue to outperform their counterparts from high schools elsewhere across the greater Wayne County area. Working collaboratively, team members from Strategy and Information and Academic Affairs pulled together a data-informed profile of Dearborn high school graduates and their subsequent success at Henry Ford College. Dr. Michael Nealon, Vice President for Academic Affairs, presented the profile and data in three sessions at the Dearborn Public Schools General Administrators' Meeting hosted at HFC on Thursday, March 1, 2018. This report will present the same information to the Board of Trustees. The following information was reviewed in the process of compiling this student success profile:

- Tracking of the cohorts of students who graduated from Dearborn High School, Edsel Ford High School and Fordson High School and enrolled at Henry Ford College from Fall 2013 through Winter 2018 indicating the number of students enrolled in college, completed a certificate/degree, transferred to another institution, left HFC and not enrolled at another institution
- Tracking of the grade point average for combined cohorts of students from each of the three Dearborn high schools between Fall 2013 and Fall 2017
 - At the end of the students' first semester in college
 - At the end of the students' first year in college
 - At the end of the students' second year in college
- Math placement results for the Fall 2013 - Fall 2016 cohort of students disaggregated by high school
- Reading placement results for the Fall 2013 - Fall 2016 cohort of students disaggregated by high school
- Writing placement results for the Fall 2013 - Fall 2016 cohort of students disaggregated by high school
- Percentage of students who completed some college-level course work at HFC before graduating from high school disaggregated by high school
- ACT Test score distribution disaggregated by high school
- Percentage of Fall 2013 - Fall 2017 FTIAC (First Time In Any College) high school graduates that were eligible for Pell grants and/or Financial Aid
- Transfer destinations disaggregated by high school
- Number of credits passed at time of transfer from HFC
- Longitudinal success rates from developmental courses through completion of college-level "gateway" courses



Michael A. Nealon, PhD
Vice President of Academic Affairs



John S. Satkowski, JD
Interim President

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BID AWARD

SUBJECT: Roof Replacement: Student and Culinary Arts Center, Building M
Sealed Bid #19301 – Part 1


The Executive Director of Facilities Services requests a contract for the labor, materials, equipment and services necessary for the Student & Culinary Arts Center Roof Replacement project. The project scope includes re-roofing the eastern half of the main building and a strip along the building's southern edge (approximately 18,720 square feet). This work completes a two-year project to replace and restore the building's entire flat roof. In 2017, the western section of the roof up to the Pavilion was restored. The work performed under this contract includes a 20-year warranty on components of the roofing system; a 5-year warranty on the installation of all components of the roofing system; and annual roof management services for 20 years, including roof inspections, roof housekeeping and maintenance, preventive maintenance repairs, inspections and monitoring following major storms, and expedited leak response.

The College invited bid submissions from qualified, Tremco-certified roofing contractors under Sealed Bid #19301. The bid responses appear below. After reviewing the results, the project design team recommends an award to the low, qualified bidder for the work.

<u>Firm</u>	<u>Total</u>
Lutz Roofing	\$282,500
Royal Roofing	323,800
Schena Roofing	324,063
Schreiber Corp	370,779
J D Candler Roofing	No Bid
Shain Roofing	No Reply

RECOMMENDATION:

The College administration recommends a contract award to Lutz Roofing Company for \$282,500 for the Student and Culinary Arts Center Roof Replacement project in accordance with the specifications of Sealed Bid #19301.


David C. Cunningham, PhD
Director of Financial Services


John S. Satkowski, JD
Interim President

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BID AWARD

SUBJECT: Roof Replacement: Campus Safety, Building N
Sealed Bid #19301 – Part 2

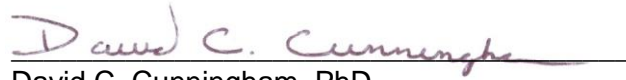
The Executive Director of Facilities Services requests a contract for the labor, materials, equipment and services necessary for the Campus Safety Building Roof Replacement project. The project scope includes the re-roofing of the building's entire roof (approximately 13,180 square feet). The work performed under this contract includes a 20-year warranty on components of the roofing system; a 5-year warranty on the installation of all components of the roofing system; and annual roof management services for 20 years, including roof inspections, roof housekeeping and maintenance, preventive maintenance repairs, inspections and monitoring following major storms, and expedited leak response.

The College invited bid submissions from qualified, Tremco-certified roofing contractors under Sealed Bid #19301. The bid responses appear below. After reviewing the results, the project design team recommends an award to the low, qualified bidder for the work.

<u>Firm</u>	<u>Total</u>
Royal Roofing	\$259,770
Lutz Roofing	293,400
Schreiber Corp	335,816
Schena Roofing	343,427
J D Candler Roofing	No Bid
Shain Roofing	No Reply

RECOMMENDATION:

The College administration recommends a contract award to Royal Roofing Company for \$259,770 for the Campus Safety Building Roof Replacement project in accordance with the specifications of Sealed Bid #19301.


David C. Cunningham, PhD
Director of Financial Services


John S. Satkowski, JD
Interim President

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BID AWARD

SUBJECT: Palo Alto Traps Advanced Endpoint Protection
Sealed Bid #19111

The Director of Network and IT Infrastructure requests a contract for the purchase of Palo Alto Traps Advanced Endpoint Protection and associated implementation services. In October 2016, the College upgraded its network firewalls to an enterprise firewall system from Palo Alto Networks. In its continuing efforts to improve the security, threat prevention and management of the College's information technology and internet network, the HFC Information Technology Services department seeks to improve the level of data protection at the server and workstation level with the purchase and installation of Palo Alto Traps Advanced Endpoint Protection.

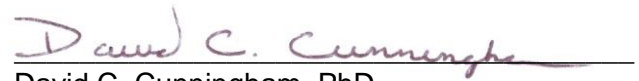
While large scale server compromises often highlight the news, many of these malware programs infiltrate the network through the user's workstation. Student and employee data regularly pass through HFC computers; therefore, the safety of that data depends on advanced endpoint (workstation) protection. IT Services seeks to install Traps on all academic and administrative workstations and servers – about 3000 devices in total. Traps integrates with the College's Palo Alto firewalls and pre-emptively blocks known and unknown malware at the workstation level. Traps will also automatically reprogram endpoints to block new threats based on intelligence gained from Palo Alto and its global partners.

The College invited proposals from authorized Palo Alto distributors under Sealed Bid #19111. The bid responses appear below. The project team recommends an award to the low bidder.

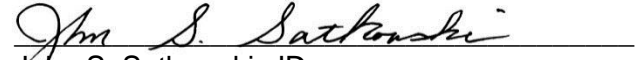
<u>Firm</u>	<u>Total</u>
AmeriNet	\$105,920
Creative Breakthroughs	234,080
Howard Technology Solutions	244,556
Carahsoft Technology	No Reply
CDW	No Reply
CentraComm	No Reply
CTC Technologies	No Reply
Forsythe Solutions Group	No Reply
Logicalis	No Reply
NetWorks Group	No Reply
Optiv Security	No Reply

RECOMMENDATION:

The College administration recommends a contract award to AmeriNet for \$105,920 for the purchase of Palo Alto Traps Advanced Endpoint Protection in accordance with the specifications of Sealed Bid #19111.



David C. Cunningham, PhD
Director of Financial Services



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BID AWARD

SUBJECT: Cisco Meraki Access Points and Licensing
Sealed Bid #19131

The Director of Network and IT Infrastructure requests a contract for the purchase of Cisco Meraki access points, licensing and implementation services. The College seeks to refresh and expand its current wireless system campus wide. The current wireless setup is outdated, limited in range and minimally deployed. The new wireless system will: a) provide capacity and range for students, employees, and guests to connect to the network from almost anywhere in any building on campus; b) provide coverage within all buildings on Main Campus and East Campus; and c) accommodate larger, concentrated areas (i.e. lecture halls, cafeteria, etc.) to ensure a high-speed, uninterrupted wireless experience. The new wireless system will focus primarily on the user's experience inside each building - outdoor wireless will be a future enhancement.

The project will increase the total number of wireless access points at HFC from 193 devices to 700 devices and will standardize all wireless devices to the Cisco Meraki MR42 Access Point. The awarded bidder shall also provide a five (5) year software license for the access points and implementation services that include device configuration, project management services, and system documentation and knowledge transfer to HFC staff.

The College will issue a separate bid for the cabling required for the new access points and present it to the Board for approval at the April 2018 meeting. HFC intends to finance the hardware, software, services and cabling required for this project with a five-year lease through Key Government Finance, Cisco Systems Capital's financing partner for government and education customers. The lease agreement will be brought to the Board for approval after costs are finalized.

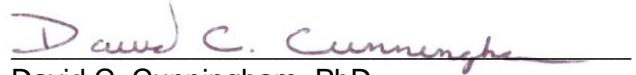
The College invited proposals from Cisco-certified distributors under Sealed Bid #19131. The bid responses appear below.

<u>Firm</u>	<u>Total</u>
Sentinel Technologies	\$567,275.00
KLA Laboratories	617,147.51
Alliance Technology Solutions	No Reply
Anixter	No Reply
Carahsoft Technology	No Reply
CDW	No Reply
CentraComm	No Reply
Communications Professionals	No Reply
CTC Technologies	No Reply
Dewpoint	No Reply
Dominant Systems	No Reply
Dyntek Services	No Reply

Howard Technology Solutions	No Reply
Inacomp Technical Solutions	No Reply
Logicalis	No Reply
ScanSource	No Reply
Simple Cloud Networks	No Reply
Telecom Technicians	No Reply
Wiltec Technologies	No Reply

RECOMMENDATION:

The College administration recommends a contract award to Sentinel Technologies, Inc. for \$567,275.00 for the purchase of Cisco Meraki Access Points and Licensing in accordance with the specifications of Sealed Bid #19131.



David C. Cunningham, PhD
Director of Financial Services



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CONTRACT AWARD

SUBJECT: Engine Dynamometer

The faculty of the Automotive Technology program request a contract for the purchase of one (1) Air Cooled Eddy Current Engine Dynamometer Model MD-ED140-10 with associated components and accessories, as manufactured by Mustang Dynamometer. Students will use this equipment in the program's Engine and Chassis Dynamometer Labs. This dynamometer replaces an approximately thirty-year-old dynamometer that was irreparably damaged when lightning struck the Technology Building on August 28, 2017. Mustang Dynamometer is the sole manufacturer and exclusive distributor of this equipment. The College requests a sole source award.

After educational discounts from the manufacturer, the cost of the dynamometer, associated equipment, software, supplies, shipping, installation and training totals \$109,665. Proceeds from an insurance claim filed with the Michigan Community College Risk Management Authority will provide the College with \$54,400 for this purchase.

RECOMMENDATION:

The College administration recommends a contract award to Mustang Dynamometer for \$109,665 to purchase an Engine Dynamometer and related accessories, in accordance with Quote #170926J-M dated September 26, 2017.


David C. Cunningham, PhD
Director of Financial Services


John S. Satkowski, JD
Interim President

STAFF RECOMMENDATIONS

Recommended action: Move to approve the following staff recommendations at HFC:

Resignation (A-8)

Paul Monberg, appointed 7/1/14, Campus Safety, Campus Safety Associate, submitted 2/21/18, effective 3/2/18.

Phuong-Cat Ngo, appointed 11/13/17, Library, Library Associate I (Part-Time), submitted 3/12/18, effective 3/22/18.

Retirement (B-8)

Alfred Itoney, College Store, Shipping/Receiving Associate, 32 years of service, effective 3/30/18.

Gregory Laskowsky, School of Business, Entrepreneurship, and Professional Development, Energy Technology Instructor, 14 years of service, effective 7/31/18.

Sharon Wu, School of Health and Human Services, Radiography Instructor, 16 years of service, effective 6/30/18.

Other Severance (C-8)

Brent Rogers, Facility Services, Facilities Associate, effective 2/16/18; REASON: Termination – Failure to pass probation.

Appointment (D-8)

Ciara Alderson, Facility Services, Facilities Associate, \$12.91 per hour, Step 1, effective 3/19/18, 12 Months; replaces Kevin Kaier who promoted to Facilities Leader, Facilities Services.

Anwar Beydoun, Admissions and Recruiting, Admissions Recruiter, \$18.59 per hour, Step 1, effective 3/20/18, 12 Months; replace Rachel Christensen who resigned.

Keith Burks, Facility Services, Facilities Associate, \$12.91 per hour, Step 1, effective 3/26/18, 12 Months; replaces Troy Gibson who was terminated.

Tywane Early, Facility Services, Facilities Associate, \$12.91 per hour, Step 1, effective 3/19/18, 12 Months; replaces Gary Bleachy who was promoted to Building Operator, Facility Services, to replace John Steffen who retired.

Kirk Wilson, Facility Services, Facilities Associate, \$12.91 per hour, Step 1, effective 3/19/18, 12 Months; replaces Gregory Dombrowski who retired.

Change in Classification (E-8)

Priscilla Proctor, from Food Service Associate (Part-Time), Skylight Café, to Facilities Associate (Full-Time), Facility Services, effective 3/19/18, \$14.57 per hour, \$0.25 longevity, \$1.79 increase, total \$16.61 per hour, Step 6, 12 Months; REASON: Promotion to replace Orlando Jones who was terminated.