

**HENRY FORD COLLEGE
REGULAR BOARD OF TRUSTEES MEETING
DEARBORN, MICHIGAN
MARCH 19, 2018**

I. CALL TO ORDER

The regular meeting of the Henry Ford College Board of Trustees was called to order on Monday, March 19, 2018, at the Henry Ford College Administrative Services and Conference Center at 7:02 p.m. by Chair Meade.

ROLL CALL

On roll call, the following were present: Trustees Berry, Hammoud, Nasser, Petlichkoff, Thorpe and Chair Meade. There being a quorum, the meeting was declared in session. Trustee Lane joined the meeting at 7:06 p.m.

II. APPROVAL OF MINUTES

Resolution offered by Trustee Thorpe and supported by Trustee Petlichkoff to approve the minutes of the Board of Trustees Policy Committee meeting; regular Henry Ford College Board of Trustees meeting; and closed session meeting on February 19, 2018. Minutes approved with a unanimous affirmative vote attached.

III. RECOGNITION AND ACKNOWLEDGEMENTS

HFC student, Anmar Al-Abolidi, read recognition and acknowledgement items. Mr. Al-Abolidi is a graduate of Annapolis High School and began attending Henry Ford College in the fall 2017 semester. Mr. Al-Abolidi was a national qualifier to the NJCAA Wrestling Championships in Iowa and was named to the National Wrestling Coaches Association Academic All-America Team. He is a Criminal Justice major.

- The Henry Ford College Theatre Arts has converted the former Virtual Theatricality Lab into a new Black Box Theatre and teaching classroom. Black Box Theatre involves a small stage with limited scenery and technical support. The emphasis is on the actors and the intimate relationship between audience and performer. Performing in a black box space involves different skills than on a standard size stage and these skills are taught in HFC acting theatres. There will be two major black box performances a year, which will increase the annual number of productions at HFC to six per year. The first black box theatre performances are scheduled for May 3-6, 2018.
- The Henry Ford College Astronomy Club and the Ford Amateur Astronomy Club will co-sponsor an on-campus Astronomy Swap Meet on April 7. The event will include presentations in general astronomy, planetarium shows, walking tours of the campus-wide solar system model and numerous tables where people can “swap” (buy/sell) astronomy related equipment.
- Congratulations to David Cunningham, Director of Financial Services, who was elected to serve on the Executive Board of the Michigan Community College Risk Management Association.

- Congratulations to Reginald Best, Vice President of Institutional Advancement, on his appointment to the board of the Detroit Urban League.
- The men's basketball team won the MCCA Eastern Conference with a record of 14-2. The Hawks finished as runners-up in the MCCA, losing in overtime to Ancilla College in the championship game. The following Hawks received MCCA Eastern Conference Men's Basketball Post-Season Honors: Matt Eldridge, All-Region, All-MCCA, First Team All-Conference and All-Defensive Team; C.J. Wilson, Second Team All-Conference and All-Freshman Team; Mascio McCadney, Third Team All-Conference and Andre Johnson, Honorable Mention All-Conference and All-Freshman Team. The following special honors were presented to HFC basketball players: Head Coach, Chris Shepard, was named Coach of the Year; Matt Eldridge was named Co-Defensive Player of the Year and C.J. Wilson was named Freshman of the Year.

Trustee Lane acknowledged and congratulated the following HFC students who are Michigan Association of Broadcasters award winners: Innovations in Digital Media, Second Place - Seann Lewis for The Rhythmic Ride Awesome Digital Experience; Promotional Announcement, Second Place - Jonathon Weigel for MLK Programming; and Talk Show (radio), First Place - Phil Maciolek for the WHFR Phil Maciolek Talk Show.

IV. PRESIDENT'S ITEMS

- Interim President Satkowski and Vice President Nealon spoke on behalf of our capital outlay project submission before the Joint Senate/House Sub-Committee on Capital Appropriations on March 7, 2018. The presentation went very well and we now have to wait to see how our project progresses.
- Review of the monthly Daily Cash Flow and General Fund Budget Summary for the month of February

V. SPECIAL REPORTS

A. Student Success Profile - Dearborn Public High School Students at HFC – Board Report #4425 – Vice President Nealon

Students graduating from each of the three Dearborn Public High Schools continue to outperform their counterparts from high schools elsewhere across the greater Wayne County area. Working collaboratively, team members from Strategy and Information and Academic Affairs pulled together a data-informed profile of Dearborn high school graduates and their subsequent success at Henry Ford College. Dr. Michael Nealon, Vice President for Academic Affairs, presented the profile and data in three sessions at the Dearborn Public Schools General Administrators' Meeting hosted at HFC on Thursday, March 1, 2018. This report will present the same information to the Board of Trustees. The following information was reviewed in the process of compiling this student success profile:

- Tracking of the cohorts of students who graduated from Dearborn High School, Edsel Ford High School and Fordson High School and enrolled at Henry Ford College from Fall 2013 through Winter 2018 indicating the number of students

- enrolled in college, completed a certificate/degree, transferred to another institution, left HFC and not enrolled at another institution
- Tracking of the grade point average for combined cohorts of students from each of the three Dearborn high schools between Fall 2013 and Fall 2017
 - At the end of the students' first semester in college
 - At the end of the students' first year in college
 - At the end of the students' second year in college
- Math placement results for the Fall 2013 - Fall 2016 cohort of students disaggregated by high school
- Reading placement results for the Fall 2013 - Fall 2016 cohort of students disaggregated by high school
- Writing placement results for the Fall 2013 - Fall 2016 cohort of students disaggregated by high school
- Percentage of students who completed some college-level course work at HFC before graduating from high school disaggregated by high school
- ACT Test score distribution disaggregated by high school
- Percentage of Fall 2013 - Fall 2017 FTIAC (First Time In Any College) high school graduates that were eligible for Pell grants and/or Financial Aid
- Transfer destinations disaggregated by high school
- Number of credits passed at time of transfer from HFC
- Longitudinal success rates from developmental courses through completion of college-level "gateway" courses

Vice President Nealon presented data comparing students from the three Dearborn high schools to all other non-Dearborn high school students. Data indicated that Dearborn students scored much higher than the non-Dearborn students. This was attributed to the partnering of the HFC and DPS faculty to assist students to be ready to enroll in college level courses when they come to HFC. This is accomplished by providing developmental classes to students while still in high school, assistance with placement testing and specialized classes such as ALP which provide concurrent developmental and college level classes.

Trustee Berry stated the information was very informative, however, he is still looking for data specific to 2015 which is when high school graduation numbers increased.

Trustee Hammoud asked for additional information on the percentage of students who fell into the 0 to 2.0 GPA levels were ELL students.

The Board of Trustees were very pleased with the presentation and asked that this information be presented at a DPS Board of Education meeting in the near future.

B. Presidential Search – Vice President Chadwick

Chair Meade reported that the College is now in the final stages of the presidential search and asked Vice President Chadwick to review the process, which he feels, was very transparent and objective, up to this date. Vice President Chadwick reviewed the process and thanked Fred Steiner for his tremendous help in developing the RFP for the search firms and creating a comprehensive matrix for the firms who responded. Vice President Chadwick introduced Mr. David Shevrin who will assist in the facilitation of the selection process. Mr. Shevrin suggested that moving forward in the process, the Board of Trustees should use the same twenty questions that were presented in the previous selection meetings. He added that questions could be removed, replaced,

combined, etc., however, questions could not be specific to individual candidates. Follow-up questions are permissible. The Board of Trustees reviewed each question on the list and made decisions on which questions will be asked of all five candidates. Additionally, the Board of Trustees were in agreement that the strengths and weaknesses of each candidate would be reviewed prior to any recommendations coming forward. Questions will be sent to all candidates before the first meeting.

The Board of Trustees gave Vice President Chadwick a standing ovation for all her hard work during this time-consuming process.

VI. SPECIAL REQUEST

A. AFT Local 1650 Request to Address the Board – Mr. John McDonald, President

Mr. McDonald requested time on the agenda to address the Board of Trustees on the following three topics related to negotiations: 1) the enhancement of safety/BIT procedures;

Motion to extend the meeting fifteen minutes offered by Chair Meade, supported by Trustee Thorpe was approved with the following unanimous roll call vote attached: Ayes - Trustees Berry, Hammoud, Lane, Nasser, Petlichkoff, Thorpe and Chair Meade (7); Nays – None (0).

2) Local 1650 members evaluating Local 1650 members under the new academic structure; and 3) the availability of course selection guidelines in a timely manner so that faculty have time to appeal.

VII. ACTION ITEMS

A. Citizen Participation

Michael Hill, representing faculty, addressed the Board on the safety policy.

B. Special Consideration of an Action Item

Action item 9 was pulled for a roll call vote and action item 10 was tabled.

Motion to extend the meeting fifteen minutes offered by Trustee Berry, supported by Trustee Nasser, approved with the following unanimous roll call vote attached: Ayes - Trustees Berry, Hammoud, Lane, Nasser, Petlichkoff, Thorpe and Chair Meade (7); Nays – None (0).

C. Action to Approve Action Items

Motion offered by Trustee Meade, supported by Trustee Nasser to move to approve action items, numbered 1 through 8, with the exception of action items 9 and 10, as recommended in this agenda.

D. At this time, the Secretary will return to any agenda items which Board members asked to discuss and vote on separately. These will be considered one at a time.

BIDS AND CONTRACTS

1. Roof Replacement: Student and Culinary Arts Center, Building M – Board Report #4426 – Dr. David Cunningham

Moved to award a contract to Lutz Roofing Company for \$282,500 for the Student and Culinary Arts Center Roof Replacement project in accordance with the specifications of Sealed Bid #19301.

2. Roof Replacement: Campus Safety, Building N – Board Report #4427 – Dr. David Cunningham

Moved to award a contract to Royal Roofing Company for \$259,770 for the Campus Safety Building Roof Replacement project in accordance with the specifications of Sealed Bid #19301.

3. Palo Alto Traps Advanced Endpoint Protection – Board Report #4428 – Dr. David Cunningham

Moved to award a contract to AmeriNet for \$105,920 for the purchase of Palo Alto Traps Advanced Endpoint Protection in accordance with the specifications of Sealed Bid #19111.

4. Cisco Meraki Access Points and Licensing – Board Report #4429 – Dr. David Cunningham

Moved to award a contract to Sentinel Technologies, Inc. for \$567,275.00 for the purchase of Cisco Meraki Access Points and Licensing in accordance with the specifications of Sealed Bid #19131.

5. Engine Dynamometer – Board Report #4430 – Dr. David Cunningham

Moved to award a contract to Mustang Dynamometer for \$109,665 to purchase an Engine Dynamometer and related accessories, in accordance with Quote #170926J-M dated September 26, 2017.

HUMAN RESOURCES

6. Staff Recommendations – Vice President Glass

Moved to approve staff recommendations as presented in Board Report #4431: Resignation A-8; Retirement B-8; Other Severance C-8; Appointment D-8 and Change in Classification E-8.

7. Compensation Analyst, Human Resources – Vice President Glass

Moved to approve the appointment of Amany Jadallah to the position of Compensation Analyst, Human Resources, at Grade 1, Step 3, of the 2017-2018 Henry Ford College Exempt Senior Administrative and Human Resource Salary Schedule, 48 weeks, effective March 20, 2018.

8. Special Assistant to the Vice President, Strategy and Information – Vice President Glass

Moved to approve the appointment of Jennifer Chapman to the position of Special Assistant to the Vice President, Strategy and Information, at Grade 2, Step 7, of the 2017-2018 Henry Ford College Exempt Senior Administrative and Human Resource Salary Schedule, 48 weeks, effective March 20, 2018.

BOARD ADMINISTRATIVE SERVICES

9. Tuition Rates for 2018-2019, Effective Fall 2018 – Mr. Kevin Culler

Motion offered by Trustee Petlichkoff, supported by Chair Meade to approve the Tuition Rates for 2018-2019, Effective Fall 2018 as presented in Board Report #4418 at the February 19, 2018, Board of Trustees meeting was approved with the following roll call vote attached: Ayes - Trustees Hammoud, Petlichkoff, Thorpe and Chair Meade (4); Nays – Trustees Berry, Lane and Nasser (3).

10. Board of Trustees Policy Updates – Trustee Hammoud

Background information: At the February 19, 2018, HFC Board of Trustees meeting the Board of Trustees Policy Committee reviewed and discussed the following policies:

Budget Management
Payment of College Obligations
Service Animals

Recommended action: Move to approve the following policies: Budget Management, Payment of College Obligations and Service Animals.

This action item was tabled.

VIII. BOARD OF TRUSTEES BUSINESS

- A. Acknowledgements of Correspondence

Trustee Nasser accepted congratulatory certificates on behalf of HFC and M-TEC for eighty years and twenty years, respectively, for faithful service to the community at the Dearborn Area Chamber of Commerce Choice Expo and Awards luncheon on March 16.

- B. Board Committee Reports

None

- C. Requests for Information and/or Future Agenda Items

None

D. Board Member Commentary

Trustee Hammoud asked Janice Gilliland, Dean of the Science, Technology, Engineering and Mathematics (STEM), if she would share her findings on the tuition issue with the Board of Trustees as she had presented on this topic on behalf of the Michigan Community College Leadership Academy at the MCCA summer meeting.

Chair Meade congratulated Trustee Hammoud on her acceptance to the Harvard Business School 2018 Young American Leaders Program.

IX. FUTURE MEETING DATES

- A. Monday, March 26, 2018, **HFC** Special Board of Trustees Meeting, 5:00 p.m., at the Henry Ford College Administrative Services and Conference Center in the Rosenau Board Room.
- B. Tuesday, March 27, 2018, **HFC** Special Board of Trustees Meeting, 5:00 p.m., at the Henry Ford College Administrative Services and Conference Center in the Rosenau Board Room.
- C. Wednesday, March 28, 2018, **HFC** Special Board of Trustees Meeting, 5:00 p.m., at the Henry Ford College Administrative Services and Conference Center in the Rosenau Board Room.
- D. Tuesday, April 10, 2018, **P-12** Board of Education Meeting, 7:00 p.m., at the Administrative Service Center in the Frank Franchi Board Room.
- E. Monday, April 16, 2018, **HFC** Board of Trustees Policy Committee Meeting, 6:30 p.m., at the Henry Ford College Administrative Services and Conference Center in the President's Conference Room.
- F. Monday, April 16, 2018, **HFC** Board of Trustees Meeting, 7:00 p.m., at the Henry Ford College Administrative Services and Conference Center in the Rosenau Board Room.

X. ADJOURNMENT

Motion offered by Chair Meade and unanimously approved by those members present that the meeting be adjourned at 10:00 p.m.



Hussein Berry, Secretary