

**HENRY FORD COLLEGE
OFFICE OF THE PRESIDENT**

BID AWARD

SUBJECT: LED Message Center Sign
Sealed Bid #18597

The Student Activities Officer requests a contract for the purchase and installation of an LED Message Center Sign. The outdoor sign will be installed in the “quadrangle” on the main campus on the west side of the Liberal Arts Building. The three-sided ground sign will house two (2) full-color, 36” high x 84” wide, Watchfire LED message centers that will face the main sidewalks in the quad. The sign includes user-friendly software for programming messages about activities and events, upcoming registration and enrollment periods, and other college, student, or general information. The Technology Investment Fund (TIF) provides 100% of the funding for this project.

The College solicited proposals under Sealed Bid #18597. The bid responses appear below. Alternate 1 changes the resolution of the LED screens from 16mm to 12mm resulting in a clearer, sharper image when viewed at a closer distance. The College recommends accepting the alternate.

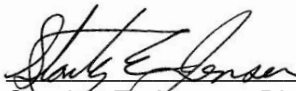
	<u>Base Bid</u>	<u>Alternate 1</u>	<u>Total Bid</u>
Valley City Sign	31,250.00	9,627.00	\$40,977.00
SignGraphix	44,723.86	8,056.00	52,779.86
Phillips Sign & Lighting	48,278.97	11,848.05	60,127.02
Signs by Crannie			No Reply

RECOMMENDATION:

The College administration recommends a contract award to Valley City Sign for \$40,977 to provide and install an LED Message Center Sign in accordance with the specifications of Sealed Bid #18597.



John S. Satkowski, J.D.
Vice President of Financial Services



Stanley E. Jensen, Ph.D.
President

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BID AWARD

SUBJECT: Lecture Capture Audio Visual Systems
Sealed Bid #18749

The faculty of the Department of Communications and Media requests a contract for the labor, materials, equipment and services necessary to install upgraded audio visual systems with lecture capture capabilities in two dedicated Speech classrooms and a new Speech Lab in the Fine Arts Building. The lecture capture technology supports student learning and success by allowing: the recording of live lectures and presentations without obstructing the lecture process; the recording of audio and video material from lectures for delivery to students at their own pace outside the classroom via Moodle or the internet; and greater accessibility to lectures for students with disabilities. The Technology Investment Fund (TIF) provides 100% of the funding for this project.

The College invited bid submissions under Sealed Bid #18749. The bid responses appear below.

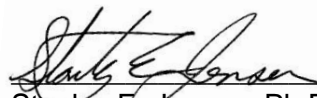
Tekin Systems	\$28,384.96
Thalner Electronic Labs	28,577.00
NBS	No Bid
Bluewater Technologies	No Reply
CDW-G	No Reply
Enertron	No Reply
KLA Laboratories	No Reply
Troxell Communications	No Reply

RECOMMENDATION:

The College administration recommends a contract award to Tekin Integrated Systems, Inc. for \$28,384.96 to provide and install three Lecture Capture Audio Visual Systems in accordance with the specifications of Sealed Bid #18749.



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CONTRACT AWARD

SUBJECT: Microsoft Premier Support Services

The Director of Network and IT Infrastructure requests a contract for Microsoft Premier Support Services. This state and local government program provides the following services and benefits to the College:

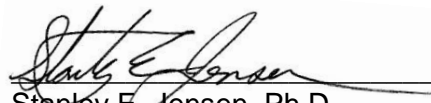
1. Support Account Management: An assigned Microsoft Account Manager will work closely with HFC's IT management and technical staff to help reduce problems and ensure issues are addressed in the most effective manner. Regularly scheduled calls or meetings will provide updates on all aspects of the services delivered. Escalation management will deliver the best resolution to issues in the shortest possible time. Proactive operations assessments will help streamline processes, including security measures and resource allocation.
2. Training and Instruction: Hands-on training and knowledge transfer will help increase IT staff expertise and improve alignment. Workshops will provide technical information to assist in the design, development or deployment of Microsoft technologies and will help minimize the number and the impact of problems related to Microsoft products. IT staff will have access to a global network of Microsoft product experts.
3. Problem Resolution Support: Support will be provided to help resolve specific symptoms encountered while using Microsoft products.
4. Support Assistance: Advice and guidance will be provided for issues related to infrastructure, hardware, operational procedures, non-Microsoft software, system configuration, etc. Consulting assistance will be provided for design, development and deployment issues.
5. Information Services: Technical information will be provided about Microsoft products and support tools that help to implement and operate Microsoft products in a more efficient and effective manner.

The annual subscription for Microsoft Premier Support Services totals \$46,900. Microsoft is the only provider of these proprietary services. The College requests a sole source award.

RECOMMENDATION:

The College administration recommends a contract award to Microsoft Corporation for \$46,900 for Microsoft Premier Support Services in accordance with Microsoft MLS #U2994914.


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CONTRACT AWARD

SUBJECT: Markforged Printers and HP Workstations

The faculty of the Department of Advanced Manufacturing and Fabrication requests a contract for the purchase of two (2) Mark Two Onyx 3D Printers by Markforged, two (2) Z840 Workstations with Z34c 34-inch Curved Monitors by HP, and associated components. Students will use this equipment to gain knowledge and experience in designing and fabricating parts using 3D printer technology. The Mark Two printers offer the ability to add reinforcement material, including carbon fiber, Kevlar, fiberglass and high-strength, high-temperature fiberglass to the base filament of nylon and chopped carbon fiber. This capability, unique to Markforged, gives users the ability to 3D print parts that are stronger and lighter than aluminum. The printers have a build volume of 12.6" x 5.2" x 6.1", which is large enough to print sizable components. The purchase also includes Eiger design software, professional-grade HP workstations and monitors, and EinScan handheld 3D scanners that will be used for designing parts. By enhancing the quality and quantity of technology on campus, the College can better prepare students to enter a skilled and talented workforce, deliver state of the art training to businesses, and expand its skilled trades programs.

HP Inc. offers the College exclusive educational discounts on its products through a contract with the Educational & Institutional Cooperative Service. HP designated Sehi Computer Products as its local educational dealer for the College's account. Besides providing exclusive pricing on the HP workstations and monitors, Sehi Computer made advance arrangements with Markforged to expedite the College's order for 3D printers ahead of the manufacturer's other customers. This arrangement will reduce delivery time by about one week, which will help HFC comply with the requirements of the funding grant. The College requests a sole source award.

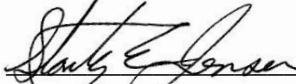
The cost of the Markforged 3D printers, HP workstations and monitors, and all other components of the system totals \$69,994. The Michigan Community College Skilled Trades Equipment Fund will reimburse the College for this purchase.

RECOMMENDATION:

The College administration recommends a contract award to Sehi Computer Products for \$69,994 to purchase Markforged 3D Printers and Workstations, in accordance with Quote #92819 dated August 31, 2017.



John S. Satkowski, J.D.
Vice President of Financial Services



Stanley E. Jensen, Ph.D.
President

STAFF RECOMMENDATIONS

Recommended action: Move to approve the following staff recommendations at HFC:

Resignation (A-2)

Enaam Abyad, appointed 2/15/16, Food Service Associate, Skylight Café, submitted 8/27/17, effective 8/27/17.

Angela Griffin, appointed 8/26/15, Cashier, Skylight Cafe, submitted 8/23/17, effective 5/24/17.

Retirement (B-2)

Vladimir Gjoka, Facility Services, Facilities Associate, 16 ½ years of service, effective 8/31/17.

Appointment (C-2)

Leila Cherara, Nursing Instructor, School of Health and Human Services, \$69,515, MA, Step 6, effective 8/22/17, 10 months, BSN degree from the American University of Beirut with a major in nursing, MS degree from the University of Illinois, Chicago with a major in nursing.

Dawn Lee, Nursing Instructor, School of Health and Human Services, \$69,515 (prorated), MA, Step 6, effective 9/11/17, 10 months, BSN degree from Eastern Michigan University with a major in nursing, MS degree from South University with a major in nursing education.

Myshia Liles-Moultrie, Enrollment Associate III, School of Business, Entrepreneurship and Workforce Development, \$16.41 per hour, Step 1, effective 9/5/17, 12 Months.

Rosemary Miketa, ELI Instructor, School of Liberal Arts, \$70,193, MA30, Step 6, effective 8/22/17, 10 months, BA degree from Deakin University with a major in education, MA degree from Latrobe University with a major in communications, MA degree from Bond University with a major in TESOL.

Tessa Raymond, International Admissions Associate III, International Student Admissions, \$17.36 per hour, Step 2, effective 9/5/17, 12 months.

Reappointment to Professional Staff (D-2)

James Anderson, School of Science, Technology, Engineering, and Mathematics, Trades Instructor, effective 8/24/17; REASON: Reappointment to temporary, full-time faculty for the Fall 2017 semester.

Kristin Jablonski, School of Business, Entrepreneurship and Workforce Development, Hospitality Instructor, 8/24/17; REASON: Reappointment to temporary, full-time faculty for the Fall 2017 semester.

Rochelle Loomus, School of Business, Entrepreneurship and Workforce Development, Legal Assistant Instructor, effective 8/24/17; REASON: Reappointment to temporary, full-time faculty for the Fall 2017 semester.

Reappointment to Professional Staff (D-2) (continued)

Kyrsten Rue, Career Services, Co-Op Officer, effective 8/24/17; REASON: Reappointment to temporary, full-time faculty for the Fall 2017 semester.

Jenny Stewart, School of Liberal Arts, Sign Language Instructor, effective 8/24/17; REASON: Reappointment to temporary, full-time faculty for Fall 2017 semester.

Glenn Wisniewski, School of Science, Technology, Engineering, and Mathematics, Trades Instructor, effective 8/24/17; REASON: Reappointment to temporary, full-time faculty for the Fall 2017 semester.

**HENRY FORD COLLEGE
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BOARD REPORT

SUBJECT: HFC Board of Trustees Scholarships

The Board of Trustees of Henry Ford College has offered scholarships to graduates of Dearborn high schools since 1948. The Board of Trustees has agreed to offer two scholarships per high school. These scholarships cover the cost of tuition and are available for four semesters or sixty-two credit hours per student (whichever comes first), assuming that the student maintains a high standard of conduct and a minimum grade point average of 2.0 each semester.

Recommendations for candidates for the Board of Trustees Scholarships come from the principals of the Dearborn Public Schools high schools. They are students with outstanding academic records who do not HFC Honors Scholarships or Michigan Competitive Scholarships.

Following is a list of those students recommended for HFC Trustees Scholarships. All of these students are residents of the Dearborn Public School District.

Dearborn High School

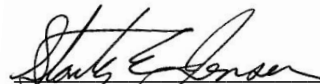
Heba Elsayed 7636 Orchard Street Dearborn, MI 48126	Islam Hachem 7541 Steadman Street Dearborn, MI 48126
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Edsel Ford High School

Hamzeh Elsaiti 3135 Byrd Street Dearborn, MI 48124	Fatima Klait 4604 Palmer Street Dearborn, MI 48126
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Fordson High School

Khulud Abdulla 5827 Appoline Street Dearborn, MI 48126	Ghufran Alyasari 7310 Williamson Street Dearborn, MI 48126
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Stanley E. Jensen, PhD
President



Mary Lane
HFC Board of Trustees, Chair

**HENRY FORD COLLEGE
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BOARD REPORT

SUBJECT: Local Strategic Value Resolution

Historically, the state legislature has appropriated funds to community colleges intended to support the general operations of the college. Generally, the appropriation to each community college has been based on a formula. Since 2006, the funding formula has included certain performance measures. This practice continues for the current fiscal year.

For fiscal year 2017-2018, the legislature approved an overall increase in funding to community colleges of approximately 1% over the prior fiscal year. The legislation included a formula that allocates the increase to each community college according to categories of performance indicators. The formula allocates 50% of the increase proportionate to the college's appropriation for last fiscal year, 10% based on full-time equated students, 7.5% based on administrative costs, 17.5% based on degrees awarded with certain degrees counting for more, and 15% allocated for local strategic value.

Local strategic value addresses the value the college brings to business and industry in the region and the community the college serves. This measure has been further defined to include three specific sub-categories: economic development and business or industry partnerships; educational partnerships; and community services.

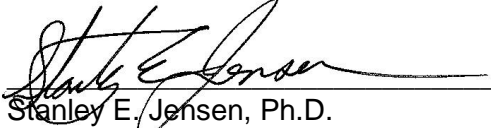
For each sub-category, the legislation lists five relevant best practices. For example, best practices within the sub-category of economic development and business or industry partnerships include active partnerships with local employers and customized on-site training for area companies. Best practices in the educational partnerships sub-category include active partnerships with regional high schools and programs to promote the successful transition to college for traditional age students and for reentering adult students. The community services sub-category includes best practices such as continuing education programs for personal enrichment and professional development as well as community theater, musical ensembles, art galleries, and radio stations.

In order to receive funding under the local strategic value category, community colleges must confirm they meet four of the five best practices listed for each sub-category. The wide range of educational programs and business and industry partnerships at Henry Ford College ensure that HFC readily meets the best practices criteria.

The legislation further requires that the Board of Trustees approve a resolution certifying that the college meets the requirements of local strategic value and submit the resolution to the state budget director by October 15. With the approval of the Board, the resolution for HFC would be submitted as directed by the legislation.



John S. Satkowski, J.D.
Vice President of Financial Services



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President