

**HENRY FORD COLLEGE  
OFFICE OF THE PRESIDENT**

**BOARD REPORT**

**SUBJECT:** Fall 2017 Technology Investment Fund (TIF) Proposed Projects

Listed below is a summary of projects recommended for funding by the Technology Investment Committee.

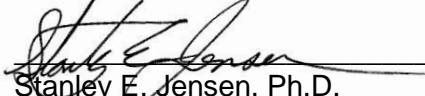
<b>Project Director, Department, School</b>	<b>Nature of Request</b>	<b>Amount</b>
Patricia Little Business/Accounting School of Business, Entrepreneurship, and Professional Development	Purchase 30 laptops (Chromebooks) and storage cart. Laptops will be used by students in accounting classes.	\$12,750
Doris Toney, Speech Department School of Liberal Arts	Purchase lecture capture system for Speech classroom F-205. System will be used by students for preparing and practicing extemporaneous speaking	\$20,000
Ruth Haller and Sarah Soebbing English, English Language Institute, and World Languages School of Liberal Arts	Purchase 75 laptops (Chromebooks) and 3 storage carts. Laptops will be used by students in English, English Language Institute, and World Languages classes.	\$29,918
Holly Diamond and Nikole Ford Welcome Center Student Services	Purchase 101 computers for Enrollment Services student-facing labs.	\$105,000
Adam Cloutier Teaching and Learning Services	Purchase 5 iMac computers to replace existing Mac computers in Media Center. Computers are used by students in Graphic Design programs.	\$10,340
<b>TOTAL</b>		<b>\$178,008</b>

The Technology Investment Committee held an open meeting on Friday, September 29, 2017, to hear presentations departments requesting funds. The committee is recommending these proposals for funding. These projects have also been reviewed by the College administration which offers its support. The total value of the TIF projects, which the committee is recommending, is \$178,008. Vice President Satkowski reported that \$306,895 is presently available in the Technology Investment Fund.

**RECOMMENDATION:**

The College administration concurs with the Technology Investment Committee and recommends these projects be approved for funding by the HFC Board of Trustees.

  
John S. Satkowski, J.D.  
Vice President of Financial Services

  
Stanley E. Jensen, Ph.D.  
President

## **STAFF RECOMMENDATIONS**

Recommended action: Move to approve the following staff recommendations at HFC:

### Resignation (A-3)

Debra Pace, appointed 7/19/13, Office of Human Resources, Human Resources Generalist, submitted 9/18/17, effective 10/6/17.

Mary Ann Tamborino, appointed 8/14/12, Registration and Records, Records Associate II, submitted 9/27/17, effective 10/12/17.

### Retirement (B-3)

Joan Cullen, School of Health and Human Services, Nursing Instructor, 11½ years of service, effective 12/31/17.

Izzeldin Thabateh, Facility Services, Facilities Associate, 20 years of service, effective 1/31/18.

### Leave of Absence (C-3)

Hashim Al-Tawil, appointed 1/4/04, Art History Instructor, School of Liberal Arts, submitted 1/30/17, effective 1/3/18; REASON: Sabbatical Leave of Absence for the Winter 2018 semester.

### Other Severance (D-3)

Donna Jacobson, Office of Human Resources, HRIS Analyst, effective 9/18/17; REASON: Termination – Failure to pass probation.

### Appointment (E-3)

Troy Hairston, Campus Safety Associate – Dispatch, Campus Safety, \$17.15 per hour, Step 4, effective 11/13/17.

Brandi Jackson, Web Tech Associate, Web and Application Services, \$20.67 per hour, Step 2, effective 10/9/17, 12 Months.

Dakota Kirchoff Gary, Food Service Associate (Part-Time), Skylight Café, \$10.23 per hour, Step 1, effective 10/16/17, 10 Months.

Kayla Walsh, Department Secretary, Career Services, \$12.41 per hour, Step 1, effective 8/21/17, 12 Months.

### Salary Schedule Change of Status (F-3)

Bob DeMayer, from Library, Library Associate I (Part-Time), 12 Months, to Library Associate I (Full-Time), Library, 12 Months, effective TBD.

Change in Classification (G-3)

Pandora Conley, from Student Accounts, Senior Teller, to Accounting Associate – Collections, Student Accounts, effective 9/25/17, \$17.15 per hour, \$1.16 Inc., total \$18.31 per hour, Step 3, 12 Months.

Stephanie Larson, from Enrollment Services, Enrollment Associate I, to Human Resources Representative, Office of Human Resources, effective 9/27/17, \$12.96 per hour, \$3.25 Inc., total \$16.21 per hour, Step 1, 12 Months.

Jason Mills, from Web and Application Services, Help Desk Associate, to Computer Tech Associate, Network and IT Infrastructure, effective TBD, \$19.25 per hour, \$1.42 Inc., total \$20.67 per hour, Step 2, 12 Months.