

**HENRY FORD COLLEGE  
OFFICE OF THE PRESIDENT**

**BOARD REPORT**

**SUBJECT:** Committee for the Assessment of Student Learning (CASL)

The purpose of assessment at Henry Ford College is to gather information on student learning and development that can be used to increase student achievement. The College's efforts to improve student learning through instructional or curricular and co-curricular changes are to be informed in part by effective assessment procedures.

The committee is responsible for the coordination, supervision and communication of assessment activities for the purpose of improving student learning and development. The committee oversees all activities that relate to formal assessment of general education, programs and co-curricular activity outcomes at the College.

Our goal is to improve student learning and development. It involves helping each faculty member set high standards for student learning and development (outcomes), gather, analyze and interpret evidence to determine how well student performance matches those expectations and using the results to document, explain and take action to improve student performance.

**Accomplishments: 2015-2016 Academic Year**

- The Higher Learning Commission (HLC) spring 2015 accreditation feedback report indicated that although we *“provided evidence of an effective process for assessing student learning,”* we needed to take action to ensure that assessment of student learning at the institutional level was understood by faculty and staff. To address this need, our fall 2015 Mini Conference entitled “Assessment: Critical Inquiry into Student Learning” introduced our faculty and staff to Dr. Barbara Walvoord's 3-Step Assessment Model. This model was unanimously adopted by CASL Gen Ed and CASL Programs in October 2015.
- CASL co-chairs presented the model and reported the committee's progress to the Faculty Senate in February 2016. Eric Rader, Senate Chair sent the following email dated 3/15/16 to the CASL co-chairs: after your presentation to the Senate last month, senators unanimously approved the following motion, and asked that I convey it to you:

*“The Senate appreciates and endorses the report on progress provided by the CASL committees and we look forward to further updates in the near future.”*

- CASL Gen Ed built pilot projects using the 3-Step model (Outcomes-Evidence-Action). Evidence was collected during fall 2015 and winter 2016 semesters and entered into SPOL (Strategic Planning Online).
- Two Gen Ed sub-committees, Computer Technology and Quantitative Literacy presented their action plans for improving student learning at Assessment Day, part of the Spotlight on Program Improvements for the Future (SPIF) on April 14. The remaining three sub-committees are working during the spring/summer semester to finalize their action plans.
- CASL Programs continued to gather data, implement improvement actions and entered their assessment plans and results into SPOL (Strategic Planning Online).

- The CASL committees documented the assessment process in a flow chart, developed forms for data collection, evidence analysis and action plan development to assist faculty.
- The CASL committees developed and approved CASL member roles and responsibilities and a revised Course Application form for courses to be considered as meeting one of our Gen Ed outcomes.
- HFC joined the Higher Learning Commission Assessment Academy to receive assistance with building an institutional culture of assessment. We intend to improve communication about assessment to the College community through the development of a newsletter (presently in draft state), implement Assessment Day (in place, April 2016) and improve the Program Review process.
- In May 2015 faculty and administrators agreed that CASL should be modified to incorporate co-curricular assessment.

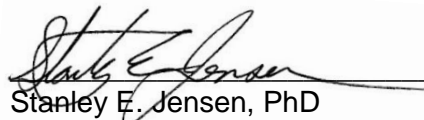
#### **Next Steps: 2016-2017 Academic Year**

- **Gen Ed:** Implement their Assessment Pilot action plans and build and begin collecting evidence for our Assessment Cycle 1 assessment plan.
- **Programs:** Implement their assessment action plans and collect evidence for their ongoing assessment plan to support Program Review.
- **Co-curricular:** Implement their Pilot projects.
- **CASL co-chairs:** Facilitate Faculty Development workshops at the Division level.
- **CASL Sub-committee:** Develop the Charge, Bylaws and Membership for one CASL with representation supporting General Education, Programs and Co-Curricular assessment.
- **Gen Ed, Programs and Co-curricular:** Implement actions to support the spring 2019 Higher Learning Commission (HLC) Accreditation visit.




---

Tracy Rierner, PhD, PE  
Vice President of Academic Affairs




---

Stanley E. Jensen, PhD  
President

**HENRY FORD COLLEGE  
OFFICE OF THE PRESIDENT**

**BID AWARD**

**SUBJECT:** Liberal Arts Classroom Renovations – Demolition and Abatement  
Sealed Bid #17592

The Chief Information Officer/Director of Facility Services requests a contract for the labor, materials, equipment and services necessary for the Liberal Arts Classroom Renovations – Demolition & Abatement project. The work takes place in and around rooms K-314 and K-316 in the Liberal Arts Building. The project includes demolition of existing spline-tile ceiling and lighting fixtures, cleaning of all existing HVAC ductwork, and removal of all existing spray-on ACM (asbestos containing materials) fireproofing.

This is the first phase of a three-phase project to replace the College's central HVAC cooling tower, located on the roof of the Liberal Arts Building above rooms K-314 and K-316. The cooling tower is undersized for current needs, leaks water, and needs replacement. As part of the project, the College must repair damaged ceilings in these two rooms. In the second phase, a general contractor will reconstruct the classrooms with new closed cell insulation, ceiling grid and tile, light fixtures, and electrical upgrades. In the fall, after the air conditioning season ends, the final phase will include the removal and replacement of the old cooling tower.

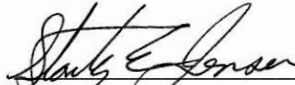
The College invited bid submissions under Sealed Bid #17592. The bid responses appear below. The project design team reviewed the results and recommended an award to the low, qualified bidder.

DMC Consultants	\$ 37,146
Environmental Maintenance Engineers	98,120
Advanced Abatement Services	No Reply
BDS Environmental	No Reply
Go Green Contracting	No Reply
Next Generation Services Group	No Reply

**RECOMMENDATION:**

The College administration recommends a contract award to DMC Consultants, Inc. for \$37,146 for the Liberal Arts Classroom Renovations – Demolition & Abatement project, in accordance with the specifications of Sealed Bid #17592.

  
\_\_\_\_\_  
John S. Satkowski, JD  
Vice President of Financial Services

  
\_\_\_\_\_  
Stanley E. Jensen, PhD  
President

**HENRY FORD COLLEGE  
OFFICE OF THE PRESIDENT**

**BID AWARD**

**SUBJECT:** Liberal Arts Classroom Renovations – Reconstruction  
Sealed Bid #17593

The Chief Information Officer/Director of Facility Services requests a contract for the labor, materials, equipment and services necessary for the Liberal Arts Classroom Renovations – Reconstruction project. The work takes place in and around rooms K-314 and K-316 in the Liberal Arts Building. The project includes applying new spray-on closed cell insulation to the roof deck, installing new ceiling grid and acoustical tile, providing new LED light fixtures with dimmers and new wiring, and upgrading HVAC diffusers.

This is the second phase of a three-phase project to replace the College's central HVAC cooling tower, located on the roof of the Liberal Arts Building above rooms K-314 and K-316. The cooling tower is undersized for current needs, leaks water, and needs replacement. As part of the project, the College must repair damaged ceilings in these two rooms. The first phase included removal of existing ceiling and light fixtures and abatement of existing spray-on ACM (asbestos containing materials) fireproofing. In the fall, after the air conditioning season ends, the final phase will include the removal and replacement of the old cooling tower.

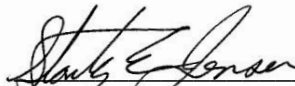
The College invited bid submissions under Sealed Bid #17593. The bid responses appear below. The project design team reviewed the results and recommended an award to the low, qualified bidder.

PGC Development	\$ 34,100
Brenca Contractors	39,500
Kasco	43,600
Aristeo	49,200
LaSalle Group	55,000
DMC Group	55,990
Braun Construction	No Bid
Elgin Builders	No Reply
Envision Builders	No Reply

**RECOMMENDATION:**

The College administration recommends a contract award to PGC Development, LLC for \$34,100 for the Liberal Arts Classroom Renovations – Reconstruction project, in accordance with the specifications of Sealed Bid #17593.

  
\_\_\_\_\_  
John S. Satkowski, JD  
Vice President of Financial Services

  
\_\_\_\_\_  
Stanley E. Jensen, PhD  
President

**HENRY FORD COLLEGE  
OFFICE OF THE PRESIDENT**

**CONTRACT AWARD**

**SUBJECT:** Polar-Mohr Cutting Machine

The Executive Director of Marketing and Communications requests a contract for the purchase of a Polar-Mohr Cutting Machine, Model D 66 ECO, for the Graphics Center. Used in the graphics and printing industry, this programmable, hydraulic-drive cutting machine trims and cuts production volume quantities of printed materials.

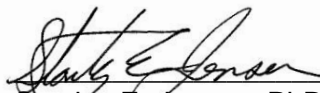
The new cutter replaces an existing old and worn cutter that needs frequent repairs. Polar-Mohr is the sole manufacturer of this equipment and their exclusive, authorized distributor in the United States is Heidelberg USA, Inc. The College requests a sole source award.

The gross sales price of the Polar D 66 ECO Cutter totals \$31,235.60 including freight, rigging, installation, training and warranty. Heidelberg USA offered an additional discount of \$3,365 and a \$1,500 trade-in allowance for the old Polar Eltromat 72CF Cutter and an obsolete and unused Heidelberg Kord 62 press. After discounts and trade-ins, the net price totals \$26,370.60.

**RECOMMENDATION:**

The College administration recommends a contract award to Heidelberg USA, Inc. for \$26,370.60 for a Polar-Mohr D 66 ECO Cutting Machine, in accordance with Quote #1153125642 dated May 31, 2016.

  
\_\_\_\_\_  
John S. Satkowski, JD  
Vice President of Financial Services

  
\_\_\_\_\_  
Stanley E. Jensen, PhD  
President

**HENRY FORD COLLEGE  
OFFICE OF THE PRESIDENT**

**CONTRACT AWARD**

**SUBJECT:** Managed Security Monitoring Services

The Chief Information Officer/Director of Facility Services requests a contract for Managed Security Monitoring Services for the College's information technology and internet networks. Services provided by the contractor shall include:

- 1) configure security monitoring for HFC firewalls, domain controller servers, and up to 70 network servers;
- 2) provide a log collector to record events associated with threats to the security of data or IT resources;
- 3) provide log aggregation, log monitoring, and event analysis to determine when security threats occur and to prioritize those events;
- 4) provide a customer portal for ongoing visibility and tracking of security events;
- 5) provide 24x7 up/down monitoring of the log collector;
- 6) correlate, validate, investigate, and prioritize important events; and
- 7) alert HFC staff and deliver actionable intelligence in a timely manner when security threats are detected.

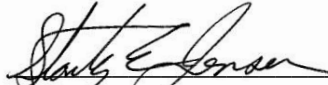
The contractor ranks security events into four priority levels. In highest level, the threat poses an immediate and real threat to the security of data or resources with a very high level of confidence. Immediate action is required and notification will be immediate (24x7x365).

To fulfill these requirements, a local provider, NetWorks Group, Inc., has been recommended by the Supervising Agent for the FBI Cyber Crimes division located in the FBI Detroit office and by Merit Networks, which is part of the University of Michigan and is a primary supplier of internet services to colleges, libraries, school systems, and municipalities in the state. NetWorks Group has also provided IT security consulting services at HFC in the past. The College requests a sole source award. Pricing for these services consist of one-time startup costs of \$8,000 and recurring monthly services of \$5,900 per month, for a total of \$78,800 for the year.

**RECOMMENDATION:**

The College administration recommends a contract award to NetWorks Group, Inc. for \$78,800 for Managed Security Monitoring Services, in accordance with NetWorks Group proposal dated May 23, 2016.

  
\_\_\_\_\_  
John S. Satkowski, JD  
Vice President of Financial Services

  
\_\_\_\_\_  
Stanley E. Jensen, PhD  
President

**HENRY FORD COLLEGE  
OFFICE OF THE PRESIDENT**

**CONTRACT AWARD**

**SUBJECT:** Blanket Purchase Order Approval, Fiscal Year 2017

Board policy requires the approval of blanket purchase orders at the beginning of each fiscal year. Blanket purchase orders with a dollar amount in excess of \$13,247 require a separate listing for Board approval, in accordance with Administrative Guideline #6320A.

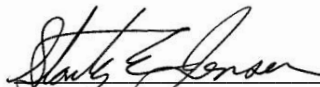
The attached blanket order list includes the vendor name, purchase order number, a brief description of the order, the department and division responsible for the purchase, and the dollar limit of the order. These orders cover the purchase of goods and services needed to maintain the program and may include emergency purchases. Purchases against these orders shall adhere to Board Policy #2450, which contains Board approved standards for obtaining competitive quotes and sealed bids.

The College uses blanket purchase orders in the following ways: to make repetitive purchases of commonly used low dollar value goods or services; to order standard materials or maintenance supplies which require numerous shipments; and to obtain more favorable pricing through annual volume commitments. In addition to lower purchase prices, the benefits of using blanket orders include fewer requisitions and purchase orders issued, decreased demand for storage space for materials, reduced amounts of paperwork, and lower administrative costs.

**RECOMMENDATION:**

The College administration recommends approval of the attached Blanket Purchase Order List for Fiscal Year 2017, in accordance with Board Policy and Guidelines.

  
\_\_\_\_\_  
John S. Satkowski, JD  
Vice President of Financial Services

  
\_\_\_\_\_  
Stanley E. Jensen, PhD  
President

**Henry Ford College**  
**Blanket Purchase Order (BPO) Listing - Under \$13,247**  
**Effective July 1, 2016**

<u>Vendor Name</u>	<u>BPO #</u>	<u>Description</u>	<u>Division</u>	<u>Department</u>	<u>Total Amount</u>	<u>Account Number</u>
ABLE GREASE TRAP SERVICE	B0005930	Cleaning & Maintenance	Financial Svcs	Facility Services	1,500.00	11_00_000_5101_220520
ACE SPRINKLER	B0005931	Bldg & Equipt Inspections	Financial Svcs	Facility Services	10,000.00	11_00_000_5101_220420
ACT	B0005911	Test Materials & Services	Academic	Workforce-Profession Dev	3,000.00	11_00_000_2601_220910
ADVANCE AUTO PARTS	B0005878	Vehicle Parts & Supplies	Academic	Technology-Automotive	2,500.00	11_00_000_2503_230100
ADVANCE AUTO PARTS	B0006103	Vehicle Maintenance	Human Resources	Campus Safety	2,000.00	11_00_000_5403_230340
AIN PLASTICS MICHIGAN	B0005932	Parts & Supplies	Financial Svcs	Facility Services	1,000.00	11_00_000_5101_230320
AIRGAS PURITAN MEDICAL	B0005860	Gas Cylinder Rent/Refill	Academic	Math&Sci-Biology	800.00	11_00_000_1403_230100
ALAWAN MULTIMEDIA LLC	B0006182	Advertising	Strategy & Info	Marketing-Communications	6,540.00	11_00_000_5410_220220
ALL CLEAN VENTILATION	B0005934	Cleaning & Maintenance	Financial Svcs	Facility Services	6,000.00	11_00_000_5101_220420
ALLEGRA MARKETING	B0005870	Mailing Services	Academic	Soc/Art/Fit-Drama	2,500.00	13_00_000_1871_230900
ALLEYCAT DESIGNS	B0005935	Uniforms & Supplies	Financial Svcs	Facility Services	10,000.00	11_00_000_5101_250900
ALL-PRO EXERCISE	B0005871	Repair Parts & Labor	Academic	Soc/Art/Fit-Fitness	2,500.00	11_00_000_1203_220410
ALNOZILI RASHID	B0006183	Advertising	Strategy & Info	Marketing-Communications	6,000.00	11_00_000_5410_220220
AMERICAN RED CROSS	B0005872	Test Materials & Services	Academic	Soc/Art/Fit-Fitness	8,000.00	11_00_000_1203_230100
AMERICAN RED CROSS	B0005886	Test Materials & Services	Academic	Technology-Energy	1,500.00	11_00_000_2515_230100
APAC PAPER PACKAGING	B0005937	Building Supplies	Financial Svcs	Facility Services	2,500.00	11_00_000_5101_230320
ARCH ENVIRONMENTAL GROUP	B0005938	Waste Disposal Services	Financial Svcs	Facility Services	5,000.00	11_00_000_5101_220520
ARGUS GROUP HOLDINGS LLC	B0005939	Equipment & Supplies	Financial Svcs	Facility Services	1,000.00	11_00_000_5101_220910
ARROW UNIFORM LLC	B0006079	Uniforms & Supplies	Financial Svcs	Food Service	3,500.00	12_00_000_5602_250900
AT&T MOBILITY	B0005918	Telephone Service	Executive	President's Office	2,000.00	11_00_000_4001_240200
ATLAS OIL	B0005941	Gasoline/Diesel Fuel	Financial Svcs	Facility Services	1,500.00	11_00_000_5101_230340
AUGUST SCHELL ENTERPRISES	B0006129	Software Licenses/Support	Strategy & Info	Application & Web Svcs	4,600.62	11_00_000_5202_230140
AUTOMATED BUSINESS MACHINES	B0006204	Maintenance Agreement	Student Affairs	Enroll Svcs-Admissions	1,600.00	11_00_000_3201_220410
AUTOMOTIVE SUPPLY	B0005942	Repair Parts & Labor	Financial Svcs	Facility Services	500.00	11_00_000_5101_230340
AVENTRIC TECHNOLOGIES	B0006104	Safety Equipment	Human Resources	Campus Safety	5,000.00	11_00_000_5403_220910
BANK'S VACUUM SUPERSTORES	B0005944	Parts & Supplies	Financial Svcs	Facility Services	1,500.00	11_00_000_5101_230320
BARMATIC INSPECTING	B0005945	Bldg & Equipt Inspections	Financial Svcs	Facility Services	2,000.00	11_00_000_5101_220420
BEARING SERVICE	B0005946	Parts & Supplies	Financial Svcs	Facility Services	500.00	11_00_000_5101_230320
BELL FORK LIFT	B0005947	Maintenance Agreement	Financial Svcs	Facility Services	4,000.00	11_00_000_5101_220420
BERESFORD	B0006105	Printing/Copying Services	Human Resources	Campus Safety	7,000.00	11_00_000_5403_230110
BIANCO CHARTER	B0005874	Vehicle Rentals	Academic	Soc/Art/Fit-Music	6,000.00	11_00_000_1873_220910
BIG BANG LLC	B0006142	Software Licenses/Support	Strategy & Info	IT Services	1,700.00	11_00_000_5201_230140
BINELL BROTHERS	B0005827	Sharpening Services	Academic	Business-Hospitality	2,000.00	11_00_000_2509_220410
BUCALO DRYWALL PAINTING	B0005950	Building Maint & Repairs	Financial Svcs	Facility Services	6,000.00	11_00_000_5101_220420
CALERO SOFTWARE LLC	B0006144	Software Licenses/Support	Strategy & Info	IT Services	1,500.00	11_00_000_0000_350120
CANTON COMPUTERS	B0005825	Classroom Supplies	Academic	Business-CIS	10,000.00	11_00_000_2506_230100
CANTON COMPUTERS	B0006145	Computer/Printer Supplies	Strategy & Info	IT Services	10,000.00	11_00_000_5201_220410
CAREFUSION SOLUTIONS LLC	B0005855	Service Agreement	Academic	Health-Pharmacy Tech	1,200.00	11_00_000_2201_220410
CARL ZEISS MEDITEC	B0005859	Maintenance Agreement	Academic	Health-Ophthalmic Tech	787.20	11_00_000_2215_220410
CAROLINA BIOLOGICAL SUPPLY	B0005861	Classroom Supplies	Academic	Math&Sci-Biology	5,000.00	11_00_000_1403_230100
CATALOGIC SOFTWARE	B0006147	Software Licenses/Support	Strategy & Info	IT Services	6,500.00	11_00_000_5201_230140
CDI COMMUNICATIONS	B0006148	Software Licenses/Support	Strategy & Info	IT Services	2,399.00	11_00_000_5201_230140
CENTRAL AIR COMPRESSOR	B0005952	Repair Parts & Labor	Financial Svcs	Facility Services	10,000.00	11_00_000_5101_230320
CINTAS	B0005954	Custodial Supplies	Financial Svcs	Facility Services	6,500.00	11_00_000_5101_230310



<u>Vendor Name</u>	<u>BPO #</u>	<u>Description</u>	<u>Division</u>	<u>Department</u>	<u>Total Amount</u>	<u>Account Number</u>
CLEANLITES RECYCLING	B0005955	Waste Disposal Services	Financial Svcs	Facility Services	2,500.00	11_00_000_5101_220520
COCHRANE SUPPLY	B0005956	Equipment & Supplies	Financial Svcs	Facility Services	6,000.00	11_00_000_5101_230320
COFFEE EXPRESS	B0005836	Food & Beverages	Academic	Business-Hospitality 5101	1,000.00	13_00_000_2511_230600
COMCAST	B0006150	Internet Service Provider	Strategy & Info	IT Services	3,500.00	11_00_000_5201_220910
COMMERCIAL LAWNMOWER	B0005957	Repair Parts & Labor	Financial Svcs	Facility Services	3,000.00	11_00_000_5101_230310
CORNERSTONE ONDEMAND	B0006121	Software Licenses/Support	Human Resources	Human Resources	6,750.00	11_00_000_6001_230140
CORRIGAN MOVING SYSTEMS	B0005920	Equipment Rentals	Financial Svcs	College Store	3,700.00	12_00_000_5603_240420
CORRIGAN MOVING SYSTEMS	B0005958	Equipment Rentals	Financial Svcs	Facility Services	4,000.00	58_00_060_0000_390200
CRANE 1 SERVICES	B0006216	Repair Parts & Labor	Academic	Workforce-Profession Dev	500.00	11_00_000_2601_230110
CRITTER CONTROL WESTLAND	B0005960	Service Agreement	Financial Svcs	Facility Services	2,000.00	11_00_000_5101_220520
CYNERGY WIRELESS	B0006106	Repair Parts & Labor	Human Resources	Campus Safety	2,500.00	11_00_000_5403_220410
D P SERVICES	B0005961	Repair Parts & Labor	Financial Svcs	Facility Services	6,000.00	11_00_000_5101_220420
DAIKIN APPLIED	B0005963	Repair Parts & Labor	Financial Svcs	Facility Services	3,000.00	11_00_000_5101_220410
DAIKIN APPLIED	B0005962	Maintenance Agreement	Financial Svcs	Facility Services	3,516.00	11_00_000_5101_220420
DAILY TELEGRAM	B0006219	Printing/Copying Services	Student Affairs	Mirror Newspaper	10,000.00	11_00_000_3772_220910
DAIS,	B0006130	Software Licenses/Support	Strategy & Info	Application & Web Svcs	10,160.00	11_00_000_5202_220910
DECKER EQUIPMENT	B0005964	Parts & Supplies	Financial Svcs	Facility Services	1,000.00	11_00_000_5101_230320
DELTA FORMOST CHEMICAL	B0006082	Equipment & Supplies	Financial Svcs	Food Service	1,500.00	12_00_000_5602_220410
DEWPOINT	B0006152	Maintenance Agreement	Strategy & Info	IT Services	11,000.00	11_00_000_5201_220410
DIGI-KEY	B0005884	Classroom Supplies	Academic	Technology-Electrical	1,800.00	11_00_000_2508_230100
DOWNRIVER REFRIGERATION	B0005965	Parts & Supplies	Financial Svcs	Facility Services	1,500.00	11_00_000_5101_230320
DUKES HARDWARE	B0005966	Hardware & Tools	Financial Svcs	Facility Services	1,500.00	11_00_000_5101_230320
DUSTY DUCTS	B0005967	Building Maint & Repairs	Financial Svcs	Facility Services	9,000.00	11_00_000_5101_220420
EASTON TELECOM SERVICES LLC	B0005968	Telephone Service	Financial Svcs	Facility Services	7,200.00	11_00_000_5101_240200
EASYLINK SERVICES	B0005921	Internet & Web Services	Financial Svcs	College Store	800.00	12_00_000_5603_220910
EDWARD DON	B0005828	Food Prep Supplies/Equipt	Academic	Business-Hospitality	6,000.00	11_00_000_2509_230100
ELECTRICAL INSPECTION	B0005970	Bldg & Equipt Inspections	Financial Svcs	Facility Services	1,200.00	11_00_000_5101_220520
ELECTRONIC SECURITY SYSTEMS	B0006107	Locksmith Services	Human Resources	Campus Safety	1,500.00	11_00_000_5403_220910
ELECTRONIC SECURITY SYSTEMS	B0006108	Repair Parts & Labor	Human Resources	Campus Safety	5,000.00	11_00_000_5403_220410
EMSL ANALYTICAL	B0005971	Test Materials & Services	Financial Svcs	Facility Services	1,000.00	11_00_000_5101_220520
ENERTRON	B0006109	Repair Parts & Labor	Human Resources	Campus Safety	3,000.00	11_00_000_5403_220410
ENERTRON	B0006154	IT Services Provider	Strategy & Info	IT Services	6,500.00	11_00_000_5201_220410
ENGLISH GARDENS	B0005928	Classroom Supplies	Academic	Workforce-Profession Dev	1,500.00	11_00_000_2601_230110
ENGLISH GARDENS	B0005972	Grounds Supplies	Financial Svcs	Facility Services	1,000.00	11_00_000_5101_230320
ENTERPRISE LEASING DETROIT	B0006093	Vehicle Rentals	Financial Svcs	General Institutional	72.00	11_00_000_1101_250110
ENVIRONMENTAL CONSULTING	B0005973	Architectural/Engineering	Financial Svcs	Facility Services	12,000.00	11_00_000_5101_280410
EQ INDUSTRIAL SERVICES	B0005974	Waste Disposal Services	Financial Svcs	Facility Services	12,000.00	11_00_000_5101_220520
EQUIPMENT MATERIAL SALES LLC	B0005885	Classroom Supplies	Academic	Technology-Electrical	2,300.00	11_00_000_2508_230100
ETHINK EDUCATION LLC	B0005896	Internet & Web Services	Academic	TLS-Instructional Tech	7,500.00	11_00_000_1105_230140
EVER KOLD REFRIGERATION	B0005829	Repair Parts & Labor	Academic	Business-Hospitality	10,000.00	11_00_000_2509_220410
EVER KOLD REFRIGERATION	B0005975	Repair Parts & Labor	Financial Svcs	Facility Services	6,000.00	11_00_000_5101_220420
EVOQUA WATER TECHNOLOGIES	B0005866	Maintenance Agreement	Academic	Math&Sci-Chemistry	2,000.00	11_00_000_1404_220410
FAIRLANE FORD SALES	B0005976	Vehicle Parts & Supplies	Financial Svcs	Facility Services	3,000.00	11_00_000_5101_230340
FAIRLANE FORD SALES	B0006110	Vehicle Maintenance	Human Resources	Campus Safety	2,000.00	11_00_000_5403_220410
FARONICS TECHNOLOGIES USA	B0006155	Software Licenses/Support	Strategy & Info	IT Services	3,141.00	11_00_000_5201_220410
FED EX	B0006097	Shipping Services	Financial Svcs	Purchasing	1,500.00	11_00_000_5304_250400
FERGUSON ENTERPRISES	B0005977	Parts & Supplies	Financial Svcs	Facility Services	2,500.00	11_00_000_5101_230320
FIFE-PEARCE ELECTRIC	B0005978	Repair Parts & Labor	Financial Svcs	Facility Services	10,000.00	11_00_000_5101_220420
FISHER SCIENTIFIC	B0005862	Classroom Supplies	Academic	Math&Sci-Biology	500.00	11_00_000_1403_230100

<u>Vendor Name</u>	<u>BPO #</u>	<u>Description</u>	<u>Division</u>	<u>Department</u>	<u>Total Amount</u>	<u>Account Number</u>
FLORENTIN BOTEZ	B0005846	Radio Programming Fees	Academic	Communications-WHFR	720.00	11_00_000_1875_220910
FONTANESI KANN	B0005980	Repair Parts & Labor	Financial Svcs	Facility Services	3,000.00	11_00_000_5101_220420
FORD CREDIT	B0005919	Finance/Lease Agreement	Financial Svcs	General Institutional	1,000.00	11_00_000_5407_240430
FORD MOTOR CREDIT	B0006120	Finance/Lease Agreement	Human Resources	Campus Safety	8,858.28	11_00_000_5403_240430
FORDSON CLEANERS	B0005848	Linen Service	Academic	Health-HCEC Programs	1,500.00	11_00_000_2211_220910
FORDSON CLEANERS	B0005851	Linen Service	Academic	Health-Nursing	2,000.00	11_00_000_2302_220910
FORDSON CLEANERS	B0005913	Linen Service	Academic	Workforce-Profession Dev	2,500.00	11_00_000_2601_220910
FRANK'S LANDSCAPING SUPPLIES	B0005981	Landscape Services	Financial Svcs	Facility Services	7,245.00	11_00_000_5101_220420
GALE GROUP	B0005903	Books/Media/Publications	Academic	TLS-Library	10,000.00	11_00_000_1701_280100
GALE GROUP	B0005904	Books/Media/Publications	Academic	TLS-Library	12,100.00	11_00_000_1701_230200
GARDA CL GREAT LAKES	B0005922	Armored Car Services	Financial Svcs	College Store	2,000.00	12_00_000_5603_220910
GARDA CL GREAT LAKES	B0006074	Armored Car Services	Financial Svcs	Financial Aid-Cashiers	5,000.00	11_00_000_3705_220910
GARDEN CITY RENTAL	B0005982	Equipment Rentals	Financial Svcs	Facility Services	2,000.00	11_00_000_5101_240420
GCS SERVICE	B0005830	Repair Parts & Labor	Academic	Business-Hospitality	10,000.00	11_00_000_2509_220410
GEXPRO	B0005983	Building Supplies	Financial Svcs	Facility Services	1,000.00	11_00_000_5101_230320
GIVEX USA	B0005905	Printing/Copying Services	Academic	TLS-Library	5,000.00	13_00_000_1701_250900
GORDON FOOD SERVICE	B0006205	Food & Beverages	Student Affairs	Enroll Svcs-Admissions	500.00	11_00_000_3201_220910
GOVERNOR BUSINESS SOLUTIONS	B0005877	Classroom Supplies	Academic	Technology-Arch/Constr	10,385.00	11_00_000_2502_230100
GRAYBAR ELECTRIC	B0005985	Parts & Supplies	Financial Svcs	Facility Services	8,500.00	11_00_000_5101_230320
GREAT LAKES CRITICAL POWER	B0005986	Architectural/Engineering	Financial Svcs	Facility Services	9,230.00	11_00_000_5101_280410
GREAT LAKES DATA SYSTEMS	B0005831	Maintenance Agreement	Academic	Business-Hospitality	4,700.00	11_00_000_2509_220410
GREAT LAKES DATA SYSTEMS	B0006086	Maintenance Agreement	Financial Svcs	Food Service	10,000.00	12_00_000_5602_220410
GREAT LAKES GYPSUM SUPPLY	B0005987	Carpentry Supplies	Financial Svcs	Facility Services	3,000.00	11_00_000_5101_230320
GREAT LAKES TELECOMMUNICATIONS	B0006094	Telephone Service	Financial Svcs	General Institutional	4,464.00	11_00_000_5101_240200
GREGORY A. POND	B0005876	Repair Parts & Labor	Academic	Soc/Art/Fit-Music	2,500.00	11_00_000_1207_220410
HARLAND TECHNOLOGY SERVICES	B0005852	Maintenance Agreement	Academic	Health-Nursing	1,300.00	11_00_000_2302_220910
HAYES GRINDING SERVICE	B0006188	Sharpening Services	Strategy & Info	Marketing-Graphics Center	350.00	11_00_000_5404_220410
HEALEY FIRE PROTECTION	B0005991	Bldg & Equipt Inspections	Financial Svcs	Facility Services	2,000.00	11_00_000_5101_220520
HIGHER ONE	B0006075	Professional Services	Financial Svcs	Financial Aid-Cashiers	10,000.00	11_00_000_5401_250150
H-O-H CHEMICALS	B0005990	Service Agreement	Financial Svcs	Facility Services	12,000.00	11_00_000_5101_230310
HONEYWELL INTERNATIONAL	B0005992	Service Agreement	Financial Svcs	Facility Services	2,301.02	11_00_000_5101_220420
HONEYWELL INTERNATIONAL	B0005993	Service Agreement	Financial Svcs	Facility Services	2,420.50	11_00_000_5101_220420
HONEYWELL INTERNATIONAL	B0005994	Repair Parts & Labor	Financial Svcs	Facility Services	4,921.49	11_00_000_5101_220410
HP	B0006157	HP Managed Print Services	Strategy & Info	IT Services	12,000.00	11_00_000_5407_220930
IDN HARDWARE SALES	B0005995	Carpentry Supplies	Financial Svcs	Facility Services	2,500.00	11_00_000_5101_230320
IMPRESSIONS SPECIALTY ADVERT	B0006111	Uniforms & Supplies	Human Resources	Campus Safety	3,000.00	11_00_000_5403_250900
INDUSTRIAL CAREERS PATHWAY	B0005824	Test Materials & Services	Academic	Business & Computer Tech	3,000.00	11_00_000_2101_220910
INVITROGEN	B0005863	Classroom Supplies	Academic	Math&Sci-Biology	500.00	11_00_000_1403_230100
IRON MOUNTAIN SECURE SHREDDING	B0006211	Document Storage/Disposal	Student Affairs	Enroll Svcs-Registration	3,000.00	11_00_000_3501_250900
ITW FEG LLC	B0006088	Food Prep Supplies/Equipt	Financial Svcs	Food Service	2,500.00	12_00_000_5602_280220
J W PEPPER SON	B0005875	Classroom Supplies	Academic	Soc/Art/Fit-Music	2,000.00	11_00_000_1207_230100
JACK'S BIKE SHOP	B0006112	Repair Parts & Labor	Human Resources	Campus Safety	500.00	11_00_000_5403_220410
JACOBSEN	B0005996	Parts & Supplies	Financial Svcs	Facility Services	6,000.00	11_00_000_5101_220420

<u>Vendor Name</u>	<u>BPO #</u>	<u>Description</u>	<u>Division</u>	<u>Department</u>	<u>Total Amount</u>	<u>Account Number</u>
JAN OVERHEAD DOOR MFG	B0005997	Repair Parts & Labor	Financial Svcs	Facility Services	3,000.00	11_00_000_5101_220420
JH	B0005999	Building Supplies	Financial Svcs	Facility Services	1,000.00	11_00_000_5101_230320
JOHN DEERE LANSCAPES	B0006000	Landscape Supplies	Financial Svcs	Facility Services	2,750.00	11_00_000_5101_230320
JOHNSON CONTROLS	B0006003	Repair Parts & Labor	Financial Svcs	Facility Services	5,000.00	11_00_000_5101_230310
JOHNSON CONTROLS	B0006004	Building Maint & Repairs	Financial Svcs	Facility Services	7,500.00	11_00_000_5101_220410
JOHNSON CONTROLS	B0006001	Service Agreement	Financial Svcs	Facility Services	9,540.00	11_00_000_5101_220420
JRB SOFTWARE	B0006158	Software Licenses/Support	Strategy & Info	IT Services	495.00	11_00_000_5201_230140
K L MCCOY ASSOCIATES	B0006005	Repair Parts & Labor	Financial Svcs	Facility Services	2,000.00	11_00_000_5101_220420
KEARNS BROTHERS	B0006006	Building Maint & Repairs	Financial Svcs	Facility Services	2,500.00	11_00_000_5101_220420
KERRY DANIEL C	B0006007	Welding Supplies/Services	Financial Svcs	Facility Services	2,500.00	11_00_000_5101_220420
KOMER CARBONICS	B0006089	Food Prep Supplies/Equipt	Financial Svcs	Food Service	1,000.00	12_00_000_5602_230500
KROGER	B0005838	Food & Beverages	Academic	Business-Hospitality 5101	500.00	13_00_000_2511_230600
KROGER	B0006206	Food & Beverages	Student Affairs	Enroll Svcs-Admissions	500.00	11_00_000_3201_220910
LANDSCAPE SUPPLY	B0006009	Landscape Supplies	Financial Svcs	Facility Services	3,000.00	11_00_000_5101_250900
LESLIES POOLMART	B0006010	Grounds Supplies	Financial Svcs	Facility Services	1,000.00	11_00_000_5101_230320
LIBERTY PLUMBING SUPPLY	B0006011	Plumbing Supplies	Financial Svcs	Facility Services	9,000.00	11_00_000_5101_230320
LIGHTMASTERS ELECTRICAL	B0006012	Repair Parts & Labor	Financial Svcs	Facility Services	12,000.00	11_00_000_5101_220420
LINCOLN OFFICE SOLUTIONS	B0005898	Furniture-Capital Asset	Academic	TLS-Instructional Tech	13,075.00	13_00_559_5500_280210
LOWER HURON SUPPLY	B0006013	Parts & Supplies	Financial Svcs	Facility Services	2,500.00	11_00_000_5101_220420
LYNCH'S	B0005873	Classroom Supplies	Academic	Soc/Art/Fit-Fitness	400.00	11_00_000_1874_230100
LYNDA COM LLC	B0006137	Employee Training	Strategy & Info	Application & Web Svcs	3,400.00	11_00_000_5202_220910
MACOMB GROUP	B0006014	Building Materials	Financial Svcs	Facility Services	2,500.00	11_00_000_5101_230320
MADISON ELECTRIC	B0006015	Parts & Supplies	Financial Svcs	Facility Services	6,000.00	11_00_000_5101_230320
MASTER CRAFT CARPET SERVICE	B0006017	Building Materials	Financial Svcs	Facility Services	5,065.84	11_00_000_5101_230320
MATTHEW BENDER	B0005906	Books/Media/Publications	Academic	TLS-Library	2,400.00	11_00_000_1701_230200
MCGRAW WENTWORTH	B0006124	Consulting Services	Human Resources	Human Resources	1.00	11_00_000_6001_220910
MCKESSON GENERAL MEDICAL	B0005853	Classroom Supplies	Academic	Health-Nursing	12,000.00	11_00_000_2302_230100
MEDHUB LLC	B0005856	Software Licenses/Support	Academic	Health-Pharmacy Tech	3,000.00	11_00_000_2210_230140
MICHIGAN INDUSTRIAL BELTING	B0006018	Parts & Supplies	Financial Svcs	Facility Services	10,000.00	11_00_000_5101_230320
MICHIGAN MECHANICAL INSULATION	B0006019	Repair Parts & Labor	Financial Svcs	Facility Services	3,000.00	11_00_000_5101_220420
MICHIGAN MECHANICAL SERVICES	B0006020	Repair Parts & Labor	Financial Svcs	Facility Services	8,000.00	11_00_000_5101_220420
MICROSCOPE SOLUTIONS	B0005864	Repair Parts & Labor	Academic	Math&Sci-Biology	1,500.00	11_00_000_1403_220410
MIDWEST COLLABORATIVE FOR	B0005907	Books/Media/Publications	Academic	TLS-Library	9,000.00	11_00_000_1701_230200
MIDWESTERN HIGHER EDUCATION	B0006162	Software Licenses/Support	Strategy & Info	IT Services	3,000.00	11_00_000_5201_250010
MXTOOLS	B0006163	Software Licenses/Support	Strategy & Info	IT Services	1,000.00	11_00_000_5201_230140
NAI	B0006021	Building Materials	Financial Svcs	Facility Services	2,000.00	11_00_000_5101_230320
NAPA GENUINE PARTS	B0005879	Classroom Supplies	Academic	Technology-Automotive	500.00	11_00_000_2503_230100
NAPA GENUINE PARTS	B0006022	Vehicle Parts & Supplies	Financial Svcs	Facility Services	7,500.00	11_00_000_5101_230340
NEBRASKA BOOK	B0005923	Internet & Web Services	Financial Svcs	College Store	9,200.00	12_00_000_5603_220910
NETSUPPORT	B0006164	Software Licenses/Support	Strategy & Info	IT Services	3,800.00	11_00_000_5201_230140
NEW RELIC	B0006138	Software Licenses/Support	Strategy & Info	Application & Web Svcs	3,804.00	11_00_000_5202_230140
NEXT GENERATION ENVIRONMENTAL	B0006025	Waste Disposal Services	Financial Svcs	Facility Services	10,000.00	11_00_000_5101_220520

<u>Vendor Name</u>	<u>BPO #</u>	<u>Description</u>	<u>Division</u>	<u>Department</u>	<u>Total Amount</u>	<u>Account Number</u>
NICHOLS PAPER SUPPLY	B0006026	Custodial Supplies	Financial Svcs	Facility Services	12,000.00	11_00_000_5101_230310
OFFICE DEPOT	B0005916	Classroom Supplies	Academic	Workforce-Industrial Sew	2,000.00	11_00_000_2605_230100
OFFICE DEPOT	B0005914	Classroom Supplies	Academic	Workforce-Profession Dev	7,000.00	11_00_000_2601_230110
OFFICE DEPOT	B0006073	Office Supplies	Financial Svcs	Financial Aid	1,000.00	11_00_000_3301_230110
OFFICE DEPOT	B0006125	Office Supplies	Human Resources	Human Resources	1,500.00	11_00_000_6001_230110
OFFICE DEPOT	B0006212	Office Supplies	Student Affairs	Enrollment Services	10,000.00	11_00_000_3706_230110
OLD GLORY FLAGS FLAGPOLES	B0006027	Grounds Supplies	Financial Svcs	Facility Services	3,000.00	11_00_000_5101_220420
O'REILLY AUTO PARTS	B0005880	Classroom Supplies	Academic	Technology-Automotive	2,000.00	11_00_000_2503_230100
OSCAR W LARSON	B0006028	Bldg & Equipt Inspections	Financial Svcs	Facility Services	5,000.00	11_00_000_5101_220520
PACIFIC OIL RESOURCES	B0006029	Waste Disposal Services	Financial Svcs	Facility Services	3,500.00	11_00_000_5101_220520
PAT MILLIKEN FORD	B0005881	Classroom Supplies	Academic	Technology-Automotive	1,950.00	11_00_000_2503_230100
PETER BASSO ASSOCIATES	B0006031	Architectural/Engineering	Financial Svcs	Facility Services	5,691.61	58_00_060_0000_390200
PIPER SCHOOL EQUIPMENT	B0006032	Repair Parts & Labor	Financial Svcs	Facility Services	4,000.00	11_00_000_5101_220420
PIRTEK FLUID TRANSFER SOLUTIONS	B0006033	Repair Parts & Labor	Financial Svcs	Facility Services	1,500.00	11_00_000_5101_220410
PITNEY BOWES	B0006098	Equipment Rentals	Financial Svcs	Purchasing	768.00	11_00_000_5304_240420
PITNEY BOWES	B0006100	Parts & Supplies	Financial Svcs	Purchasing	1,000.00	11_00_000_5304_230110
PITNEY BOWES	B0006099	Maintenance Agreement	Financial Svcs	Purchasing	3,095.00	11_00_000_5304_220410
PLANTERRA GREENHOUSES	B0006034	Service Agreement	Financial Svcs	Facility Services	2,500.00	11_00_000_5101_220520
POWER PLUS ENGINEERING, INC.	B0006035	Construction Services	Financial Svcs	Facility Services	12,000.00	11_00_000_5101_220420
POWERVAC MICHIGAN	B0006036	Cleaning & Maintenance	Financial Svcs	Facility Services	10,000.00	11_00_000_5101_220420
PREMIER PEST MANAGEMENT	B0006037	Service Agreement	Financial Svcs	Facility Services	7,000.00	11_00_000_5101_220520
PRESSTEK	B0006076	Maintenance Agreement	Financial Svcs	Financial Aid-Cashiers	1,240.00	11_00_000_3705_220410
PRESSTEK	B0006077	Maintenance Agreement	Financial Svcs	Financial Services	1,300.00	11_00_000_5301_220410
PRODUCTION TOOL SUPPLY	B0006038	Tools	Financial Svcs	Facility Services	1,000.00	11_00_000_5101_230320
PURVIS FOSTER	B0006040	Welding Supplies/Services	Financial Svcs	Facility Services	6,000.00	11_00_000_5101_220420
QS/1 DATA SYSTEMS	B0005857	Software Licenses/Support	Academic	Health-Pharmacy Tech	600.00	11_00_000_2210_230140
QUALITY AIR SERVICE	B0006041	Bldg & Equipt Inspections	Financial Svcs	Facility Services	5,000.00	11_00_000_5101_220520
R L DEPPMAN	B0006042	Repair Parts & Labor	Financial Svcs	Facility Services	9,000.00	11_00_000_5101_230320
R SIMON ELECTRIC LLC	B0006043	Repair Parts & Labor	Financial Svcs	Facility Services	10,000.00	11_00_000_5101_220420
RADIATION DETECTION	B0005858	Radiation Dosimetry Svc	Academic	Health-Radiography	3,500.00	11_00_000_2212_230100
RESPONDUS	B0005927	Software Licenses/Support	Academic	TLS-Instructional Tech	3,995.00	11_00_000_1105_230140
RICHARD BOHL	B0005832	Architectural/Engineering	Academic	Business-Hospitality	5,000.00	11_00_000_2509_220910
RICOH USA	B0006220	Copier Rentals	General College	General College	8,600.00	11_00_000_3101_250900
RICOH USA	B0006126	Finance/Lease Agreement	Human Resources	Human Resources	2,900.00	11_00_000_6001_240420
RICOH USA	B0006189	Parts & Supplies	Strategy & Info	Marketing-Graphics Center	7,000.00	11_00_000_5404_230130
RICOH USA	B0006193	Finance/Lease Agreement	Strategy & Info	Marketing-Graphics Center	13,000.00	11_00_000_5404_240420
RIVER OAKS MARATHON	B0006045	Repair Parts & Labor	Financial Svcs	Facility Services	500.00	11_00_000_5101_220420
ROC SOFTWARE SYSTEMS	B0006139	Software Licenses/Support	Strategy & Info	Application & Web Svcs	2,370.00	11_00_000_5202_230140
ROGERS ELECTRIC SUPPLY	B0006047	Parts & Supplies	Financial Svcs	Facility Services	1,000.00	11_00_000_5101_230320
SAFETY-KLEEN	B0005882	Service Agreement	Academic	Technology-Automotive	1,900.00	11_00_000_2503_240420
SCHILBE TREE CARE	B0006049	Landscape Services	Financial Svcs	Facility Services	6,400.00	11_00_000_5101_220420
SCHNEIDER ELECTRIC	B0006166	Service Agreement	Strategy & Info	IT Services	260.00	11_00_000_5201_220410

<u>Vendor Name</u>	<u>BPO #</u>	<u>Description</u>	<u>Division</u>	<u>Department</u>	<u>Total Amount</u>	<u>Account Number</u>
SCHOOLDUDE COM	B0006050	Internet & Web Services	Financial Svcs	Facility Services	9,800.00	11_00_000_5101_220210
SECURITY	B0006116	Repair Parts & Labor	Human Resources	Campus Safety	7,500.00	11_00_000_5403_250900
SECURITY CENTRAL	B0006117	Security Monitoring Svc	Human Resources	Campus Safety	3,139.63	11_00_000_5403_220910
SELL'S EQUIPMENT	B0006051	Parts & Supplies	Financial Svcs	Facility Services	5,000.00	11_00_000_5101_220420
SHEER SHOP	B0006052	Repair Parts & Labor	Financial Svcs	Facility Services	6,000.00	11_00_000_5101_220420
SHERWIN WILLIAMS	B0006053	Paint & Painting Supplies	Financial Svcs	Facility Services	10,000.00	11_00_000_5101_230320
SHRED-IT USA	B0006218	Document Storage/Disposal	General College	General College	6,000.00	11_00_000_2201_220910
SIEMENS INDUSTRY	B0006054	Repair Parts & Labor	Financial Svcs	Facility Services	3,000.00	11_00_000_5101_220420
SIGNGRAPHIX	B0006055	Signs/Nameplates	Financial Svcs	Facility Services	5,000.00	11_00_000_5101_220910
SITEIMPROVE	B0006199	Software Licenses/Support	Strategy & Info	Research & Reporting	3,659.67	11_00_000_4110_230140
SMIDDY STEPHEN M	B0006119	Locksmith Services	Human Resources	Campus Safety	4,000.00	11_00_000_5403_220910
SOS PLYMOUTH	B0005833	Maintenance Agreement	Academic	Business-Hospitality	700.00	11_00_000_2509_220410
SOURCE 4	B0006140	Software Licenses/Support	Strategy & Info	Application & Web Svcs	1,750.00	11_00_000_5202_230140
START-ALL ENTERPRISES	B0006058	Parts & Supplies	Financial Svcs	Facility Services	7,000.00	11_00_000_5101_230320
STERIS	B0005865	Maintenance Agreement	Academic	Math&Sci-Biology	7,496.21	11_00_000_1403_220410
SUNGLO CARPET CLEANING	B0006059	Cleaning & Maintenance	Financial Svcs	Facility Services	11,000.00	11_00_000_5101_220420
SUPERIOR FISH	B0005841	Food & Beverages	Academic	Business-Hospitality 5101	10,000.00	13_00_000_2511_230600
SUPERLUMIN NETWORKS LLC	B0006170	Software Licenses/Support	Strategy & Info	IT Services	8,655.25	11_00_000_5201_230140
SUPPLYWORKS	B0006060	Parts & Supplies	Financial Svcs	Facility Services	6,000.00	11_00_000_5101_230320
SYSCO FOOD SERVICES DETROIT	B0005834	Food Prep Supplies/Equipt	Academic	Business-Hospitality	1,000.00	11_00_000_2509_230100
SYSCO FOOD SERVICES DETROIT	B0005842	Food & Beverages	Academic	Business-Hospitality 5101	6,000.00	13_00_000_2511_230600
SYSTIME	B0005826	Computer Network Support	Academic	Business-CIS	7,500.00	11_00_000_2506_220210
TECHVIDEO SOLUTIONS	B0006172	Maintenance Agreement	Strategy & Info	IT Services	5,500.00	11_00_000_5201_220410
TEKIN SYSTEMS LLC	B0005899	Audio-Visual Installation	Academic	TLS-Instructional Tech	13,031.98	58_00_562_0000_390200
THERMAL-NETICS, INC.	B0006061	Repair Parts & Labor	Financial Svcs	Facility Services	2,500.00	11_00_000_5101_220420
TOOLBARSTUDIO	B0006173	Software Licenses/Support	Strategy & Info	IT Services	3,900.00	11_00_000_5201_230140
TOTAL VENDING	B0006091	Food & Beverages	Financial Svcs	Food Service	1.00	12_00_000_5602_330100
TRADESMEN FASTENER TOOL	B0006062	Hardware & Tools	Financial Svcs	Facility Services	5,000.00	11_00_000_5101_230320
TRANE	B0006063	Repair Parts & Labor	Financial Svcs	Facility Services	2,500.00	11_00_000_5101_220420
TREEHOUSE ISLAND	B0006141	Internet & Web Services	Strategy & Info	Application & Web Svcs	650.00	11_00_000_5202_230140
UNITED RENT-ALL	B0006064	Equipment Rentals	Financial Svcs	Facility Services	2,000.00	11_00_000_5101_240420
UNIVERSAL WEATHERSTRIP	B0006065	Carpentry Supplies	Financial Svcs	Facility Services	1,500.00	11_00_000_5101_230320
UNTANGLE	B0006174	Software Licenses/Support	Strategy & Info	IT Services	2,160.00	11_00_000_5201_230140
VALLEY CITY LINEN	B0005835	Linen Service	Academic	Business-Hospitality	9,000.00	11_00_000_2509_230100
VENTURE DISTRIBUTING	B0006066	Building Supplies	Financial Svcs	Facility Services	3,000.00	11_00_000_5101_230320
VISUAL CLICK	B0006175	Software Licenses/Support	Strategy & Info	IT Services	1,900.00	11_00_000_5201_230140
WALL STREET PRODUCTIONS LTD	B0005895	Consulting Services	Academic	Technology-Project Grants	100.00	14_00_000_2703_220910
WATERWAYS IRRIGATION	B0006068	Repair Parts & Labor	Financial Svcs	Facility Services	4,000.00	11_00_000_5101_220420
WEINGARTZ SUPPLY	B0006069	Parts & Supplies	Financial Svcs	Facility Services	5,000.00	11_00_000_5101_230320
WEISBERG CONSULTING	B0006178	Software Licenses/Support	Strategy & Info	IT Services	800.00	11_00_000_5201_230140
WELLS FARGO FINANCIAL LEASING	B0005900	Finance/Lease Agreement	Academic	TLS-Learning Lab	1,305.00	11_00_000_1104_240420
WELLS FARGO FINANCIAL LEASING	B0006187	Finance/Lease Agreement	Strategy & Info	Marketing-Graphics Center	1,296.00	11_00_000_5404_240420

<u>Vendor Name</u>	<u>BPO #</u>	<u>Description</u>	<u>Division</u>	<u>Department</u>	<u>Total Amount</u>	<u>Account Number</u>
WEST GROUP	B0005844	Internet & Web Services	Academic	Business-Paralegal	11,000.00	11_00_000_2101_250900
WEST GROUP	B0005910	Books/Media/Publications	Academic	TLS-Library	11,813.00	11_00_000_1701_230200
WESTBORN MARKET	B0005843	Food & Beverages	Academic	Business-Hospitality 5101	3,500.00	13_00_000_2511_230600
WINZIP COMPUTING LLC	B0006179	Software Licenses/Support	Strategy & Info	IT Services	2,160.00	11_00_000_5201_230140
WOLVERINE POWER SYSTEMS	B0006070	Maintenance Agreement	Financial Svcs	Facility Services	5,000.00	11_00_000_5101_220420
WRIGHT TOOL	B0005883	Classroom Supplies	Academic	Technology-Automotive	3,322.00	11_00_000_2503_230100
WYANDOTTE WELDING SUPPLY	B0005867	Gas Cylinder Rent/Refill	Academic	Math&Sci-Chemistry	250.00	11_00_000_1404_230100
WYANDOTTE WELDING SUPPLY	B0005887	Welding Supplies/Services	Academic	Technology-Energy	2,000.00	11_00_000_2512_230100
WYANDOTTE WELDING SUPPLY	B0006071	Welding Supplies/Services	Financial Svcs	Facility Services	3,000.00	11_00_000_5101_230320

**Henry Ford College**  
**Blanket Purchase Order (BPO) Listing - Over \$13,247**  
**Effective July 1, 2016**

<u>Vendor Name</u>	<u>BPO #</u>	<u>Description</u>	<u>Division</u>	<u>Department</u>	<u>Total Amount</u>	<u>Account Number</u>
21ST CENTURY MEDIA-MICHIGAN	B0006181	Advertising	Strategy & Info	Marketing-Communications	44,000.00	11_00_000_5410_220220
AIR FILTER EQUIPMENT	B0005933	Building Supplies	Financial Svcs	Facility Services	27,500.00	11_00_000_5101_230320
AMERICAN SPRINKLER LANDSCAPE	B0005936	Landscape Services	Financial Svcs	Facility Services	14,000.00	11_00_000_5101_220420
ARAB AMERICAN NEWS	B0006184	Advertising	Strategy & Info	Marketing-Communications	15,600.00	11_00_000_5410_220220
ASSA ABLOY ENTRANCE SYSTEMS	B0005940	Maintenance Agreement	Financial Svcs	Facility Services	17,000.00	11_00_000_5101_220420
B J PARKING LOT MAINTENANCE	B0005943	Cleaning & Maintenance	Financial Svcs	Facility Services	20,000.00	11_00_000_5101_220420
BERNCO	B0005948	Construction Services	Financial Svcs	Facility Services	568,778.43	58_00_060_0000_390200
BEWICK PUBLICATIONS	B0006185	Advertising	Strategy & Info	Marketing-Communications	15,000.00	11_00_000_5410_220220
BRICKMAN GROUP	B0005949	Landscape Services	Financial Svcs	Facility Services	55,575.00	11_00_000_5101_220420
BUILDING TECHNOLOGY SERVICES	B0005951	Construction Services	Financial Svcs	Facility Services	66,517.00	58_00_063_7712_390200
C/D/H	B0006143	Consulting Services	Strategy & Info	IT Services	20,000.00	11_00_000_5201_220910
CANTON COMPUTERS	B0006146	Computer Equipment	Strategy & Info	IT Services	30,000.00	11_00_000_5201_280230
CDW GOVERNMENT	B0006149	Software Licenses/Support	Strategy & Info	IT Services	47,500.00	11_00_000_5201_230140
CES WATERFORD	B0005953	Building Supplies	Financial Svcs	Facility Services	15,000.00	11_00_000_5101_230320
COCA COLA	B0006080	Food & Beverages	Financial Svcs	Food Service	50,000.00	12_00_000_5602_330100
COCHRAN BROTHERS DISTRIBUTORS	B0006081	Food & Beverages	Financial Svcs	Food Service	25,000.00	12_00_000_5602_330100
COLLEGE BOARD	B0006208	Test Materials & Services	Student Affairs	Enroll Svcs-Assessment	57,000.00	11_00_000_3502_220910
COLLEGE SCHEDULER LLC	B0006209	Internet & Web Services	Student Affairs	Enroll Svcs-Registration	15,000.00	11_00_000_3505_230140
COMCAST	B0006151	Internet Service Provider	Strategy & Info	IT Services	49,188.00	11_00_000_5201_220910
CORRIGAN OIL NO 2	B0005959	Gasoline/Diesel Fuel	Financial Svcs	Facility Services	20,000.00	11_00_000_5101_230340
DETROIT MEDIA PARTNERSHIP LP	B0006122	Advertising	Human Resources	Human Resources	30,000.00	11_00_000_6001_220220
DEWPOINT	B0006131	Software Licenses/Support	Strategy & Info	Application & Web Svcs	14,000.00	11_00_000_5202_230140
EDWARDS GLASS	B0005969	Repair Parts & Labor	Financial Svcs	Facility Services	17,000.00	11_00_000_5101_220420
ELLUCIAN	B0006123	Software Licenses/Support	Human Resources	Human Resources	37,500.00	11_00_000_6001_230140
ELLUCIAN	B0006133	Consulting Services	Strategy & Info	Application & Web Svcs	17,168.75	11_00_000_5202_220910
ELLUCIAN	B0006134	Software Licenses/Support	Strategy & Info	Application & Web Svcs	99,600.00	11_00_000_5202_230140
ELLUCIAN	B0006132	Software Licenses/Support	Strategy & Info	Application & Web Svcs	450,000.00	11_00_000_5202_230140
ELSEVIER	B0005850	Test Materials & Services	Academic	Health-Nursing	27,300.00	13_00_000_2302_230100
ELSEVIER	B0005849	Test Materials & Services	Academic	Health-Nursing	165,000.00	13_00_000_2302_230100
EMERY PRATT	B0005902	Books/Media/Publications	Academic	TLS-Library	38,000.00	11_00_000_1701_280100
EMSI	B0006197	Consulting Services	Strategy & Info	Research & Reporting	38,075.00	11_00_000_5407_220910
ENERTRON	B0006153	IT Services Provider	Strategy & Info	IT Services	2,124,780.00	11_00_000_5201_220210
EVER KOLD REFRIGERATION	B0006083	Repair Parts & Labor	Financial Svcs	Food Service	15,000.00	12_00_000_5602_220410
FINDLEY DAVIES	B0006128	Consulting Services	Human Resources	VP Human Resources	39,226.87	11_00_000_5701_220910
FIRE EQUIPMENT	B0005979	Bldg & Equipt Inspections	Financial Svcs	Facility Services	13,500.00	11_00_000_5101_220520
GCS SERVICE	B0006084	Repair Parts & Labor	Financial Svcs	Food Service	15,000.00	12_00_000_5602_220410
GORDON FOOD SERVICE	B0005837	Food & Non-Food Items	Academic	Business-Hospitality 5101	72,000.00	13_00_000_2511_230600
GORDON FOOD SERVICE	B0006085	Food & Non-Food Items	Financial Svcs	Food Service	360,000.00	12_00_000_5602_230500

<u>Vendor Name</u>	<u>BPO #</u>	<u>Description</u>	<u>Division</u>	<u>Department</u>	<u>Total Amount</u>	<u>Account Number</u>
GRAINGER	B0005984	Equipment & Supplies	Financial Svcs	Facility Services	15,000.00	11_00_000_5101_230320
GROW-IT-GREEN LAWN	B0005988	Landscape Services	Financial Svcs	Facility Services	15,000.00	11_00_000_5101_220910
GUARDIAN PLUMBING HEATING	B0005989	Repair Parts & Labor	Financial Svcs	Facility Services	25,000.00	11_00_000_5101_220420
GWAVA TECHNOLOGIES	B0006156	Software Licenses/Support	Strategy & Info	IT Services	19,000.00	11_00_000_5201_230140
HERFF JONES	B0006210	Diploma Services	Student Affairs	Enroll Svcs-Registration	30,000.00	11_00_000_3506_250900
INFORMATION BUILDERS	B0006135	Software Licenses/Support	Strategy & Info	Application & Web Svcs	64,500.00	11_00_000_5201_230140
INFORMATION BUILDERS	B0006198	Software Licenses/Support	Strategy & Info	Research & Reporting	30,000.00	11_00_000_4110_230140
INTERACT COMMUNICATIONS	B0006186	Professional Services	Strategy & Info	Marketing-Communications	108,650.00	11_00_000_5410_220220
INTRASTATE DISTRIBUTORS	B0006087	Food & Beverages	Financial Svcs	Food Service	35,000.00	12_00_000_5602_330100
JG MECHANICAL LLC	B0005998	Repair Parts & Labor	Financial Svcs	Facility Services	30,000.00	11_00_000_5101_220420
JOHNSON CONTROLS	B0006002	Service Agreement	Financial Svcs	Facility Services	85,250.00	11_00_000_5101_220420
KONE	B0006008	Maintenance Agreement	Financial Svcs	Facility Services	47,110.00	11_00_000_5101_220420
LAGRASSO BROTHERS	B0005839	Food & Beverages	Academic	Business-Hospitality 5101	25,000.00	13_00_000_2511_230600
LEXMARK ENTERPRISE SOFTWARE	B0006136	Software Licenses/Support	Strategy & Info	Application & Web Svcs	41,000.00	11_00_000_5201_230140
LINCOLN OFFICE SOLUTIONS	B0005869	Furniture-Capital Asset	Academic	Math&Sci-Math & Science	16,386.81	11_00_000_1301_280210
LOGISOFT COMPUTER PRODUCTS	B0006159	Software Licenses/Support	Strategy & Info	IT Services	55,185.00	11_00_000_5201_230140
MAINS LANDSCAPE SUPPLY	B0006016	Landscape Supplies	Financial Svcs	Facility Services	25,000.00	11_00_000_5101_250900
MERIT NETWORK	B0006160	Internet Service Provider	Strategy & Info	IT Services	39,588.00	11_00_000_5201_220910
MERIT NETWORK, INC.	B0006161	Software Licenses/Support	Strategy & Info	IT Services	20,245.00	11_00_000_5201_230140
MOODLEROOMS	B0006095	Internet & Web Services	Financial Svcs	General Institutional	37,850.00	11_00_000_1105_230140
NATIONAL RESTORATION	B0006023	Building Maint & Repairs	Financial Svcs	Facility Services	15,000.00	11_00_000_5101_280400
NATIONAL TIME SIGNAL	B0006024	Repair Parts & Labor	Financial Svcs	Facility Services	20,000.00	11_00_000_5101_220420
NOVELL	B0006165	Software Licenses/Support	Strategy & Info	IT Services	120,000.00	11_00_000_5201_230140
PEPSI COLA	B0006090	Food & Beverages	Financial Svcs	Food Service	25,000.00	12_00_000_5602_330100
PETER BASSO ASSOCIATES	B0006030	Architectural/Engineering	Financial Svcs	Facility Services	13,906.20	58_00_062_0000_390200
PROFESSIONAL GROUNDS SERVICES	B0006039	Landscape Services	Financial Svcs	Facility Services	14,557.00	11_00_000_5101_220420
PUBLIC RADIO INTERNATIONAL	B0005847	Radio Programming Fees	Academic	Communications-WHFR	15,705.00	11_00_000_1875_220910
QLESS	B0006217	Software Licenses/Support	Student Affairs	VP Student Affairs	21,434.55	11_00_000_3701_230140
R SIMON ELECTRIC LLC	B0006044	Construction Services	Financial Svcs	Facility Services	120,915.00	58_00_062_0000_390200
RICOH USA	B0006221	Maintenance Agreement	General College	General College	20,650.00	11_00_000_1102_250900
RICOH USA	B0006192	Maintenance Agreement	Strategy & Info	Marketing-Graphics Center	250,000.00	11_00_000_5404_220410
RIZZO ENVIROMENTAL SERVICES	B0006046	Waste Disposal Services	Financial Svcs	Facility Services	36,286.00	11_00_000_5101_220520
ROYAL ROOFING	B0006048	Repair Parts & Labor	Financial Svcs	Facility Services	25,000.00	11_00_000_5101_220420
SAAD WHOLESALE MEATS	B0005840	Food & Beverages	Academic	Business-Hospitality 5101	14,000.00	13_00_000_2511_230600
SECURITAS SECURITY SERVICES	B0006114	Security Services	Human Resources	Campus Safety	464,000.00	11_00_000_5403_220510
SECURITY	B0006115	Repair Parts & Labor	Human Resources	Campus Safety	49,937.00	11_00_000_5403_220410
SENTINEL TECHNOLOGIES	B0006168	Equipment & Supplies	Strategy & Info	IT Services	25,000.00	11_00_000_5201_220410
SENTINEL TECHNOLOGIES	B0006167	Maintenance Agreement	Strategy & Info	IT Services	108,400.00	11_00_000_5201_220410
SKILLED WORKFORCE	B0005890	Consulting Services	Academic	Technology-Project Grants	298,400.00	14_00_000_2703_220910
SMIDDY STEPHEN M	B0006056	Locksmith Services	Financial Svcs	Facility Services	30,000.00	11_00_000_5101_220420
SOLARWINDS	B0006169	Software Licenses/Support	Strategy & Info	IT Services	15,000.00	11_00_000_5201_230140
STANTEC ARCHITECTURE	B0006057	Architectural/Engineering	Financial Svcs	Facility Services	24,199.25	11_00_000_5101_280410



<u>Vendor Name</u>	<u>BPO #</u>	<u>Description</u>	<u>Division</u>	<u>Department</u>	<u>Total Amount</u>	<u>Account Number</u>
STRATEGIC PLANNING ONLINE LLC	B0006200	Internet & Web Services	Financial Svcs	General Institutional	25,000.00	11_00_000_5407_220910
SYSTIME	B0006171	Computer Network Support	Strategy & Info	IT Services	275,000.00	11_00_000_5201_220910
VALLEY CITY LINEN	B0006092	Linen Service	Financial Svcs	Food Service	15,000.00	11_00_000_5407_220910
VOLLI COMMUNICATION	B0006067	Telephone Service	Financial Svcs	Facility Services	14,700.00	11_00_000_5101_240200
WALL STREET PRODUCTIONS LTD	B0005893	Consulting Services	Academic	Technology-Project Grants	17,746.00	14_00_000_2703_220910
WALL STREET PRODUCTIONS LTD	B0005894	Consulting Services	Academic	Technology-Project Grants	40,671.00	14_00_000_2703_220910
WALL STREET PRODUCTIONS LTD	B0005892	Consulting Services	Academic	Technology-Project Grants	52,416.50	14_00_000_2703_220910
WALL STREET PRODUCTIONS LTD	B0005891	Consulting Services	Academic	Technology-Project Grants	105,908.30	14_00_000_2703_220910
WEISBERG CONSULTING	B0006176	Software Licenses/Support	Strategy & Info	IT Services	33,000.00	11_00_000_5201_230140
WEISBERG CONSULTING	B0006177	Consulting Services	Strategy & Info	IT Services	70,000.00	11_00_000_5201_220910
WESTERN STATES ENVELOPE	B0006195	Printing/Copying Services	Strategy & Info	Marketing-Graphics Center	17,000.00	11_00_000_5404_220230
WOLVERINE ADVERTISING SPECIAL	B0006207	Promotional Products	Student Affairs	Enroll Svcs-Admissions	25,000.00	11_00_000_3201_220220
WOLVERINE SOLUTIONS GROUP	B0006101	Mailing Services	Financial Svcs	Purchasing	30,000.00	11_00_000_5304_250400
WYANDOTTE WELDING SUPPLY	B0005888	Classroom Supplies	Academic	Technology-Welding	15,000.00	11_00_000_2513_230100
XIOTECH	B0006180	Maintenance Agreement	Strategy & Info	IT Services	29,562.00	11_00_000_5201_220410
XPEDX	B0006072	Custodial Supplies	Financial Svcs	Facility Services	200,000.00	11_00_000_5101_230310
XPEDX	B0006196	Paper & Printing Supplies	Strategy & Info	Marketing-Graphics Center	50,000.00	11_00_000_5404_230130

## **STAFF RECOMMENDATIONS**

Recommended motion: Move that the following staff recommendations at HFC be approved:

### Resignation (A-12)

Lea Sayles, Assistant to the Associate Dean, Business and Computer Technology, submitted 5/19/16, effective 7/28/16.

### Retirement (B-12)

Barbara Corp, Information Technology, Help Desk Associate, 29 years of service, effective 6/30/16.

Maria Cunningham, Skylight Cafe, Food Service Associate, 30 years of service, effective 6/23/16.

### Appointment (C-12)

Susan Barnes, 4488 First, Ecorse, 48229, Nursing Instructor, Health Sciences Division, \$63,014, MA, Step 4.5, effective 8/23/16, 10 Months; BS degree from Madonna University with a major in nursing, MS degree from Wayne State University with a major in nursing. Ms. Barnes was temporary, full-time during the winter 2016 semester.

### Salary Schedule Change of Status (D-12)

Heather Mitchell, from Library, Library Associate II, Part-Time, 12 Months, to Library Associate II, Full-Time, Library, 12 Months, effective 6/13/16.

### Change in Classification (E-12)

Imad Nouri, from Associate Dean, Counseling, Grade 1A, Step 2, HFCC Administrators' Association, to Counselor, Counseling, MA, Step 13, Schedule HFCC Federation of Teachers; REASON: Return to faculty position, effective 8/1/16.

Arlicia Summerville, from Department Secretary, Workforce Development to Enrollment Associate III, Workforce Development, effective 6/13/16, \$19.82 per hour, \$0.25 longevity, \$1.20 increase, total \$21.27 per hour, Step 7, 12 Months; REASON: Reclassification per HFCC-SSA Reclassification Committee.