

**HENRY FORD COLLEGE
REGULAR BOARD OF TRUSTEES MEETING
DEARBORN, MICHIGAN
APRIL 18, 2016**

I. CALL TO ORDER

The regular meeting of the Henry Ford College Board of Trustees was called to order on Monday, April 18, 2016, at the Henry Ford College Administrative Services and Conference Center at 7:02 p.m. by Chair Lane.

ROLL CALL

On roll call, the following were present: Trustees Guido, McDonald, Meade and Petlichkoff. Trustees Bazzi and Hammoud were absent. There being a quorum, the meeting was declared in session.

II. APPROVAL OF MINUTES

Resolution offered by Trustee Petlichkoff, supported by Trustee McDonald was adopted unanimously by those members present that the minutes of the HFC Regular Board of Trustees Meeting, March 21, 2016, be approved.

Hearing no other corrections or additions, Chair Lane attached a unanimous affirmative vote.

III. RECOGNITION AND ACKNOWLEDGEMENTS

Recognition and acknowledgement items were read by Hassan Souwaidan a Henry Ford Early College student. Mr. Souwaidan will receive his high school diploma and Associate in Science degree from Henry Ford College this spring. He will attend Wayne State University in the fall with plans of pursuing a degree in Business Administration.

- For the second year, Henry Ford College is 1 of 10 finalists at the Community College Innovation Challenge. HFC's project for this year is "Rescue Restaurant Food Waste to Address Hunger."
- Dr. Ali Awadi, Campus Safety Specialist, has earned the Certified in Homeland Security, CHS Level V certification. Dr. Awadi was informed that he is the first American Arab to have achieved this distinction.
- Dr. Hashim Al-Tawil has been invited to participate in the symposium (Point in the Intellectual, Visual and Aesthetic Scene) to be held within the events of the seventh edition of Sharjah Calligraphy Biennial in Sharjah.
- Congratulations to HFC student Alena Muhamedovic for being named Base 11's Student of the Month. Base 11 is a STEM workforce and entrepreneur acceleration company. Alena is studying psychology and is a future STEM leader.
- The following students were offered paid summer research internships through the Base 11 partnership: Mohamad Alhalabi (University of California-Irvine); Hector Ochoa (CalTech University); and Will O'Connell (University of California-Irvine). This is a life-changing opportunity for these students to do research alongside the best professors and PhD students in the country.

- The Student Environmental Association recycling efforts have raised money to support club activities including a \$150 donation toward the Flint water crisis and bird houses for the rain garden.
- This year's Educational Partners Breakfast coordinated by the Admissions and Recruitment office was a huge success. The theme of this year was "Transfer" and it was very well received by more than 100 partners from high schools, universities and community organizations.
- Financial Aid Night was well attended. The event was held in the Welcome Center Community Rooms which were filled with students and parents. The event was so well attended that more Financial Aid Nights are being planned for May and June.
- The Honors Experience Breakfast drew over 100 current HFC students, prospective students and parents. This made for a lively atmosphere and exciting representation of what Henry Ford College has to offer.
- Henry Ford College's S.T.A.R. Speaker program connects instructors from a variety of our programs and services directly to high school students. This is done through classroom visits, career days and by welcoming these groups on Campus. Our instructors volunteer their time to educate the students in their field of interest, associated career opportunities and related HFC programs
- On March 31, the Career Services office and the Health Careers division hosted the Health Careers Job Fair. Thirty-five organizations attended and over 122 students met with employers.
- On April 7, the Career Services office partnered with the Global Talent Retention Initiative to co-host a STEM (Science, Technology, Engineering and Manufacturing) International Student Job Fair. This fair was open to all international students in the state of Michigan. Thirty-eight organizations participated and well over 300 job seekers were in attendance.
- On April 11, the Career Services office and the Nursing department held its Nursing Job and Education Fair. Thirty-six organizations attended the event and over 200 students participated.

IV. **DISCUSSION ITEMS**

A. Technology Investment Fund Proposals – Board Report #4272 – Mr. Robert James

Listed below are summaries for three projects recommended for funding by the Technology Investment Committee (TIC). The listing of projects does not indicate any order of ranking or other method of prioritizing requests.

Project Director Department	Nature of Request	Amount
Sandro Silvestri Information Technology Services	Technical infrastructure upgrade	\$204,000
Patti Little Accounting	Chromebook, wireless access point, key card access, security cable and charging/security cart	\$14,703
Adam Cloutier Instructional Technology	Classrooms upgrade	\$154,250
TOTAL		\$372,953

The Technology Investment Committee (TIC) held an open meeting on March 1, 2016, to hear presentations from departments requesting funds. The committee recommended three proposals for funding. The three projects have also been reviewed by College administration which offers its support.

Robert James, CIS instructor and Chair of the Technology Investment Committee, provided a summary of the TIC Winter 2016 project proposals and fund balances for both the Technology Investment Fund and the Infrastructure fund which accounts for 25 percent of the fees collected. Mr. James informed the Board that the projects that were brought forth all came through the College's operational plan.

V. ACTION ITEMS

A. Citizen Participation

John McDonald, representing Local 1650, spoke on the College president's evaluation process.

B. Special Consideration of an Action Item

Item #3 was pulled for discussion and a roll call vote.

C. Motion to Approve Action Items

Motion offered by Trustee Petlichkoff and supported by Trustee Guido was adopted with unanimous approval attached to move that action items 1 through 3, with the exception of action item 3, be approved as recommended.

FINANCE

None

BIDS AND CONTRACTS

1. Cisco Systems Networking Equipment – Board Report #4273 – Vice President Satkowski

Moved that the award of a contract to Alliance Technology Solutions for \$46,395 to purchase Cisco Systems Networking Equipment in accordance with the specifications of Sealed Bid #17469, be approved.

HUMAN RESOURCES

2. Staff Recommendations – Vice President Glass

Moved that the staff recommendations, as presented in Board Report #4274: Resignation A-10; Retirement B-10; Leave of Absence C-10; Appointment D-10; Return from Leave of Absence E-10; Salary Schedule Change in Status F-10; and Achievement of Tenure G-10, be approved.

BOARD ADMINISTRATIVE SERVICES**3. 2016-2017 (FY 2017) Tuition Adjustment for Fall Semester**

Motion offered by Trustee Guido supported by Chair Lane that the per credit hour tuition rates for FY2017 (beginning fall 2016) set at \$93 for in-district students, \$161 for out-of-district students, and \$230 for out-of-state and international students was approved with the following roll call vote attached: Ayes – Trustees Guido, Meade, Petlichkoff and Chair Lane (4); Nays – Trustee McDonald (1); and absent Trustees Bazzi and Hammoud (2).

VI. BOARD OF TRUSTEES BUSINESS**A. Acknowledgements of Correspondence**

Trustee Petlichkoff mentioned that she received four letters from Local 1650. Trustees Guido, McDonald, Meade and Chair Lane received the same letters.

B. Board Committee Reports

Trustee McDonald, Chair of the President's Evaluation Committee, stated that the committee has developed an evaluation tool that will be fair and will acknowledge accomplishments, address concerns and promote improvement if necessary. Portions of the evaluation will be distributed to the Board, Cabinet, and members chosen at random from the faculty, community and all audiences. Union presidents will also be asked to participate in the evaluation. It is a slow process in order to be done correctly and fairly.

Trustee Meade, member of the Superintendent's Evaluation Committee, in addition to Trustees Hammoud and McDonald, added that the Board of Trustees will be evaluating Dr. Maleyko. A closed session has been scheduled prior to the regular P-12 Board meeting scheduled on May 9 to review the evaluation forms.

C. Requests for Information and/or Future Agenda Items

Trustee Petlichkoff requested that a Finance Committee meeting be scheduled.

D. Board Member Commentary

Trustee Meade gave a report on the AACC conference that he attended in Chicago, April 8-11, 2016. There were three general sessions and 265 individual classrooms sessions. One of the consistent themes of the conference is the community college movement which values consistency, open access and equity. Other themes included: strategic planning; budgeting; goal setting; closing the achievement gaps between specific groups (minority and majority groups); developmental and remedial education; skills gap (partnering with companies to prepare students for trades jobs and apprenticeships); partnerships with high schools, universities, businesses, industries and governments; and fundraising. Additional themes were presented, however, the most consistent themes centered on student success.

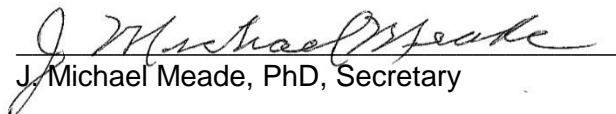
Trustees McDonald and Meade both attended the Academic Affairs Spotlight on Program Improvements for the Future (SPIF) sessions on Thursday, April 14. Trustee McDonald found the sessions very interesting especially the SWAT analysis. Trustee Meade was very impressed that we are moving in the right direction in assessing and identifying areas in which programs need improvement.

VII. FUTURE MEETING DATES

- A. Monday, May 9, 2016, **P-12** Board of Education Meeting (closed/Superintendent's evaluation), 6:15 p.m., at the Administrative Service Center, in the Frank Franchi Board Room.
- B. Monday, May 9, 2016, **P-12** Board of Education Meeting, 7:00 p.m., at the Administrative Service Center, in the Frank Franchi Board Room.
- C. Monday, May 16, 2016, **HFC** Meeting, 7:00 p.m., at the Administrative Services and Conference Center, in the Rosenau Board Room, Henry Ford College.
- D. Monday, June 13, 2016, **P-12** Board of Education Meeting, 7:00 p.m., at the Administrative Service Center, in the Frank Franchi Board Room.
- E. Monday, June 20, 2016, **HFC** Meeting, 7:00 p.m., at the Administrative Services and Conference Center, in the Rosenau Board Room, Henry Ford College.

VIII. ADJOURNMENT

Motion offered by Chair Lane, was adopted unanimously by those members present, that the meeting be adjourned at 8:07 p.m.


J. Michael Meade, PhD, Secretary