

**HENRY FORD COLLEGE
REGULAR BOARD OF TRUSTEES MEETING
DEARBORN, MICHIGAN
OCTOBER 17, 2016**

I. CALL TO ORDER

The regular meeting of the Henry Ford College Board of Trustees was called to order on Monday, October 17, 2016, at the Henry Ford College Administrative Services and Conference Center at 7:21 p.m. by Chair Lane.

ROLL CALL

On roll call, the following were present: Trustees Bazzi, Guido, Hammoud, McDonald, Meade, Petlichkoff and Chair Lane. There being a quorum, the meeting was declared in session.

II. APPROVAL OF MINUTES

Resolution offered by Trustee McDonald and supported by Trustee Bazzi was adopted that the minutes of the September 19, 2016, Henry Ford College Regular Board of Trustees meeting be approved.

Hearing no other corrections or additions, Chair Lane attached an affirmative vote.

III. RECOGNITION AND ACKNOWLEDGEMENTS

Recognition and acknowledgement items were read by Bashair Pasha, a Telecommunications major at the College. Miss Pasha will be graduating at the end of this semester and plans on transferring to the University of Michigan-Ann Arbor. Recognition and acknowledgement items:

- Dr. Cynthia Glass, Henry Ford College Vice President of Human Resources/Special Assistant to the President, has been selected as one of four American Society of Employers (ASE) Michigan Human Resource Executives of the Year.
- Ms. Shai James Boyd, Senior Development Officer, was recently chosen from thousands of interested leaders across the country to participate in The Allstate Foundation's Greater Good Nonprofit Leadership Program. The yearlong, four-session leadership course brings together a variety of nonprofit executives to learn from top industry and business experts how to accomplish more in their organizations – and transform the nonprofit sector and their communities in the process. Greater Good participants receive a \$2,500 stipend from the Allstate Foundation to pursue additional training and development opportunities.
- On October 6, the Admissions and Recruiting office hosted the College's third annual Discover Day on campus. Six hundred students from eighteen high schools participated in discovering what HFC has to offer.
- Henry Ford College hosted a delegation of college and university leaders from Palestine on September 29. The leaders were touring U.S. institutions of higher

learning as part of the International Visitor Leadership Program sponsored by the Bureau of Educational and Cultural Affairs and the U.S. Department of State.

- Adam Cloutier co-presented at the 2016 Student Success Summit with colleagues from across the state on Pure Michigan Research.
- The Business and Economics and the Health Sciences divisions collaborated with the College of Health and Human Services at Eastern Michigan University to develop an articulation agreement leading to the BS in Health Administration.
- On Saturday, October 8, WHFR held its 9th Annual Record Show. This event proved to be the most successful record show yet with over sixty vendors and more than 200 patrons throughout the day. The event raised over \$2,500 for our non-commercial, educational broadcast station.
- On Friday, October 14, the 14th Annual Michigan Student Political Issues Convention was held at Henry Ford College. Over 500 students participated and these students nominated 56 issues, to be narrowed later through an election, to be on a student issues agenda for Michigan.

IV. President's Items

President Jensen provided the following updates to the Board of Trustees:

- The nursing reaccreditation process that took place last week went very well. Outcomes from the visit will be presented at the November Board meeting which will be held at the HFC School of Nursing.
- President Jensen participated in an event hosted by Nick Ilitch, VP/CEO of Secure-24 which included an inspiring tour of all the improvements happening in the city of Detroit. Mr. Ilitch is also a member of the President's National Advisory Council.
- Cash flow as of October 13, 2016
- General Fund Budget Summary as of September 30, 2016
- President Jensen updated the Board on the Carhartt Brownfield tax issue which relates to the Ford Motor Company purchasing a large block of property on Michigan Avenue which they plan to preserve and develop. This will cost the College revenue due to tax abatement.
- Distributed the Dearborn Symphony Orchestra concert season schedule

V. SPECIAL REPORTS

- A. End of the Path: Preparing Generations Y and Z for the Workforce – Board Report #4307 – Vice President Copprue

The role of community colleges since 1901 has been to provide educational access and opportunity to those formally left out of the higher educational landscape. Attention was paid to the provision of discipline-focused content and practice with little emphasis placed on emotional intelligence and soft-skill development. Whether Colleges continue to ignore these important skills, workforce leaders do not. Few employers focus solely on an applicant's technical preparation when selecting who they might consider a top employee with great promise, even in the most highly technical of professions. In business environments, employers rate EQ over IQ more

often when hiring. In fact, an employee with greater emotional intelligence and better-developed soft skills is promoted and retained 300% percent more often.

Many HFC students transfer directly from our institutions to four-year colleges and universities while others plan to go directly into the workforce. It is the responsibility of the college to work with these students as well as potential employers to bridge any expectation gaps. We have built our services and approaches over the years based on what motivates and supports Baby Boomers and Generation X. After all, most employers and, frankly, a good number of our students fall within those generational groups. Emphasis is now being placed on the ever-growing number of those in generations Y and Z as they enter and graduate college and move into the workforce. Board members will be provided with research explaining the experiences and characteristics of generations Y and Z, trends pertaining to jobs and careers and workforce leaders' expectations of employees, and practical and effective programs and services that will help students capitalize on their strengths and thrive in the competitive careers of today and tomorrow. Our presenters include: Chad Austin, Career Services Coordinator; Kyrsten Rue, Co-op Coordinator and Guided Pathways co-chair; Joyce Hovermale, Job Developer; and Jacqueline Lawson, Business and Computer Technology division faculty member.

B. Henry Ford College Audit Presentation for Year Ended June 30, 2016 – Board Report #4308 – Vice President Satkowski

Michael Schrage and Dana Coombs, Plante Moran auditors, reported that they are issuing a clean opinion as a result of the June 30, 2016 fiscal yearend audit. This opinion is the highest form of assurance for clean data. Federal awards were also examined. There were no instances of non-compliances which is a significant accomplishment due to the many rules and regulations involved with the awards.

VI. DISCUSSION ITEMS

A. Fall 2016 Technology Investment Fund (TIF) Proposed Projects – Board Report #4309 – Vice President Satkowski

Listed below is a summary for a project recommended for funding by the Technology Investment Committee.

Project Director Division/Department	Nature of Request	Approved Funding
Eric Gackenbach Culinary Arts Program	Digital menu boards and one pop board in the Skylight Café, Culinary Wellness and Fifty One O One restaurant	\$48,077
Adam Cloutier Teaching and Learning Services	Upgrade classroom switches that are not up to standards	\$65,981
Adam Cloutier Teaching and Learning Services	Upgrade computers used for classes and those used by students in the Eshleman Library	\$156,630
Sandro Silvestri Information Technology Services	Change in cost for firewall, internet routers, core switches and server farm switches	\$113,132
	Total Funds	\$383,820

The Technology Investment Committee held an open meeting on September 21, 2016 to hear presentations from divisions/departments requesting funds. The committee is recommending these proposals for funding. These projects have also been reviewed by the College administration which offers its support. The total value of the TIF projects which the committee is recommending is \$383,820.

VII. ACTION ITEMS

A. Citizen Participation

David Cunningham, Local 71 President, representing Local 71, spoke on the Local 71 contract.

John McDonald, representing Henry Ford Community College Federation of Teachers, American Federation of Teachers, Local 1650, spoke on college revenues.

B. Special Consideration of an Action Item

None

C. Motion to Approve Action Items

Motion offered by Trustee McDonald and supported by Trustee Petlichkoff was adopted with unanimous approval attached to move that action items 1 through 5 be approved as recommended.

FINANCE

None

BIDS AND CONTRACTS

None

HUMAN RESOURCES

1. Staff Recommendations – Vice President Glass

Moved that the staff recommendations, as presented in Board Report #4310: Resignation A-3; Retirement B-3; Appointment C-3; and Change in Classification D-3, be approved.

2. Early Alert Manager, Counseling and Retention – Vice President Glass

Moved that the appointment of Mr. Christopher Tucker to the position of Early Alert Manager, Counseling and Retention, at Grade 7, Step 3, of the 2015-2016 Henry Ford College Administrators' Salary Schedule, effective October 10, 2016, be approved.

3. Enrollment Associate IV, Enrollment Services – Vice President Glass

Moved that the appointment of Mr. Jamie Henne to the position of Enrollment Associate IV, Enrollment Services, at Grade 8, Step 2, of the 2015-2016 Henry Ford College Administrators' Salary Schedule, effective TBD, be approved.

4. Enrollment Associate IV, Enrollment Services – Vice President Glass

Moved that the appointment of Ms. Stacy Holinski to the position of Enrollment Associate IV, Enrollment Services, at Grade 8, Step 1, of the 2015-2016 Henry Ford College Administrators' Salary Schedule, effective 10/10/16, be approved.

5. Ratification of the 2016-2021 Collective Bargaining Agreement between the Board of Trustees and the Henry Ford Community College Administrators' Association, Local 71 – Vice President Glass

Background information: Representatives for the Board and representatives for the Henry Ford Community College Administrators' Association, Local 71, have reached a tentative agreement for 2016-2021. This agreement was ratified by the Local 71 membership on October 7, 2016.

Moved that the ratification of the 2021 collective bargaining agreement between the Board of Trustees and the Henry Ford Community College Administrators' Association, Local 71, be approved upon the condition of the modification of the enrollment incentive to comply with the higher education act.

BOARD ADMINISTRATIVE SERVICES

None

VIII. BOARD OF TRUSTEES BUSINESS

A. Acknowledgements of Correspondence

Invitation to the President's Gala and various emails were received.

B. Board Committee Reports

Audit Committee report was covered in the audit presentation.

C. Requests for Information and/or Future Agenda Items

None

D. Board Member Commentary

Chair Lane thanked Jim Thorpe and Fadwa Hammoud for running for the upcoming vacant Board of Trustees seats.

IX. FUTURE MEETING DATES

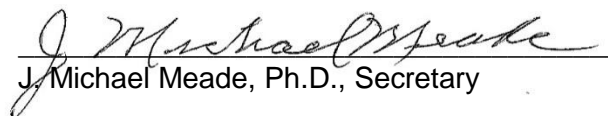
- A. Monday, November 14, 2016, **P-12** Board of Education Meeting, 7:00 p.m., at the

Administrative Service Center, in the Frank Franchi Board Room.

- B. Monday, November 21, 2016, **HFC** Meeting, 7:00 p.m., at the Henry Ford College School of Nursing, in the Great Room.
- C. Monday, December 12, 2016, **P-12** Board of Education Meeting, 7:00 p.m., at the Administrative Service Center, in the Frank Franchi Board Room.
- D. Monday, December 19, 2016, **HFC** Meeting, 7:00 p.m., at the Henry Ford College Administrative Services and Conference Center, in the Rosenau Board Room.

X. **ADJOURNMENT**

Motion offered by Chair Lane, was adopted unanimously by those members present, that the meeting be adjourned at 8:56 p.m.


J. Michael Meade, Ph.D., Secretary