


**HENRY FORD COLLEGE
OFFICE OF THE PRESIDENT**

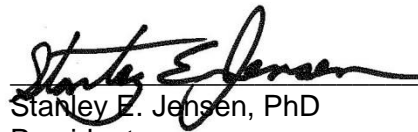
BOARD REPORT

SUBJECT: Student Nursing Association

The Student Nursing Association (SNA) is very active year-round. Bake sales, garden work, sponsoring the pinning ceremony, sponsor of the N255 Professional Speaker Day lunch, campus clean-up, coin wars to benefit Children's Hospital Snow Pile and Karmanos – Friends Like Me. Active in virtually every walk in the area to raise money and awareness (cancer, diabetes, heart disease, ALS, sex trafficking, etc.) Other activities include mental health awareness, Thanksgiving dinner giveaways to our own nursing students and their families, mitten tree donation, Souper Bowl and volunteering almost weekly at the Cappuchin Kitchen and Detroit Rescue Mission. They attend state and national conferences, where for the first time, HFC wrote a resolution and it passed at the state level and was defended and passed at the national conference in Nashville in April 2014 by its author, Christine Brockway. For the past two years, the SNA has been recognized by HFC as Student Club of the Year and Advisor, Cathy Gangarossa, as Advisor of the Year. This year, in addition to the aforementioned awards, Peggy Kearney was also named Advisor of the year and Salah Hadwan, Lana Hammond and Rachel Phillips were chosen as student leaders. At the state conference, HFC SNA won chapter of the year, fundraising award and a community service award. When not involved in blood drives, sending money to the American Red Cross or helping a local family, the SNA is always looking for ways to help beyond our walls.



Tracy Pierner, PhD, PE
Vice President of Academic Affairs



Stanley E. Jensen, PhD
President

**HENRY FORD COLLEGE
OFFICE OF THE PRESIDENT**

BID AWARD

SUBJECT: Intel Core i7 Computer Systems with 24" Displays, Architecture Construction
Technology
Sealed Bid #14411

The faculty of the Technology Division request a contract for the purchase of forty (40) Intel Core i7 Computer Systems and 24" LCD Displays. These systems will be used by students in the Architecture Construction Technology program in a new computer lab on Main Campus, in the Technology Building. These systems include upgraded displays, video cards and 16GB memory to run design, drafting, modeling, architectural drawing, and engineering software programs. Local dollars for the Federal Vocational Education Equipment Grant (Perkins) provide the funds for this purchase.

Bids were solicited under Sealed Bid #14411. The bid results are tabulated below:

Canton Computers	\$ 52,937.56
Office Depot	54,074.40
Ace Computers	54,297.95
Access Interactive	56,240.00
PCMG *	51,400.00
En Pointe Technologies	No Reply
GovConnection	No Reply
Intel Americas	No Reply
JEM Tech Group	No Reply
Jonart Industries	No Reply
Lenovo	No Reply
Sehi Computer Products	No Reply


* The bid from PCMG did not meet the minimum bid specifications for the video card and network card.

RECOMMENDATION:

The College administration recommends the award of a contract to Canton Computers, Inc. in the amount of \$52,937.56 for the purchase of forty Intel Core i7 Computer Systems with 24" Displays, in accordance with the specifications of Sealed Bid #14411.



John S. Satkowski
Vice President of Financial Services



Stanley Jensen, PhD
President

**HENRY FORD COLLEGE
OFFICE OF THE PRESIDENT**

BID AWARD

SUBJECT: Early College – LRC Classroom Renovations Project
Sealed Bid #14875

The College administration requests a contract for the labor, materials, equipment and services necessary to renovate the lower level of the Learning Resources Center (LRC) in preparation for the relocation of the Early College program from the Dearborn Heights Center to the Main Campus. The project converts vacated office space into seven classrooms, two collaboration areas, a computer lab, an office area, and ancillary spaces including work room and storage areas for the early College. The work also includes fire protection, fire alarm, air distribution, electrical, and conduit for communication installations. The administration and project architects recommend accepting bid Alternate #2 that substitutes polished concrete for sealed concrete in high-traffic common areas, thereby providing a longer lasting finish. The project will be “fast tracked” so that the facility is ready for Early College classes that start in September 2014. Plant fund accounts will be used for this work.

Bids were solicited under Sealed Bid #14875. After reviewing the bid results and interviewing low bidder, the project design team recommends an award to the low, qualified bidder. The bid results are tabulated below:


Firm	Base Bid	Recommended Alternate	Total Base Bid with Alternate
DeMaria Building Company	\$ 916,500	\$ 9,200	\$ 925,700
George W. Auch Company	951,625	6,400	958,025
Clark Construction Company	973,000	8,500	981,500
Frank Rewold and Son	1,040,654	(40,000)	1,000,654
Spence Brothers	994,850	9,400	1,004,250
Turner Construction Company	No Bid		No Bid
Midwest Contracting	No Reply		No Reply
Mosser Construction	No Reply		No Reply

RECOMMENDATION:

The College administration recommends the award of a contract to DeMaria Building Company in the amount of \$925,700 for the Early College – LRC Classroom Renovations Project, in accordance with the specifications of Sealed Bid #14875.



John S. Satkowski
Vice President of Financial Services



Stanley Jensen, PhD
President

**HENRY FORD COLLEGE
OFFICE OF THE PRESIDENT**

BID AWARD

SUBJECT: Intel Core i7 Computer Systems, Technology Division
Sealed Bid #14926

The faculty of the Technology Division request a contract for the purchase of fifty-six (56) Intel Core i7 Computer Systems and 19" LCD Displays. The systems will be used by students in computer labs in the Culinary Arts & Student Center (Room C-165, 25 each) and the Heath Careers Education Center (Room H-339, 25 each). In addition, instructor workstations will be replaced in six classrooms in the Technology Building. The new computers will replace older models in these locations. Existing computers will be cascaded to replace older systems in other areas of the College and some will be salvaged for parts. Federal Vocational Education Equipment Grant (Perkins) dollars provide 100% of the funds for this purchase.

Bids were solicited under Sealed Bid #14926. The bid results are tabulated below:

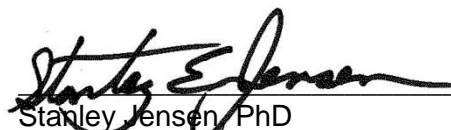
Canton Computers	\$ 55,844.79
Ace Computers	56,531.79
Office Depot	59,876.32
PCMG	68,320.00
Access Interactive	69,552.00
En Pointe Technologies	No Reply
GovConnection	No Reply
Intel Americas	No Reply
JEM Tech Group	No Reply
Jonart Industries	No Reply
Lenovo	No Reply
Sehi Computer Products	No Reply

RECOMMENDATION:

The College administration recommends the award of a contract to Canton Computers, Inc. in the amount of \$55,844.79 for the purchase of fifty-six Intel Core i7 Computer Systems with 19" Displays, in accordance with the specifications of Sealed Bid #14926.



John S. Satkowski
Vice President of Financial Services



Stanley Jensen, PhD
President

**HENRY FORD COLLEGE
OFFICE OF THE PRESIDENT**

BID AWARD

SUBJECT: Hitachi and Elmo Audio Visual Equipment, Career and Technical Program
Sealed Bid #14927

The College administration requests a contract for the purchase of eighteen (18) Hitachi CP-X4015WN LCD Multimedia Projectors, four (4) Elmo P30HD Document Cameras and one (1) Sony BDP-S1100 Blu-Ray Disc Player. This order will replace and upgrade existing audio visual equipment in classrooms used by the Career and Technical Program. These equipment upgrades are included in the College's Technology Plan. Federal Vocational Education Equipment Grant (Perkins) dollars provide 100% of the funds for this purchase.

Bids were solicited under Sealed Bid #14927. The bid results are tabulated below:

VSC	\$ 26,667.99
B & H Photo Video	29,056.00
Office Depot	29,207.09
Tekin Systems	31,277.00
Sehi Computer Products *	21,780.00
Troxell Communications *	23,717.00
Best Buy For Education	No Bid
Thalner Electronic Labs	No Bid
En Pointe Technologies	No Reply
Intel Americas	No Reply
Jonart Industries	No Reply


* The bid from Sehi Computer Products did not include the Elmo Document Cameras and the Sony Blu-Ray Disc Player; unit costs for the Hitachi Projectors were higher than the low bidder. The bid from Troxell Communications did not include a replacement lamp for the Hitachi Projectors; unit costs for the other items were higher than the low bidder.

RECOMMENDATION:

The College administration recommends the award of a contract to VSC, Inc. in the amount of \$26,667.99 for the purchase of audio visual equipment, in accordance with the specifications of Sealed Bid #14.



John S. Satkowski
Vice President of Financial Services



Stanley Jensen, PhD
President

**HENRY FORD COLLEGE
OFFICE OF THE PRESIDENT**

BID AWARD

SUBJECT: Panasonic Toughbook Computers, Technology Division
Sealed Bid #14951

The faculty of the Technology Division request a contract for the purchase of ten (10) Panasonic Toughbook Computers, Model #CF-195HYAXLM. These computers will be used by students in the Automotive Technology Program while performing assignments in the Auto Lab. The Toughbook computers are engineered to withstand drops, spills, dust and grime, and to perform in harsh environments. Federal Vocational Education Equipment Grant (Perkins) dollars provide 100% of the funds for this purchase.

Bids were solicited under Sealed Bid #14951. The bid results are tabulated below:

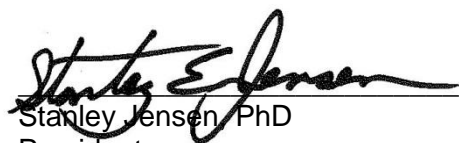
B & H Photo Video	\$ 26,705.00
Office Depot	26,794.10
En Pointe Technologies	27,000.00
Visual Pro 360/Rapid Access	27,710.00
Provantage	29,200.00
Best Buy For Education	No Bid
Jonart Industries	No Bid
Ace Computers	No Reply
Bizco/Tough Online	No Reply
CDW-G	No Reply
Intel Americas	No Reply
Mooring Tech/Buy Tough	No Reply
Open Systems of Cleveland	No Reply
Systime Inc (Access Interactive)	No Reply

RECOMMENDATION:

The College administration recommends the award of a contract to B & H Photo Video Corp. in the amount of \$26,705.00 for the purchase of ten Panasonic Toughbook Computers, in accordance with the specifications of Sealed Bid #14951.



John S. Satkowski
Vice President of Financial Services



Stanley Jensen, PhD
President

**HENRY FORD COLLEGE
OFFICE OF THE PRESIDENT**

BID AWARD

SUBJECT: MakerBot Replicator 3D Printers, Architecture Construction Technology
Sealed Bid #14965

The faculty of the Technology Division request a contract for the purchase of six (6) MakerBot Replicator Z18 3D Printers, Part #MP05950. These printers will be used by students in the Architecture Construction Technology program for classroom and lab assignments. These 3D printers are capable of producing a three dimensional object, up to a size of 12" x 12" x 18", based on the designs in a software program. The printer uses thin plastic filament to build an object one layer at a time. Using state of the art technology, the printer can create professional-quality, high-resolution prototypes and complex models. Resolutions can be as fine as 100 microns per layer which produce smooth-to-the-touch surfaces that don't need sanding, finishing, or postproduction work. Federal Vocational Education Equipment Grant (Perkins) dollars provide 100% of the funds for this purchase.

Bids were solicited under Sealed Bid #14965. The bid results are tabulated below:


En Pointe Technologies	\$ 26,700.00
B & H Photo Video	29,778.00
Best Buy For Education	No Bid
Ace Computers	No Reply
Camcor	No Reply
Canton Computers Inc	No Reply
CDW-G	No Reply
Dell Marketing	No Reply
Dynamism	No Reply
GovConnection	No Reply
Intel Americas	No Reply
MakerBot	No Reply
Open Systems of Cleveland	No Reply
PCMG	No Reply

RECOMMENDATION:

The College administration recommends the award of a contract to En Pointe Technologies Sales, Inc. in the amount of \$26,700.00 for the purchase of six MakerBot Replicator 3D Printers, in accordance with the specifications of Sealed Bid #14965.



John S. Satkowski
Vice President of Financial Services



Stanley Jensen, PhD
President

**HENRY FORD COLLEGE
OFFICE OF THE PRESIDENT**

BID AWARD

SUBJECT: Intel Core i7 Computer Systems, Media Center
Sealed Bid #15057

The faculty of the Technology Division request a contract for the purchase of thirty-two (32) Intel Core i7 Computer Systems and 19" LCD Displays. The systems will be used by students in the Media Center computer lab in the Library. The new computers will replace older models in the lab. Existing computers will be cascaded to replace older systems in other areas of the College and some will be salvaged for parts. The Technology Investment Fund (TIF) provides 100% of the funding for this purchase.

Bids were solicited under Sealed Bid #15057. The bid results are tabulated below:


Canton Computers	\$ 31,911.31
Ace Computers	32,303.88
Office Depot	33,576.32
PCMG	39,040.00
Access Interactive	39,744.00
En Pointe Technologies	No Reply
GovConnection	No Reply
Intel Americas	No Reply
JEM Tech Group	No Reply
Jonart Industries	No Reply
Lenovo	No Reply
Sehi Computer Products	No Reply

RECOMMENDATION:

The College administration recommends the award of a contract to Canton Computers, Inc. in the amount of \$31,911.31 for the purchase of thirty-two Intel Core i7 Computer Systems with 19" Displays, in accordance with the specifications of Sealed Bid #15057.



John S. Satkowski
Vice President of Financial Services



Stanley Jensen, PhD
President

**HENRY FORD COLLEGE
OFFICE OF THE PRESIDENT**

CONTRACT AWARD

SUBJECT: Cabling and Equipment for Technology Building - ACT Classroom Renovations Project

The College administration requests a contract for the labor, materials, equipment and services needed to prepare classrooms in the Technology Building for the relocation of the Architecture Construction Technology (ACT) program from the Dearborn Heights Center to the Main Campus. This project covers the installation of cabling and equipment to provide a lab audio visual system in Rooms T-189/T-190 Under this contract, the provider will furnish and install all necessary data, audio and video cables, monitors, controllers, convertors, doc cameras, speakers, amplifiers, racks and mounts, power strips, and miscellaneous materials to furnish a complete and operating system. The project will be "fast tracked" so that the facility is ready for ACT classes that start in the fall.


BlueWater Technologies, the installer of the system currently used by the ACT program at the Dearborn Heights Center, provided a quote for the above services that totaled \$36,245.91. Judging that cost as too high, the College administration sought a quote from the College's Information Technology Services Provider - Enertron LLC. Enertron responded with a proposal totaling \$27,993.00 for all equipment and installation labor. Federal Vocational Education Equipment Grant (Perkins) dollars provide 100% of the funds for this purchase.

RECOMMENDATION:

The College administration recommends the award of a contract to Enertron LLC in the amount of \$27,993.00 for the cabling and equipment required for the Technology Building - ACT Classroom Renovations Project, in accordance with Enertron Quote #32665 dated April 16, 2014.



John S. Satkowski
Vice President of Financial Services



Stanley Jensen, PhD
President

**HENRY FORD COLLEGE
OFFICE OF THE PRESIDENT**

CONTRACT AWARD

SUBJECT: MCCA Statewide Marketing Campaign

The College administration requests a contract for professional marketing and advertising services offered through the Michigan Community College Association (MCCA). The MCCA offers a comprehensive, statewide marketing program for all community colleges in Michigan. The program includes the development of targeted ads that encompass print, video and digital advertising, poster, signage, and graphical packaging. The program also includes traditional and digital media buys with the goal of providing an image campaign that creates a strong sense of brand within the minds of state opinion leaders as well as the general public. The statewide branding campaign and media buys promise to be very helpful to the enrollment drive at the College. Three of our students have been filmed in television commercials ready for airing.


The cost of media buys through the MCCA program totals \$24,000 per year for a two year campaign. A sole award to the MCCA is requested. General fund accounts will be used for this purchase.

RECOMMENDATION:

The College administration recommends the award of a contract to the Michigan Community College Association in the amount of \$24,000 per year for marketing services and media buys offered through the MCCA Statewide Marketing Campaign.



John S. Satkowski
Vice President of Financial Services



Stanley Jensen, PhD
President

**HENRY FORD COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT**

CONTRACT AWARD

SUBJECT: Change Order Request: North Loop Primary Electrical Upgrade Project
Sealed Bid #14589

The College administration requests a change order to the contract issued to R Simon Electric for the North Loop Primary Electrical Upgrade Project. The contractor has submitted a change order request for the additional expense related to College requested change in the style of a capacitor bank. A capacitor bank is typically used to correct or counteract undesirable characteristics in electric power, such as power factor lag or phase shifts inherent in alternating current (AC) electrical power supplies. The bid specification called for a standard capacitor bank; however, during the submittal review process, project engineers advised that a Power Factor Correction Capacitor was required to provide a higher level of clean power to a data center downstream. The cost of the capacitor bank upgrade totals \$22,950 which is within the project's overall budget.


The project's design team and engineers and the College administration have reviewed the change order requests and find them reasonable and justified. With the addition of these change orders, the revised contract price totals \$193,022.

RECOMMENDATION:

The College administration recommends the award of a contract change order to R Simon Electric LLC in the amount of \$22,950 for the additional work required to complete the North Loop Primary Electrical Upgrade Project.



John S. Satkowski
Vice President of Financial Services



Stanley Jensen, PhD
President

**HENRY FORD COLLEGE
OFFICE OF THE PRESIDENT**

CONTRACT AWARD

SUBJECT: Change Order Request: Storm Water Piping Improvements Project
Sealed Bid #14590

The College administration requests a change order to the contract issued to Western Mechanical Contractors for the Storm Water Piping Improvements Project. The contractor has submitted a change order request for the additional expense related to a required change in the location of an oil interceptor in the Technology Building, Auto Lab. A larger than expected number of electrical and hydraulic lines were discovered in the proposed location for the oil interceptor after construction began. The oil interceptor had to be moved from inside the building to outside, requiring additional construction and piping. The cost of the additional work totals \$27,978 which is within the project's overall budget.

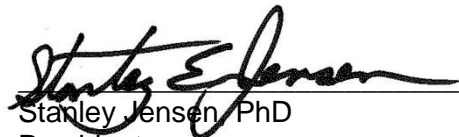
The project's design team and engineers and the College administration have reviewed the change order requests and find them reasonable and justified. With the addition of these change orders, the revised contract price totals \$163,743.

RECOMMENDATION:

The College administration recommends the award of a contract change order to Western Mechanical Contractors, Inc. in the amount of \$27,978 for the additional work required to complete the Storm Water Piping Improvements Project.



John S. Satkowski
Vice President of Financial Services



Stanley Jensen, PhD
President

**HENRY FORD COLLEGE
OFFICE OF THE PRESIDENT**

BID AWARD

SUBJECT: Technology Building - ACT Classroom Renovations Project
Sealed Bid #15009

The College administration requests a contract for the labor, materials, equipment and services necessary to renovate the Technology Building in preparation for the relocation of the Architecture Construction Technology (ACT) program from the Dearborn Heights Center to the Main Campus. The project converts two existing classrooms (T-177 and T-178) into one large room for the ACT Construction Laboratory. A storage room (T-180A) will be converted into a tool storage area. The work includes modifications and upgrades to walls, doors, ceilings, light fixtures, electrical and mechanical systems, fire protection, and interior finishes. The project will be "fast tracked" so that the facility is ready for ACT classes that start in the fall. Plant fund accounts will be used for this work.

Bids were solicited under Sealed Bid #15009. After reviewing the bid results and interviewing low bidder, the project design team recommends an award to the low, qualified bidder. The bid results are tabulated below:


Firm	Base Bid
Usztan	\$ 120,900
D&S Contractors	145,600
Brenca Contractors	173,000
W-3 Construction	187,303
Frank Rewold and Son	196,009
Kasco	No Reply
JS Vig Construction	No Reply

RECOMMENDATION:

The College administration recommends the award of a contract to Usztan LLC in the amount of \$120,900 for the Technology Building - ACT Classroom Renovations Project, in accordance with the specifications of Sealed Bid #15009.



John S. Satkowski
Vice President of Financial Services



Stanley Jensen, PhD
President

STAFF RECOMMENDATIONS

Recommended motion: Move that the following staff recommendations at HFC be approved:

Resignation (A-11)

Margaret Sue Waters, appointed 08/22/08, Health Sciences, Instructor, submitted 4/30/14, effective 5/13/14.

Retirement (B-11)

Terrence Potvin, Library, Supervisor, 15 years of service, effective 7/16/14.

Leave of Absence (C-11)

Adnan Saleh, appointed 10/10/95, Custodian, Facility Services, submitted, 4/29/14, effective 8/1/14; REASON: General Purpose Leave through 11/1/14.

Adnan Salhi, appointed 9/1/92, Instructor, Communications Division, submitted 1/27/14, effective 8/26/14; REASON: Sabbatical Leave of Absence for Fall 2014 semester.

Appointment (D-11)

Amanda Chahine, 1433 Belmont, Dearborn, 48128, Lab Associate II (Part-Time), Learning Lab, \$13.77 per hour, Step 1, effective 4/28/14.

Julie Eiermann, 29219 Sheridan Street, Garden City, 48135, Enrollment Associate II – Call Center (Full-Time), Enrollment Services, \$13.77 per hour, Step 1, effective 4/28/14.

Krystal Kiroff, 1803 N. Crown Street, Westland, 48185, Library Associate II (Part-Time), Library, \$14.40 per hour, Step 2, effective 5/6/14.

Mary Thill, 7860 Buckingham Avenue, Allen Park, 48101, Enrollment Associate II – Call Center (Part-Time), Enrollment Services, \$13.77 per hour, Step 1, effective 4/29/14.

Change in Classification (E-11)

Sam Greco, from Facility Services, Physical Plant Engineer to Facilities Engineer, Facility Services, \$31.34 per hour, \$0.95 Long, \$0.12 Skills, \$0.40 License, \$0.24 Hours, total \$33.05 per hour, effective 4/1/14.

Frederick Mroue, from Facility Services, Custodian, to Equipment Leader, Facility Services, effective 4/28/14, \$18.41 per hour, \$0.50 Long, total \$18.91 per hour, Step 8, 12 Months.