

## Tree with Plaque Form

**\*Only complete this form if you have gifted a \$300 or more donation to the Tree Fund. \***

What size will the plaque be?

The tree committee will determine whether an individual plaque or grove plaque will be used. The tree committee will also determine how the plaque will be installed and secured.

Individual plaque: these will be 4X6 inches.

Grove Plaque: In the event that a number of trees are planted at one time in an area (a grove of trees), one 8X10 plaque may be installed, listing all supporting engravings.

What can the plaque say?

Plaque space is limited. Please fill out below for what you would like your plaque to say.

Option 1: In Memory of \_\_\_\_\_ insert name (First and Last).

Option 2: Sponsored by \_\_\_\_\_ insert name (First and last) or group name.

Option 3: Custom: Before donating, please contact Tree Committee representative Linda Brandt (313)-845-9729 (Leave a message with your phone number) or [lbrandt@hfcc.edu](mailto:lbrandt@hfcc.edu) (include tree fund in the subject line) with any questions about custom engraving possibilities.

All plaque engravings are subject to plaque limitations as well as the approval of the Tree Committee. Please make sure that all language is appropriate for public consumption. Font and Size will be coordinated with the plaque store at the time of purchase. We cannot guarantee a specific size or font.

### Donor Information and Acknowledgements

I acknowledge that I have read and accept the terms of donation set forth within the Tree Plaque form and Tree Fund information at [www.hfcc.edu/sustainability](http://www.hfcc.edu/sustainability).

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Please submit this form to the address below:

Ms. Linda Brandt  
Department of Biology, STEM  
Henry Ford College  
5101 Evergreen  
Dearborn, MI 48128

(Below completed by Tree Committee)  
Tree Planting Scheduled \_\_\_\_\_  
Donor Contacted \_\_\_\_\_  
Notes \_\_\_\_\_  
\_\_\_\_\_