



Office of Student Accounts

Dual Enrollment Authorization

Meet with your high school counselor to develop an educational plan for your college [dual enrollment](#). Have your counselor determine your eligibility under the public Postsecondary Enrollment Act. Other factors to be decided with your high school counselor are your enrollment eligibility, course selections and funding for tuition, fees and books.

Students not eligible for funding under the Postsecondary Enrollment Act may choose to dual enroll through [Advancement Plus](#). Advancement Plus requires that parents of minor children are responsible for payments of tuition, fees and books.

Bring or send your completed authorization to:

Office of Student Accounts
Welcome Center
5101 Evergreen Road
Dearborn, MI 48128
Email: cashiers@hfcc.edu
Fax: 313-845-9826

Anticipated Enrollment Year: _____

Anticipated Enrollment Term: Fall Winter Spring Summer



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Student Information

Last Name: _____ First Name: _____

Middle Name: _____

Date of Birth: _____ HANK ID Number: _____

Address: _____

Apt Number: _____

City: _____ State: _____ Zip: _____

High School Name: _____ High School City: _____

Home Phone: _____ Cell Phone: _____

Work Phone: _____

Email Address: _____



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It is understood that Henry Ford College will transmit a bill to the student’s school district detailing the tuition and fees of the above named student. If the student is enrolled in a nonpublic high school, the bill will be sent to the State of Michigan.

I acknowledge that this school district is responsible for the lesser amount of: 1) The actual charge of tuition and fees or 2) the students foundation allowance, adjusted for the proportion of the school year the student attends our school district. The student is responsible for the remainder of the tuition and fees, if any. The student is eligible to enroll in the following course(s) at Henry Ford College as a dually enrolled student.

I certify that the above named student meets all the conditions outlined in the Postsecondary Enrollment Options Act 160 of 1996, and is currently eligible for dual enrollment at Henry Ford College.

It is understood that forms must be submitted to Henry Ford College prior to posted Payment Due Dates to insure classes are not de-registered.

Table with 4 columns: Course Section, Title, Credit Hours, Authorized Signature. The table contains five empty rows for data entry.

High School Counselor Authorization

The student has received the counseling suggested by the Public Acts 160 and the necessary information about the postsecondary options.

High School Counselor Print and Sign

Date



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Payment Authorization

Tuition Payment (Select One)

School district agrees to pay all tuition and fees

School district authorizes the following amount (exact amount required) \$_____

Non-Public School – Michigan Department of Education billed directly

Not eligible for funding under the Postsecondary Enrollment Act. Student/parent responsible for payment.

District Name/Non-Public School Name

District Mailing Address/Non-Public School Address

High School Principal Print and Sign

Date

Parent Signature

Date