



Reverse Transfer Associate Degree Agreement
 Madonna University & Henry Ford College



The purpose of this Agreement is to facilitate the implementation of an initiative to assist students who have transferred to Madonna University to complete an associate degree at Henry Ford College (HFC). This initiative is an extension of the transfer agreements already in place. The initiative applies to HFC students who have transferred in at least 20 credits from HFC, but have not earned an associate degree. The signatories to this Agreement commit to work collaboratively to enable qualified students to obtain an additional credential.

Each signatory to this Agreement agrees to:

1. Appoint a contact person and liaison for the initiative.
2. Share student information and ensure it is done in a manner that is in compliance with FERPA guidelines.
3. Develop a method to track the success of the initiative and share results on an annual basis.
4. Follow parameters of the law and regional accrediting agencies.
5. Develop and document the system, process, communication and timeline supporting the initiative.
6. Explore opportunities to leverage existing technology in an effort to create an effective, efficient and seamless process.
7. Outline student communication, procedures and advisement assistance to complete degree requirements.

Stanley E. Jensen, Ph.D.
 President, Henry Ford College

2/4/15

Date

Tracy P. Pierner, Ph.D., P.E.
 Vice President for Academic Affairs, Henry Ford College

2/4/15

Date

Sr. Rose Marie Kujawa, CSSF, Ph.D.
 President, Madonna University

2-16-15

Date

Ernest I. Nolan, Ph.D.
 Provost, Vice President for Academic Affairs, Madonna University

2-16-15

Date