



## Cashier's Office

# Michigan Educational Trust (MET)

Contract Payment Agreement Voucher

**This form must be completed and submitted to the Cashier's Office to use your Michigan Educational Trust (MET) funds for the term selected below.**

### MET Information

- a. Contact your MET Representative at 800-638-4543 to begin activation of your MET contract funding at HFC.
- b. It is the student's responsibility to submit this voucher to the Cashier's Office every term. This voucher will serve as notification that MET will be used to cover the term's tuition cost. If this form is not submitted to the Cashier's Office, the student has a risk of losing their course(s) for the term due to unknown source of payment method.
- c. MET does not cover course and lab fees or college store purchases.
- d. If student adds an additional course(s) after MET has already been billed for the term, it is the student's responsibility to notify Cashier's Office of additional course added.
- e. MET is not billed for the student's tuition typically until 2 or 3 weeks after the term has begun.
- f. If your MET contract is depleted it is your responsibility as the student to pay for the remaining unpaid balance that MET did not cover.

### Student Information

Year: \_\_\_\_\_ Term: Winter Fall Spring Summer

HANK ID Number: \_\_\_\_\_

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone Number: \_\_\_\_\_